

Drug-Free Schools and Communities Act (DFSCA)



Biennial Review Academic Years 2022-2023 and 2023-2024

Certified by Barton Community
College President
Fall 2024

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BARTON COMMUNITY COLLEGE
Drug-Free Schools and Campuses Regulations [EDGAR Part 86) Alcohol and Other
Drug Prevention Certification

I affirm that Barton Community College has adopted and implemented an alcohol and other drug prevention program for its students and employees that, at a minimum includes -

1. The annual distribution to each employee, and to each student who is taking one or more classes of any kind of academic credit except for continuing education units, regardless of the lengths of the student's program of study of:
 - Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on its property or as part of its activities.
 - A description of the applicable legal sanctions under local, State, or Federal law for the unlawful possession or distribution of illicit drugs and alcohol.
 - A description of the health risks associated with the use of illicit drugs and alcohol.
 - A description of any drug or alcohol counseling, treatment, or rehabilitation or re-entry programs that are available to employees or students.
 - A clear statement that the institution will impose disciplinary sanctions on students and employees (consistent with State and Federal law), and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct. A disciplinary sanction may include the completion of an appropriate rehabilitation program.
2. A biennial review by the institution of its alcohol and other drug prevention comprehensive program to:
 - Determine its effectiveness and implement changes to its comprehensive alcohol and other drug prevention program and policies, if they are needed.
 - Ensure that its disciplinary sanctions are consistently enforced.

Marcus Garstecki, Ph.D.

Date

Background

The Drug-Free Schools and Campuses Regulations (34 CFR Part 86) of the Drug-Free Schools and Communities Act (DFSCA) require institutions of higher education (IHEs), such as Barton Community College, to conduct a biennial review of their AOD programs and policies with the following objectives:

- To determine the effectiveness of the AOD prevention program and to identify any needed changes that need to be implemented.
- To ensure that campuses enforce disciplinary sanctions for violating standards of conduct consistently.

The Biennial Review must also include data relevant to:

- The number of drug- and alcohol-related violations and fatalities occurring on the campus or as part of their activities that are reported to campus officials; and
- The number and type of sanctions the IHEs impose on students or employees as a result of such violations or fatalities.

In order to certify its compliance with the 34 CFR Part 86, the College must:

- Adopt and implement a drug prevention program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by all students and employees both on school premises and as part of any of its activities.
- Develop a sound method for annually distributing the policy to every student and employee.

The Biennial Review includes the following elements:

1. Description of the Biennial Review Process.
2. Summary of AOD program strengths and weaknesses.
3. Procedures for distributing the Annual AOD Notification to students and employees.
4. Recommendations
5. Violations and Sanctions
6. Compliance Checklist (EDGAR, Part 86).
7. Copies of the policies distributed to students and employees.

Section 1. Biennial Review Process

The Barton Community College Biennial Review Task Force worked in 2024 to conduct the 2022-2023– 2023-2024 Biennial Review. The Offices of the Vice President of Student Services and the Vice President of Administration (through the Office of Human Resources) provide primary oversight for prevention education, policy development, and enforcement.

Members of the Task Force include:

- Angie Maddy, Vice President of Student Services
- Mark Dean, Vice President of Administration
- Jennifer Bauer – College Nurse
- Cheryl Brown – Title IX Coordinator
- Mariah White – Residence Life Coordinator
- Jonathan Dietz – Director of Student Life
- Tyler Schiffenbein – Instructor & Coordinator of HPER
- Jenna Hoffman – Director of Human Resources
- Kathy Kottas – Dean of Workforce Training
- Trevor Rolfs – Athletic Director

Members of the Task Force conducted the Review in compliance with the requirements of the Drug-Free Schools and Communities Act and related regulations. The process is intended to be an institution-wide review of the effectiveness of the Barton AOD-related programs and policies. The review examined:

