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| --- | --- |
| AGENDA/MINUTES | |
| Team Name | Assessment Academy Team |
| Date | 11/13/2017 |
| Time | 1:00 – 2:00 pm. |
| Location | S-139/GoToMeeting (**Access Code: 251-812-133)** |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Jo Harrington | | | | | Recorder | Sarah Riegel | | | |
| Team members | | | | | | | | | | Present X  Absent O | |
| x | Randy Thode | | o | Ange Sullivan | x | Vic Martin | | | x | | Elaine Simmons |
| x | Jo Harrington | |  |  |  |  | | |  | |  |
| Guests | | | | | | | | | | | |
|  |  | |  |  |  |  | | |  | |  |
| Topics/Notes | | | | | | | | | | | Reporter |
| OAC Strategic Planning (Jo put this together)   * Barton’s Assessment Academy concept with be discussed   + Roll out Fall 2018   + This will enhance faculty relationships, professional development   + Focus on new hires – set expectations early on   + Selling point for employment   + Once faculty completes academy they will graduate, receive a pin and be Assessment Academy Ambassadors * Curriculum will be discussed   + Learn to look at data to make decisions   + Learn what documentation looks like   + Learn to condense/summarize information   + Faculty will be well read on assessment * Challenges – scheduling (people at different locations) – ideally one group/class | | | | | | | | | | | Jo |
| Terminology   * A terminology sheet for the different layers of assessment needs to be developed for assessment jargon at Barton * Include this in College Data Dictionary * Include this in Assessment Handbook * Let Jo know if you have any additions or changes | | | | | | | | | | | Jo |

**GTM Information:**

**Please join my meeting from your computer, tablet or smartphone.**  
<https://global.gotomeeting.com/join/251812133>  
  
**Access Code: 251-812-133**

**ENDS:**

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| --- | --- |
| ESSENTIAL SKILLS | “BARTON EXPERIENCE” |
| WORK PREPAREDNESS | REGIONAL WORKFORCE NEEDS |
| ACADEMIC ADVANCEMENT | SERVICE REGIONS |
| PERSONAL ENRICHMENT | STRATEGIC PLANNING |
| CONTINGENCY PLANNING |  |



***Barton Core Priorities/Strategic Plan Goals***

|  |  |
| --- | --- |
| **Drive Student Success** | **Emphasize Institutional Effectiveness** |
| *1. Improve Student Success and Completion* | *6. Develop, enhance, and align business processes* |
| *2. Enhance the Quality of Teaching and Learning* | *7. Provide a welcoming and safe environment* |
|  |  |
| **Cultivate Community Engagement** | **Optimize Employee Experience** |
| *3. Cultivate and Strengthen Partnerships* | *8. Support a diverse culture in which employees are engaged and productive* |
| *4. Reinforce Public Recognition of Barton Community College* |  |
| *5. Provide Cultural and Learning Experiences for the community* |  |