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| AGENDA/MINUTES | |
| Team Name | Outcomes Assessment Committee |
| Date | 01/07/2020 |
| Time | 3:00 – 3:45 pm. |
| Location | S-139/Zoom (<https://zoom.us/my/s139barton>**)** |

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| Facilitator | | Jo Harrington | | | | | Recorder | Sarah Riegel | | | |
| Team members | | | | | | | | | | Present X  Absent O | |
| x | Randy Thode | | x | Matt Connell | x | Kurt Konda | | | x | | Elaine Simmons |
| x | Kathy Boeger | | x | Lee Miller | x | Jo Harrington | | |  | |  |
| Guests | | | | | | | | | | | |
|  |  | |  |  |  |  | | |  | |  |
| Topics/Notes | | | | | | | | | | | Reporter |
| Classroom Assessment Subcommittee (CLAS)   * As of noon today there are 269 instructors in the shell, 30 are exempt due to not teaching, so 202 completed a CAT and 37 are incomplete = 82% completion rate * Rule of thumb: if the course has a CRN with Barton enrolled students it needs a CAT * Matt sent a follow up today * Spring CAT shell will go live on Monday * Draft 2019 Assessment Documentation Report has been reviewed by the CAT team * Spring focus in two areas of weakness   + CEP instructors (since their classes run all year)   + Getting coaches that teach to do CATs | | | | | | | | | | | Matt |
| Co-Curricular Assessment Subcommittee   * Report at next OAC meeting * Subcommittee is meeting Jan. 27 * They have a list of co-curriculars and their timeline | | | | | | | | | | | Kathy |
| Course/Institutional Assessment Subcommittee   * Moving forward with rolling out pilot of 5 classes * Canvas shell is set up, instructors enrolled, survey is in there live * Working with CEP instructors since all instructors must use the same classroom assessment, making notebooks for reference | | | | | | | | | | | Kurt |
| Assessment Institute   * Session four: 01/14 * Still have sessions 5 and 6 in February and March | | | | | | | | | | | Jo |
| HLC Annual Conference – April 2020   * Jo will be presenting on the Assessment Institute in Chicago | | | | | | | | | | | Jo |
| Program Assessment   * English, Welding, and Fine Arts - current active projects * Updates – Data collection, given instructions: [Program Assessment](https://www.screencast.com/t/zD64sI6KvXwJ) (7:33) * 54 instructors, 64% sent their data, Jo will send reminder tomorrow | | | | | | | | | | | Jo |
| Strategic Plan  Wrapped up the last plan and met all the goals (created the Assessment Institute for faculty to take on the assessment tasks)   * SWOT Analysis – Discussion   + Kathy will do this with the Co-Curricular Subcommittee   + CLAS and Course/Institutional Subcommittees completed their SWOT analysis * Aspirations – Discussion   + Need to provide professional development and awareness   + Need to get more people on the subcommittees   + Goal is to have the assessment committees go beyond the classroom (need to think about the need for measurement in everything we do) | | | | | | | | | | | Jo |
| EduKan   * Any EduKan Assessment materials for review will be emailed out as usual | | | | | | | | | | | Jo |

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**ENDS:**

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| ESSENTIAL SKILLS | REGIONAL WORKFORCE NEEDS |
| WORK PREPAREDNESS | BARTON SERVICES AND REGIONAL LOCATIONS |
| ACADEMIC ADVANCEMENT | STRATEGIC PLAN |
| “BARTON EXPERIENCE” | CONTINGENCY PLANNING |



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Advance student entry, reentry, retention and completion strategies.

2. Commit to excellence in teaching and learning.

***Cultivate Community Engagement***

3. Expand partnerships across the institution.

4. Reinforce public recognition of Barton Community College.

5. Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.

***Emphasize Institutional Effectiveness***

6. Develop, enhance, and align business processes.

7. Manifest an environment that supports the mission of the college.

***Optimize Employee Experience***

8. Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth.

9. Develop, enhance, and align business human resource processes.