1. The Higher Education Amendments of 1998, (P.L. 105-244) and the Drug-Free Schools and Communities Act Amendments of 1989, (P.L. 101-226)
2. U.S. Department of Education, *Complying with the Drug-Free Schools and Campuses Regulations*, <http://www.higheredcompliance.org/resources/resources/>
3. EDGAR, Part 86 Compliance Checklist
4. Related student and employee policies (see Appendix); including:
 - Policy 1126 – Drug Free Environment
 - Policy 2611 – Student Code of Conduct
 - Policy 1210 – Tobacco Use
5. Annual Notification processes and related documentation for students and employees identifying the standards of conduct, policies, laws, types of violations, health risks, and sanctions.
6. Barton Community College Student Handbook
7. Barton Community College Housing Handbook
8. Barton Community College Annual Campus Security and Fire Safety Report
9. Barton Community College AOD Incidents and Sanctions
10. Institutional AOD programs and local and regional support services.

The intention of this document is to meet the Drug-Free Schools and Campuses Regulations (34 CFR Part 86) of the Drug-Free Schools and Communities Act (DFSCA) for conducting a Biennial Review

Section 2. Summary of AOD Program Strengths and Weaknesses

Strengths

- Generally good level of awareness among target populations
- Consistent enforcement of standards of conduct
- Generally good outcomes for the students referred to assistance/treatment programming outside of the college
- Policy, Annual Notification letters for students and employees, and supporting documentation are updated periodically.
- Strong system for documenting violations and sanctions.
- Consistent and timely process and schedule for distribution of Annual Notification Letters to Employees and Students.
- A Campus Climate Survey is conducted every other year. These were done in 2022 and 2024 for both students and employees. Alcohol and drug questions were added in 2022. The 2022 results showed that 87.5% of students and more than 90% of employees were aware of AOD standards and policies, while in spring 2024, it was 90% for students and over 95% for employees.
- Instructors in the fields of life sciences, chemistry, psychology, health, were requested to cover the effects of AOD if it could be added to the curriculum.
- There are more prevention messages linking AOD with poor judgment which could lead to Title IX and student conduct violations as well as negative impacts on life.
- In Fall 2023, Barton put on an evening of Sex, Drugs & Rock & Roll. Barton partnered with local entities who provided education and resources on making safe and healthy choices in college. Partners included County Health Department, local rape crisis center, local counseling center's Drug & Alcohol Division, Sheriff's Department and more. Topics included safe sex, consent, spotting an overdose, staying safe if choosing to party, drunk driving, fentanyl contamination, emergency contacts, campus resources, etc. There was a live rock & roll band and food.
- The team met October 22, 2024, and decided to delete the recommendation to review resumption of random drug testing. This was discontinued eight or more years ago. It did not lead to any required consequences or penalties. It produced unequal and unfair results when students in housing were penalized for being in possession of alcohol or drugs on campus. The students who previously were referred to a drug treatment program were not "caught;" rather, they self-reported and asked for referral to treatment. It was expensive and time consuming and produced no noticeable positive results. Since drug testing was discontinued, there has been no noticeable increase in negative behaviors associated with AOD.
- A Student Wellness Awareness Team has been created. This is a new club focusing on mental wellness and health including AOD.

Weaknesses

- Programming is not robust/awareness and educational efforts are somewhat relegated to fall orientation/onboarding efforts or tied to sanctioning
- No designated office charged with oversight for the program
- No funds specifically budgeted for AOD programming

Section 3. Procedures for distributing annual AOD notification to students and employees. Procedures and notification schedule are updated periodically.

Student

Process Owner: Vice President, Student Services

Distribution Schedule: Distributed monthly to new enrollees

Distribution Cohort: New enrollees (including FT, PT, credit, and non-credit students)

Documents: <https://docs.bartonccc.edu/about/campussafety/drug-free/annual-notification-letter-student.pdf>

Review Schedule: Biennially, even years or as policies and procedures are updated

Distribution Method: Email to Barton student account and posted to Barton website

Employee

Process Owner: Director, Human Resources

Distribution Schedule: Active employees: distributed in February
Employees hired after the distribution date and prospective employees: A link to the Annual Notification document is included on the College webpage and in the employment application. In addition, the notification is referenced in the new employee orientation.

