

2330- Investments

Purpose

The investment of temporary idle cash is to be administered by the VP of Administration. The VP of Administration is responsible for the purchase of investments and acceptance of safekeeping receipts.

Standards

The objective of the investment policy is to ensure that all revenues received are promptly recorded and deposited. Those funds not immediately required to meet payment of obligations will be placed in an interest bearing account according to the following objectives:

- **Safety:** Investments will be made in a manner which ensures preservation of principal. Financial institutions that receive College funds must pledge qualified securities with a market value equal to 105% of deposits in excess of FDIC coverage.
- **Liquidity:** Investments will be made after careful consideration of future expected liabilities. The cash position of the College will be maintained at a level adequate to meet these requirements. Maturities on these investments will be selected in such a way as to provide income stability.
- **Yield:** Investments will be made with the expectation of a reasonable rate of return while maintaining prudent investment principles. A competitive bid process will be used to encourage a favorable yield.
- **Fiduciary Trust:** Investments will be managed with a degree of professionalism that is worthy of the public trust. Investment officials will avoid any transaction that might erode the public confidence. Investment activities will be performed under appropriate systems of internal controls and will be subject to internal and external audit procedures.
- The portion of funds at the Municipal Investment Pool should not regularly exceed 10% of total funds available for investment. There may be short periods of time between the distribution of funds from government entities and investment of those funds when the amount at the Municipal Investment Pool exceeds 10%.
- Investments will be made in only those instruments authorized by applicable Kansas statutes (K.S.A. 12-1675 through 12-1678a), including but not limited to:
 1. Time deposits and open accounts
 2. Certificates of deposit
 3. Repurchase agreements
 4. Temporary notes or no-fund warrants
 5. U.S. Treasury notes or bills
 6. The Municipal Investment Pool

Contact(s): Vice President of Administration

Related Form(s)

Relevant Policy or Procedure(s): [1305-Fiscal Management](#)

Approved by: President

Date:

Revision(s):