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| AGENDA/MINTUES |
| Team Name | Program Topics and Processes (PTP) |
| Date | March 15, 2018 |
| Time | 8:30am – 10:00am |
| Location | A-113 and GTM |

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| Facilitator/Recorder | Jenna Wornkey |
| Topic/Notes | Presenter |
| Catalog deadline/updateOn task for a proof print. | Tana |
| KSDE has changed the wording on MOUs for articulation agreements- they are asking all post-secondary institutions to add a paragraph about Completers at the beginning of each MOU. – See Attached | Krystall |
| Continued: Remove the requirement for a high school diploma or GED for the award of a certificate. Potential changes in the admission policy.Tana will work to change the admissions policy. This will be sent out to the group. | Elaine |
| TranscriptsPossible elimination of requiring all previous college transcripts via the Admissions policy. Example: Dietary Manager certificate student was not awarded the credential because overall GPA was not eligible due to recorded transcripts. The transcripts were not applicable to the Dietary Manage program. The student lost her employment because she could not be awarded the certificate. | Elaine\Myrna |
| Elaine additions: need to update the XF policy to say clemency is not allowed for XFGrade and reporting procedure is being updated. Gen Ed requirements will likely be changing. Concurrent credit funding is being discussed. This would be at $175 for everything, regardless of what it should cost to offer the course and the books.  |  |
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**KBOR/HLC/ED update**

CAM Update

<http://docs.bartonccc.edu/research/internaldata/Process%20Maps/statusupdates.xlsx>

Let’s review upcoming new projects:

* None at this time

Let’s discuss:

* Jenna KBOR Update
* Myrna HLC/Department of Education Update