Distribution Cohort: Active employees (including FT, PT, student employees)

Documents: <https://docs.bartonccc.edu/about/campussafety/drug-free/annual-notification-letter-employee.pdf>

Review Schedule: Biennially, even years or as policies and procedures are updated

Distribution Method: Email to Barton employee account and posted to Barton website

Section 4. Recommendations

- Spread programming efforts throughout the academic year
- Continue to survey students biennially related to AOD issues in the Campus Climate Survey
- This team with oversight of the AOD prevention efforts including programming and assessment should meet annually, or more frequently if necessary. The team should include a cross-section of employees from invested departments, including staff, faculty, and student representation. An appropriate budget should be assigned to support actions
- Include a link to the Annual Notification documentation in the electronic versions of the following documents:
 - Employee Handbook
 - AOD Awareness booklet
 - Student Handbook
 - Student Housing Handbook Book
 - Possibly other department handbooks
- Review publications including Employee Handbook, Student Handbook, Housing Handbook to ensure alignment and agreement with current AOD policies and procedures
- Inform departments and programs that publish handbooks of policy, procedure, or statement revisions
- Explore partnering with new campus club Student Wellness Awareness Team on relevant prevention projects

Section 5. Violations and Sanctions

When an incident report involving alcohol or drugs on campus is received, the Director of Student Life and/or the Vice President of Student Services investigates. Students may be found responsible or not responsible. If a student is found responsible, sanctions range from education, fines, and/or eviction from Housing (cost of contract owed in full).

- A student's first alcohol or drug violation results in education (conducted by the College Nurse –single session curriculum includes defining a drink, BAC, alcohol poisoning, state laws and fines, Good Samaritan and amnesty policies, post assessment) and a fine.
- A student's second alcohol or drug violation at any point during their educational pursuit at Barton results in eviction from Housing and possible fines.
- The following chart reflects those found responsible in the given academic year.

2022-2023	
Alcohol Violations	12
Drug Violations	6
Alcohol Related Deaths	0
Drug Related Deaths	0
Sanctions	
Educational Component	11
Alcohol Fines	11
Alcohol Probation	2
Alcohol Related Eviction	6
Drug Fines	6
Drug Related Eviction	1
Suspension	0
Expulsion	0

2023-2024	
Alcohol Violations	43
Drug Violations	5
Alcohol Related Deaths	0
Drug Related Deaths	0
Sanctions	
Educational Component	46
Alcohol Fines	43
Alcohol Probation	41
Alcohol Related Eviction	2
Drug Fines	5
Drug Related Eviction	1
Suspension	0
Expulsion	0

Section 6. Part 86 Compliance Checklist

Part 86, Drug-Free Schools and Campuses Regulations Compliance Checklist

1. Does the institution maintain a copy of its drug prevention program? Yes ☒ No ☐
If yes, where is it located? Office of the Vice President of Student Services

2. Does the institution provide *annually to each employee and each student*, who is taking one or more classes for any type of academic credit except for continuing education units, written materials that adequately describe and contain the following?
 - a. Standards of conduct that prohibit unlawful possession, use, or distribution of illicit drugs and alcohol on its property or as a part of its activities.
Students: Yes ☒ No ☐ Staff and Faculty: Yes ☒ No ☐
 - b. A description of the health risks associated with the use of illicit drugs and the abuse of alcohol.
Students: Yes ☒ No ☐ Staff and Faculty: Yes ☒ No ☐
 - c. A description of applicable legal sanctions under local, state, or federal law.
Students: Yes ☒ No ☐ Staff and Faculty: Yes ☒ No ☐
 - d. A description of applicable counseling, treatment, or rehabilitation or re-entry programs.
Students: Yes ☒ No ☐ Staff and Faculty: Yes ☒ No ☐
 - e. A clear statement of the disciplinary sanctions the institution will impose on students and employees, and a description of those sanctions.
Students: Yes ☒ No ☐ Staff and Faculty: Yes ☒ No ☐

3. Are the above materials distributed to students in one of the following ways?
 - a. Mailed to each student (separately or included in other mailing).
Yes ☐ No ☒
 - b. Through campus post office boxes.
Yes ☐ No ☒
 - c. Class schedules which are mailed to each student.
Yes ☐ No ☒
 - d. During freshman orientation.
Yes ☐ No ☒
 - e. During new student orientation.
Yes ☐ No ☒
 - f. In another manner (*describe*) The Annual Notification is emailed to students' individual Barton e-mail account and posted to the College website. This process is conducted monthly, targeting new enrollees this ensures that students who enroll after the initial distribution date receive the information.

