

Accounting Coordinator

SUPERIOR ESSEX of Hoisington has an immediate opening for Accounting Coordinator. Primary job duties include processing accounts payable and weekly payroll, accounting for freight invoices, assisting with the month-end inventory process and reporting requirements, and coordinating all records retention activities.

Successful applicant shall have a knowledge of basic accounting principles, data processing, and payroll concepts. An Associate or Bachelor's degree in a business-related field is preferred. If non-degreed, 2 to 4 years of experience in the areas of Accounts Payable and/or Payroll is required.

Superior Essex offers excellent wages and benefits including medical, dental, and vision insurance, holiday pay, vacation, 401(k) with company match, and more!

Qualified applicants can send a resume to jennifer.dixon@spsx.com, or can apply at the KansasWorks Center, located at 1025 Main in Great Bend. A detailed position description is available for review.

Applications will be accepted until the position is filled.

Superior Essex is an equal employment employer and is committed to providing employment opportunities to minorities, females, veterans, and disabled individuals.