# Routing Cover Sheet

When finalized, please return an electronic copy of this routing sheet and and the signed document to Amye Schneider in the President’s Office.

| Program Represented: |  |
| --- | --- |
| Document Type:  |  |
| Date: |  |
| Agency/Partner: |  |
| New or Renewal: | \_\_\_\_\_ New\_\_\_\_\_ Renewal |
| Timeline Requested for Signatures: |  |
| Barton Contact to Receive Signed Agreements: |  |
| Unique Information/Brief Description: |  |

Signatures: (Signifies Approval)

|  |  |  |
| --- | --- | --- |
| Dean of Instructional Division |  | Date |
| Vice-President of Instruction |  | Date |
| Vice-President of Administration |  | Date |
| President |  | Date |

*Updated 1/22/24 es*