4. Does the means of distribution provide reasonable assurance that each student receives the materials annually? Yes ☒ No ☐
5. Does the institution's distribution plan make provisions for providing these materials to students who enroll at some date after the initial distribution? Yes ☒ No ☐
6. Are the above materials distributed to staff and faculty in one of the following ways?
- a. Mailed
Staff: Yes ☐ No ☒ Faculty: Yes ☐ No ☒
 - b. Through campus post office boxes.
Staff: Yes ☐ No ☒ Faculty: Yes ☐ No ☒
 - c. During new employee orientation.
Staff: Yes ☒ ☐ Faculty: Yes ☒ No ☐
 - d. In another manner (*describe*). The Annual Notification is emailed to staff and faculty's Barton e-mail account and posted to the College website. This process is conducted annually. The information is also provided to new and prospective employees via the new employee orientation and a link in the employment application form.
7. Does the means of distribution provide reasonable assurance that each staff and faculty member receives the materials annually?
Staff: Yes ☒ No ☐ Faculty: Yes ☒ No ☐
8. Does the institution's distribution plan make provisions for providing these materials to staff and faculty who are hired after the initial distribution?
Staff: Yes ☒ No ☐ Faculty: Yes ☒ No ☐
9. In what ways does the institution conduct biennial reviews of its drug prevention program to determine effectiveness, implement necessary changes, and ensure that disciplinary sanctions are enforced?
- a. Conduct student and alcohol drug use survey. Yes ☐ No ☒
 - b. Conduct opinion survey of its students, staff, and faculty
Students: Yes ☐ No ☒ Staff and Faculty: Yes ☐ No ☒
 - c. Evaluate comments obtained from a suggestion box.
Students: Yes ☒ No ☐ Staff and Faculty: Yes ☒ No ☐
 - d. Conduct focus groups.
Students: Yes ☐ No ☒ Staff and Faculty: Yes ☐ No ☒
 - e. Conduct intercept interviews.
Students: Yes ☐ No ☒ Staff and Faculty: Yes ☐ No ☒
10. Who is responsible for conducting these biennial reviews?

11. If requested, has the institution made available, to the Secretary and the public, a copy of each requested item in the drug prevention program and the results of the biennial review? Yes ☒ No ☐

12. Where is the biennial review documentation located?

Name: Angie Maddy

Title: VP Student Services

Department: Student Services

Phone 620-792-2226

E-mail maddya@bartonccc.edu

Comments

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APPENDIX

Annual Notification Letter to Employees and Students

Dear Barton Community College employee,

U.S. Department of Education regulations require this **ANNUAL NOTIFICATION** to all students and employees. Please take a few minutes to review this important material.

Standards of Conduct

Barton supports and endorses the Federal Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act amendments of 1989. Students and employee are expected to abide by all applicable alcohol and drug laws, and to abstain from use of alcohol and illegal drugs while on campus and during school-sponsored activities, unless its use is in accordance with [Policy 1220-Service of Alcoholic Beverages for Special Events](#), or as allowed by law by Barton's Housing Staff within their private residences. In addition, smoking and smokeless tobacco are prohibited in college facilities and college vehicles.

Applicable Legal Sanctions

Local, state, and federal laws relate to the unlawful possession, use, or distribution of illicit drugs and alcohol. These laws govern such issues as: public drunkenness; purchase, consumption, possession or transportation of alcohol by a minor; selling or furnishing alcohol to minors; manufacturing, selling, or carrying a false ID; driving under the influence; and, illegal trafficking and possession of controlled substances. Penalties for violation of alcohol and drug laws can include fines, court costs, diversion costs, treatment costs, community service, loss of driver's license, and jail time.

