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| --- |
| AGENDA/MINUTES |
| Team Name | Assessment Academy Team |
| Date | 10/19/2017 |
| Time | 3:15 – 4:15 pm. |
| Location | S-139/GoToMeeting (**Access Code: 412-862-205 )** |

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| --- | --- | --- | --- |
| Facilitator | Jo Harrington | Recorder | Sarah Riegel  |
| Team members | Present XAbsent O |
| x | Randy Thode | x | Ange Sullivan | x | Vic Martin | x | Elaine Simmons |
| x | Jo Harrington |  |  |  |  |  |  |
| Guests |
|  |  |  |   |  |  |  |  |
| Topics/Notes | Reporter |
| Quality Initiative-HLC Assessment Academy* Project Version 5.0 consolidated feedback response from the Mentors
* Overall glowing report
* Mentors have suggested we reach out to them as a resource either in email or phone – Jo will do so

 | Jo |
| Program Assessment* The Program Review Team has finalized a list of defined programs at Barton
* A presentation on Program Assessment was given to OAC on 10/17/2017
* Goal: Begin piloting in March 2018 from at least a couple programs such that the assessment data can be ready for the Program Review Data sheet for Oct 2018.
 | Jo |
| HLC Assurance Review Response* The Assessment Academy was mentioned multiple times in the Assurance Review
* Outcome terminology was a point of confusion
	+ Review other schools to see if they put the general education/fundamental outcomes in their syllabi (both academic and workforce training)
* Program Assessment and Co-Curricular Assessment were mentioned too
	+ Co-Curricular defined: any clubs/activities that have stated learning outcomes <https://bartonccc.edu/studentlife/clubs> <https://bartonccc.edu/assessment/resources-reports>
* Integrity Training were mentioned – we need evidence of training

 | Jo |
| Course Assessment Automation* Ray Willis has completed an update for the MS Access process connecting the database to the Canvas Report
* Several courses are piloting the process to document improvements based on Course Competencies will be collected this FA 2017 in MS Access
 | Jo |
| Assessment Presentations-Professional Development (CATS & recording lecture videos)* 01/12/2018 scheduled with Terri Mebane-Military Programs and Ashley Anderson/Kurt Teal-Fort Riley/GVP
* 01/03/2018 or 01/04/2018 scheduled with Todd Mobray-Great Bend Location for Professional Conference Days
* Fort Leavenworth was visited on 09/08/2017
 | Jo |
| HLC General Education Workshop* Increased the minimum number of participants to three (instead of two)
* Jo and Randy were going to attend
* Need to add a third person or not attend
* Recommend: Invite Dean’s and WTCE Executive Directors to OAC for more awareness, then in the future consider attending these types of conferences. Jo will discuss with Elaine.
 | Jo |
| Outcomes Assessment Committee * Will add more members to OAC
* Invite to next meeting: Kurt, Ashley, Claudia, Mary, Jane, Kathy
 | Jo |
| Terminology* HLC does not define terms – it’s up to each institution to define the terms
* Jo put together this list of terms – any suggestions let him know

 | Jo |
| Strategic Plan* Need to do a strategic plan on assessment so we have a budget for training and conferences
 | Elaine |

**GTM Information:**

**Please join my meeting from your computer, tablet or smartphone.**
<https://global.gotomeeting.com/join/412862205>

**Access Code: 412-862-205**

**ENDS:**

|  |  |
| --- | --- |
| ESSENTIAL SKILLS                              | “BARTON EXPERIENCE” |
| WORK PREPAREDNESS                     | REGIONAL WORKFORCE NEEDS                        |
| ACADEMIC ADVANCEMENT              | SERVICE REGIONS |
| PERSONAL ENRICHMENT                  | STRATEGIC PLANNING |
| CONTINGENCY PLANNING |  |



***Barton Core Priorities/Strategic Plan Goals***

|  |  |
| --- | --- |
| **Drive Student Success**  | **Emphasize Institutional Effectiveness** |
| *1. Improve Student Success and Completion* | *6. Develop, enhance, and align business processes* |
| *2. Enhance the Quality of Teaching and Learning* | *7. Provide a welcoming and safe environment* |
|  |  |
| **Cultivate Community Engagement**  | **Optimize Employee Experience**  |
| *3. Cultivate and Strengthen Partnerships* | *8. Support a diverse culture in which employees are engaged and productive* |
| *4. Reinforce Public Recognition of Barton Community College* |  |
| *5. Provide Cultural and Learning Experiences for the community* |  |