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| AGENDA/MINUTES | |
| Team Name | Outcomes Assessment Committee |
| Date | 10/12/2021 |
| Time | 2:30 – 3:30 pm. |
| Location | <https://zoom.us/j/8309247451> |

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| Facilitator | | Jo Harrington | | | | Recorder | | Sarah Riegel | |
| Team members | | | | | | | | Present X  Absent O | |
| x | Matt Connell | | x | Jo Harrington | x | | Stephanie Joiner | x | Kurt Konda |
| x | Leanne Miller | | x | Sarah Riegel | x | | Elaine Simmons | x | Randy Thode |
| Guests | | | | | | | | | |
|  |  | |  |  |  | |  |  |  |
| Topics/Notes | | | | | | | | | Reporter |
| Course/Institutional Assessment Subcommittee   * Updates   + Finalizing the draft of the report format   + Will look at sample data from those on the subcommittee   + Ready for data collection to start in November * Process Handbook updated (yes/no?): Yes * Create a timeline of where we’ve been and where we are now | | | | | | | | | Kurt |
| Co-Curricular Assessment Subcommittee   * Updates   + Met with co-curricular groups to present change to FLOs   + New groups will complete the survey to determine whether they are co-curricular or extra-curricular – will meet with new groups in January   + Working on rubric template for FLOs * Process Handbook updated (yes/no?): working on * Create a timeline of where we’ve been and where we are now | | | | | | | | | Stephanie |
| Classroom Assessment Subcommittee   * Updates   + Working on end of year report   + Seeing classroom assessments that are really course assessments   + Deadline for CATs is moved up to November to help differentiate from course assessment   + Creating a rubric to score CATs * Process Handbook updated (yes/no?): working on | | | | | | | | | Matt |
| Program Assessment Subcommittee   * Updates   + Meeting with Claudia to see how the Center could be more impactful towards this * Process Handbook updated (yes/no?): working on * Program Assessment Reports sent out | | | | | | | | | Jo |
| Assessment Spotlight Videos   * Future need (Co-Curricular, General Education, Assessment Institute, FLOs, Institutional Reviews?) | | | | | | | | | Jo |
| Assessment Institute   * Updates | | | | | | | | | Jo |
| General Education Assessment Group   * Updates – haven’t met with Brian yet * Process Handbook updated (yes/no?): No * Could a link to the master course syllabus from Concourse be added to the general education assessment form? | | | | | | | | | Jo |
| CPR Data (Metrics)   * Updates – n/a | | | | | | | | | Randy |

**ENDS:**

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| --- | --- |
| ESSENTIAL SKILLS | “BARTON EXPERIENCE” |
| WORK PREPAREDNESS | REGIONAL WORKFORCE NEEDS |
| ACADEMIC ADVANCEMENT | SERVICE REGIONS |
| PERSONAL ENRICHMENT | STRATEGIC PLANNING |
| CONTINGENCY PLANNING |  |

***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Advance student entry, reentry, retention and completion strategies.

2. Commit to excellence in teaching and learning.

***Cultivate Community Engagement***

3. Expand partnerships across the institution.

4. Reinforce public recognition of Barton Community College.

5. Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.

***Emphasize Institutional Effectiveness***

6. Develop, enhance, and align business processes.

7. Manifest an environment that supports the mission of the college.

***Optimize Employee Experience***

8. Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth.

9. Develop, enhance, and align business human resource processes.