Health Risks Associated with the Abuse of Alcohol or Use of Illicit Drugs

The consumption of alcohol and drugs of any level may have serious risks, such as altered mood (anxiety, apathy, paranoia, psychosis); altered behavior (impaired coordination); sleep disorders, addiction, altered breathing and heart rate; communication of infectious disease; distorted senses; unconsciousness leading to coma; and permanent damage to the liver, heart and central nervous system leading to death.

Drug and Alcohol Programs

All students are eligible for basic assessment and/or referral by the Student Support Services Counselor, the Student Nurse, or the Vice President of Student Services. These individuals can be contacted at the following numbers: Counselor (620) 792.9295; Nurse (620) 792.9233; VP of Student Services (620) 792.9226. Employees who choose to contact the Counselor or Nurse regarding substance-related issues are eligible for consultation and referral. Referral to other treatment providers can be found at 800-662-HELP, or at <http://findtreatment.samhsa.gov>.

Disciplinary Sanctions

Barton will impose disciplinary sanctions on students and employees for violations of these standards of conduct. Sanctions may include fines, suspension, counseling, verbal warning, Performance Improvement Plan, expulsion or termination of employment as provided in the [Student Code of Conduct](#) or the [Employee Conduct and Discipline](#) procedures, and may include referral for prosecution.

Confidentiality, Questions or Comments

All information received by Barton through the drug-free program is confidential. Access to this information is limited to those who have a legitimate need to know in compliance with relevant laws and College policies. Any questions or comments regarding this notification may be directed to Jenna Hoffman, Director of Human Resources, at (620) 792.9221 or at hoffmanj@bartonccc.edu. For additional information, please see [Policy 1126 - Drug Free Environment](#). To obtain a hard copy of Policy 1126, contact hoffmanj@bartonccc.edu or call 620.792.9221.

Respectfully,

Jenna Hoffman, Director of Human Resources

Dear Barton Community College Student,

U.S. Department of Education regulations and the Higher Education Act require this ANNUAL NOTIFICATION to all students and employees. Please take a few minutes to review this important material.

Standards of Conduct

Barton supports and endorses the Federal Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act amendments of 1989. Students and employees are expected to abide by all applicable alcohol and drug laws, and to abstain from use of alcohol and illegal drugs while on campus and during school-sponsored activities, unless its use is in accordance with Policy 1220-Service of Alcoholic Beverages for Special Events, or as allowed by law by Barton's Housing Staff within their private residences. In addition, smoking and smokeless tobacco are prohibited in college facilities and college vehicles.

Applicable Legal Sanctions

Local, state, and federal laws relate to the unlawful possession, use, or distribution of illicit drugs and alcohol. These laws govern such issues as: public drunkenness; purchase, consumption, possession or transportation of alcohol by a minor; selling or furnishing alcohol to minors; manufacturing, selling, or carrying a false ID; driving under the influence; and, illegal trafficking and possession of controlled substances. Penalties for violation of alcohol and drug laws can include fines, court costs, diversion costs, treatment costs, community service, loss of driver's license, and jail or prison time.

Health Risks Associated with the Abuse of Alcohol or Use of Illicit Drugs

The consumption of alcohol and drugs of any level may have serious risks, such as altered mood (anxiety, apathy, paranoia, psychosis); altered behavior (impaired coordination); sleep disorders, addiction, altered breathing and heart rate; communication of infectious disease; distorted senses; unconsciousness leading to coma; and permanent damage to the liver, heart and central nervous system leading to death.

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Disciplinary Sanctions

Barton will impose disciplinary sanctions on students and employees for violations of these standards of conduct. Sanctions may include fines, removal from housing, suspension, counseling, verbal warning, Performance Improvement Plan, expulsion or termination of employment as provided in the Student Code of Conduct or the Employee Conduct and Discipline procedures, and may include referral for prosecution.

