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| AGENDA/MINUTES |
| Team Name | Outcomes Assessment Committee |
| Date | 09/09/2019 |
| Time | 3:00 – 3:45 pm. |
| Location | S-139/Zoom (<https://zoom.us/my/s139barton>**)** |

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| Facilitator | Jo Harrington | Recorder | Sarah Riegel  |
| Team members | Present XAbsent O |
| o | Randy Thode | x | Matt Connell | x | Kurt Konda | x | Elaine Simmons |
| x | Kathy Boeger | x | Leanne Miller | x | Jo Harrington |  |  |
| Guests |
|  |  |  |  |  |  |  |  |
| Topics/Notes | Reporter |
| Classroom Assessment Subcommittee* Team met a couple weeks back
* Kim Specht and Danika Bielek are new members
* 98 of 143 faculty completed CATs for the summer semester
* How do we encourage faculty to not wait until final week to complete CAT?
* 6 have completed this fall semester so far
* Team will send out reminders to faculty
* Newsletter sent out last week
* Team has another meeting scheduled half way through semester and another at the end of the fall semester
* Elaine – Always tell faculty what you standard is, celebrate those that are doing it the way you want, purpose of CAT is our continuing efforts to strive for excellence in the classroom
 | Matt |
| Co-Curricular Assessment Subcommittee* Stephanie and Kathy will tag-team as lead
* Meeting on 23rd
* Develop rubric at next meeting
* Kathy is working on CSO and Spark
* Team will put a timeline together at next meeting
* Want to make sure all those that are done fit the new rubric
* Need to consider if student employees become a co-curricular group
 | Kathy |
| Course/Institutional Assessment Subcommittee* Team met last week
* Working on a draft charter
* Pilot group should be ready by the end of this semester to have a process
 | Kurt |
| Assessment Academy* Impact Report Questions Received (Sustainability Plan)
* Results Forum: 10/30 – 10/31
* Ange, Vic, Danika, Charlotte and Jo will attend at the Q Center
 | Jo |
| Assessment Institute * Session one: 9/13
* Second Class
	+ Maggie Tracy, Claudia Mather, Sara Hoff, Kim Bradney, Scott McDonald, Oleg Ravitskiy, Heather Panning; Charlotte Cates is auditing
 | Jo |
| Program Assessment* 2018 – 2019 Program Assessment Report Forthcoming
* Jo will have at the end of the month and then present to Instructional Council
 | Jo |
| EduKan * Any EduKan Assessment materials for review will be emailed out as usual
* Any comments/questions/concerns can be directed to Stephannie Goerl
* Elaine – Esther wants a better job from the school leads of helping her identify the operational framework of EduKan – this may be about assessment
 | Jo |
| Co-curricular Online* Engaging online students – how do you replicate the clubs and activities for online students?
* A meeting will be held soon to discuss this topic
 | Elaine |

**ENDS:**

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| ESSENTIAL SKILLS                              | “BARTON EXPERIENCE” |
| WORK PREPAREDNESS                     | REGIONAL WORKFORCE NEEDS                        |
| ACADEMIC ADVANCEMENT              | SERVICE REGIONS |
| PERSONAL ENRICHMENT                  | STRATEGIC PLANNING |
| CONTINGENCY PLANNING |  |

***Barton Core Priorities/Strategic Plan Goals***

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| --- | --- |
| **Drive Student Success**  | **Emphasize Institutional Effectiveness** |
| *1. Improve Student Success and Completion* | *6. Develop, enhance, and align business processes* |
| *2. Enhance the Quality of Teaching and Learning* | *7. Provide a welcoming and safe environment* |
|  |  |
| **Cultivate Community Engagement**  | **Optimize Employee Experience**  |
| *3. Cultivate and Strengthen Partnerships* | *8. Support a diverse culture in which employees are engaged and productive* |
| *4. Reinforce Public Recognition of Barton Community College* |  |
| *5. Provide Cultural and Learning Experiences for the community* |  |