## **Barton Community College**

## **Employee Class Codes and Descriptions**

Code	Employee Class	Description
10	President	President of Barton Community College.
20	Vice President and Deans	Vice President and Deans of Barton Community College.
30	9-10 Month Full Time Faculty	9-10 Month Full Time Faculty
35	11-12 Mo FT Faculty-BT	11-12 Month Full Time Faculty-Barton County Campus
	Campus	
36	11-12 Mo FT Faculty-FR & FL Campus	11-12 Month Full Time Faculty-Fort Riley & Fort Leavenworth Campus
40	AdjFac/ExmptStaff(NoBnfts)	Adjunct Faculty/Exempt Staff (No Benefits) are those part-time temporary instructional positions that are employed on an as needed, class-by-class basis.
45	PT Faculty	<b>PT Faculty</b> are those part-time instructional positions that are <u>non-temporary</u> in nature; <u>might</u> be eligible for partial benefits.
50	FT Exempt Staff	FT Exempt Staff are those full-time 12-month staff positions, which are paid on a salaried basis.
51	FT Exempt-Less Than 12	FT Exempt Staff-Less Than 12 Months are those full-time less than 12-
	Mos.	month staff positions, which are paid on a salaried basis; all full-time benefits
		received except for vacation leave.
55	PT Exempt Staff	PT Exempt Staff (Partial Benefits) are those part-time exempt staff
	(PartBenefits)	positions that are <u>non-temporary</u> in nature, which are paid on a salaried basis; eligible for partial benefits.
60	FT Hourly Staff	FT Hourly Staff are those full-time staff positions, which are paid hourly.
61	FT Hourly-Less Than 12 Mos.	FT Hourly-Less Than 12 Months are those full-time less than 12-month staff positions, which are paid hourly; all full-time benefits received except for vacation leave.
70	PT Hourly Staff (PartBenefits)	<b>PT Hourly Staff (Partial Benefits)</b> are those part-time staff <u>non-temporary</u> positions commanding between 630 and 2,079 hours per year, which are paid hourly; eligible for partial benefits.
71	PT Hourly Staff (No Benefits)	<b>PT Hourly Staff (No Benefits)</b> are those part-time staff <u>non-temporary</u> positions commanding less than 630 hours per year, which are paid hourly.
75	PT Hourly Staff (Temp)	PT Hourly Staff (Temp) are those part-time staff positions which are temporary in nature, used on a somewhat consistent, as needed basis, which are paid hourly.
80	Campus Employment (Student)	Campus Employment (Student) are those non-Work Study student positions, which are paid hourly.
90	WorkStudy (Student)	WorkStudy (Student) are those student positions, which qualify for the Federal Work Study program through the Financial Aid Office, which are paid hourly.

**Definition of Exempt**: Exempt employees <u>do not</u> get paid overtime for any hours worked in excess of 40 in a work week in accordance with the <u>Fair Labor Standards Act</u>.

**Definition of Hourly**: Hourly non-exempt employees <u>are</u> paid overtime for any hours worked in excess of 40 <u>working</u> hours in a work week in accordance with the <u>Fair Labor Standards Act</u>.

Please Note: The above information may be amended from time to time with or without notice.

A: 12/15/98, R: 11-3-99; R: 8-2-02; R: 2-16-06; R: 8-30-16; R: 5-16-18; R: 3-27-19