Confidentiality

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Clery Act

In compliance with the Student Right-to-Know/Campus Security Act and the Jeanne Clery Disclosure of Campus Security Policy/Campus Crime Statistics Act, it is the policy of Barton Community College to make available to all prospective/current students and college staff Barton's Annual Security Report and Fire Safety Report, by October 1 of each year. The report

includes campus crime statistics and log, Campus Safety Authority information, procedures for reporting emergencies or crimes and issuing timely warnings, information about facilities and Safety Officer authority and jurisdiction, crime, sexual assault/misconduct and drug and alcohol prevention programming, sex offender and missing student, and fire safety information. The most current report as well as several previous years of Barton's reports are available at <https://docs.bartonccc.edu/about/campussafety/2023-barton-asr.pdf>

Barton also has a civil rights non-discrimination policy which can be found at <https://bartonccc.edu/title-ix> and its Notice of Non-discrimination could be found here <https://bartonccc.edu/noticeofnondiscrimination>

The **Annual Security Report** includes information on:

- Clery Act background and goal;
- campus locations and crime statistics for these locations;
- Barton Campus Safety Authorities and associated procedures;
- procedures for requesting crime statistics from local law enforcement agencies;
- procedures for maintaining and documenting in the Daily Crime Log;
- Emergency Response Team members and associated emergency notification and evaluation procedures, including the [Run/Hide/Fight protocol](#);
- timely warning procedures including associated crimes, decision to issue, and methods of notification;
- procedures for reporting criminal actions or other emergencies;
- security awareness and crime prevention programs;
- monitoring and recording of off-campus activities;
- drug and alcohol policy statements;
- sexual assault prevention and response;
- program to prevent dating violence, domestic violence, sexual assault and stalking;
- sex offender registration; and
- missing student notification system
- Clery Geography, Crime Definitions, and Crime Statistics.

The **Annual Fire Safety Report** includes information on:

- Student Housing Facility Fire Safety System
- Student Housing Fire Drills
- Electrical Appliances, Smoking, and Open Flames
- Fire Evacuation Procedure
- Safety Education and Training
- Reporting Fires (After the Fact)
- Plan for Future Improvements in Fire Safety
- Fire Safety Statistics
- Barton Community College On-Campus Housing Fire Statistics 2022, 2021, 2020, 2019

Questions or Comments

Any questions or comments regarding this notification or requests for hard copies may be directed to Angie Maddy, Vice President of Student Services, at (620) 792.9226 or at maddya@bartonccc.edu. For additional information, please see Policy 1126 - Drug Free Environment.

Respectfully,

Angie Maddy,
Vice President of Student Services

Standards of Conduct

1. Standards of Conduct

Statement for Barton Admission Portal

Submitting an application for admission to Barton represents a voluntary decision on the part of the prospective student to participate in the programs offered by the institution pursuant to the policies, rules, and regulations of the Kansas Board of Regents and Barton Community College. Barton's approval of that application, in turn, represents the extension of a privilege to join the college community (faculty, students, and administration) and to remain a part of it so long as the student meets the required academic and behavior standards of the college. In accepting admission to/enrolling in Barton, the student assumes responsibility for awareness of and compliance with the academic and conduct policies and procedures set forth by Barton Community College.

Statement for Barton Employment Application

Applying for employment to Barton represents a voluntary decision on the part of the prospective employee to comply with the College's Administrative policies and procedures. In accepting employment with Barton, the employee assumes responsibility for awareness and understanding of all policies and procedures set forth by Barton Community College.

POLICIES

- [Policy 1126 - Drug Free Environment](#)

The College is committed to protecting the safety, health and wellbeing of all employees, students and visitors in the educational and work environment. We recognize that alcohol abuse and drug use pose a significant threat to our goals. Therefore, we have established a drug-free program that balances our respect for individuals with the need to maintain an alcohol and drug-free environment.

- [Policy 2611 Student Code of Conduct](#)

Manufacture, possession, control, sale, transmission of or use of any controlled substance, alcohol, or other illicit drugs on the College's campuses.

- [Policy 1210- Tobacco Use](#)

Barton Community College is committed to providing a safe and healthy environment for its students, employees, visitors, and contractors.

The President or his/her designee is authorized to designate the areas of the campus that tobacco use is permitted. Smoking and all other forms of tobacco use is prohibited in College buildings, facilities, and vehicles.

Legal Sanctions

2. Legal Sanctions

Kansas Alcohol, Drug, Tobacco Statutes

The following are violations of Kansas Statutes (as well as Barton Community College conduct standards) and may result in disciplinary action up to and including reporting to local law enforcement and dismissal from Student Housing and the College:

K.S.A. § 41-727 Possession of alcoholic beverage by a minor.

Additionally, possession or use of alcohol by any person on the College's campuses except as allowed for special events, is prohibited regardless of age.

K.S.A. § 21-5607 Furnishing alcoholic liquor or cereal malt beverage to a minor.

K.S.A. § 21-5706 Unlawful possession of controlled substances.

Additionally, Barton considers items such as hookahs as drug paraphernalia.

K.S.A. § 21-5708 Unlawfully obtaining or selling a prescription-only drug.

Any prescription drugs brought on campus must be contained in an appropriately labeled bottle. If College Personnel determine that ill-gotten prescription drugs have been possessed, stored, furnished, distributed, or sold on Campus, it will result in immediate removal from housing.

K.S.A. § 21-6110 Smoke-free Public Places

Smoking in public places, public meetings, and other places prohibited

Federal Legal Sanctions

Federal and state laws prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol. Conviction for violating these laws can lead to imprisonment, fine, probation, and/or assigned community service. Students convicted of a drug- and/or alcohol-related offense will be ineligible to receive federally funded or subsidized grants, loans, scholarships, or employment. Barton Community College will fully cooperate with the local, state, and federal authorities in the enforcement of all applicable laws.

Federal Drug Laws

The possession, use, or distribution of illicit drugs is prohibited by federal law. Strict penalties are enforced for drug convictions, including mandatory prison terms for many offenses. The following information, although not complete, is an overview of federal penalties for first convictions. All penalties are doubled for any subsequent drug conviction.

Forfeiture of Personal Property and Real Estate (21 USC 853)

Any person convicted of a federal drug offense punishable by more than one year in prison shall forfeit to the United States any personal or real property related to the violation, including houses, cars, and other personal belongings. A warrant of seizure may be issued and property is seized at the time an individual is arrested on charges that may result in forfeiture.

Federal Drug Trafficking Penalties (21 USC 841)

Penalties for federal drug trafficking convictions vary according to the quantity of the controlled substance involved in the transaction. The following list is a sample of the range and severity of federal penalties imposed for first convictions. Penalties for subsequent convictions are twice as severe.

If death or serious bodily injury result from the use of a controlled substance which has been illegally distributed, the person convicted on federal charges of distributing the substance faces mandatory life sentence and fines ranging up to \$8 million.

Persons convicted on federal charges of drug trafficking within 1,000 feet of any school, college or university (21 USC 860) face penalties for the first offense of prison terms and fines which are twice as high as the regular penalties for the offense, with a mandatory prison sentence of at least one year.

Federal Drug Schedules

Drugs, substances, and certain chemicals used to make drugs are classified into five (5) distinct categories or schedules depending upon the drug's acceptable medical use and the drug's abuse or dependency potential. The abuse rate is a determinate factor in the scheduling of the drug; for example, Schedule I drugs have a high potential for abuse and the potential to create severe psychological and/or physical dependence. As the drug schedule changes-- Schedule II, Schedule III, etc., so does the abuse potential-- Schedule V drugs represent the least potential for abuse. A Listing of drugs and their schedule are located at

Controlled Substance Act (CSA) Scheduling or CSA Scheduling by Alphabetical Order. These lists describe the basic or parent chemical and do not necessarily describe the salts, isomers and salts of isomers, esters, ethers and derivatives which may also be classified as controlled substances. These lists are intended as general references and are not comprehensive listings of all controlled substances.

Please note that a substance need not be listed as a controlled substance to be treated as a Schedule I substance for criminal prosecution. A controlled substance analogue is a substance which is intended for human consumption and is structurally or pharmacologically substantially similar to or is represented as being similar to a Schedule I or Schedule II substance and is not an approved medication in the United States. (See 21 U.S.C. §802(32)(A) for the definition of a controlled substance analogue and 21 U.S.C. §813 for the schedule.)

Schedule I

Schedule I drugs, substances, or chemicals are defined as drugs with no currently accepted medical use and a high potential for abuse. Some examples of Schedule I drugs are: heroin, lysergic acid diethylamide (LSD), marijuana (cannabis), 3,4-methylenedioxymethamphetamine (ecstasy), methaqualone, and peyote

Schedule II

Schedule II drugs, substances, or chemicals are defined as drugs with a high potential for abuse, with use potentially leading to severe psychological or physical dependence. These drugs are also considered dangerous. Some examples of Schedule II drugs are:

Combination products with less than 15 milligrams of hydrocodone per dosage unit (Vicodin), cocaine, methamphetamine, methadone, hydromorphone (Dilaudid), meperidine (Demerol), oxycodone (OxyContin), fentanyl, Dexedrine, Adderall, and Ritalin

Schedule III

Schedule III drugs, substances, or chemicals are defined as drugs with a moderate to low potential for physical and psychological dependence. Schedule III drugs abuse potential is less than Schedule I and Schedule II drugs but more than Schedule IV. Some examples of Schedule III drugs are:

Products containing less than 90 milligrams of codeine per dosage unit (Tylenol with codeine), ketamine, anabolic steroids, testosterone

Schedule IV

Schedule IV drugs, substances, or chemicals are defined as drugs with a low potential for abuse and low risk of dependence. Some examples of Schedule IV drugs are: Xanax, Soma, Darvon, Darvocet, Valium, Ativan, Talwin, Ambien, Tramadol

Schedule V

Schedule V drugs, substances, or chemicals are defined as drugs with lower potential for abuse than Schedule IV and consist of preparations containing limited quantities of certain narcotics. Schedule V drugs are generally used for antidiarrheal, antitussive, and analgesic purposes. Some examples of Schedule V drugs are: cough preparations with less than 200 milligrams of codeine or per 100 milliliters (Robitussin AC), Lomotil, Motofen, Lyrica, Parepectolin.

Federal Trafficking Penalties

For complete information on Federal Drug law, download the latest edition of 2024 Edition of Drugs of Abuse, DEA Resource Guide at:

<https://www.getsmartaboutdrugs.gov/publication/drugs-abuse>

Health Risks

3. Health Risks

ANABOLIC STEROIDS

Abused by individuals to put muscle on during weight training. The side effects and health risks far outweigh any benefits to the user.

CANNABINOIDS

Mind-altering ingredient is THC. Amount of THC determines the strength of effects.

DISSOCIATIVE DRUGS

Gasses, liquids or powders.

Work by traveling to the nerve cells on the receiving end of the signal and block its receptors. This blocking action produces an anesthetic or numb state. User feels dissociated, detached and or removed from the world.

HALLUCINOGENICS

Often referred to as psychedelics. May come from natural resources but many are synthetically developed.

INHALANTS

Breathable chemicals that produce mild altering vapors. Typically, the product is utilized in a manner that was never intended. Includes solvents, aerosols, some anesthetics and other chemicals.

NARCOTICS

Also referred to as Opiates.

Group of drugs which are used **MEDICALLY** for pain relieve. High potential for abuse.

SEDATIVES/DEPRESSANTS

Drugs which depress or slow down body functions. Effects range from calming down anxiety to promoting sleeping. Dependence—regular use over long period of time results in tolerance. Tolerance requires larger doses to achieve same effect. **EXTREMELY DANGEROUS WHEN MIXED WITH ALCOHOL.**

STIMULANTS

Refers to groups of drugs that tend to increase alertness and physical activity. Some individuals abuse these drugs as a counteraction to drowsiness or the “down” feeling caused by sleeping pills and alcohol consumption. This up/down cycle is extremely dangerous.

AOD Programs

4. AOD Programs Available to Students, Staff, and Faculty

1. Athletics

Athletes are provided information on:

- drug and alcohol policies, health risks, and related sanctions.
- Student Activities programming options, all of which are drug and alcohol free.

2. Campus Safety

- a. Clery Reporting is managed by the Campus Safety Department.
- b. Campus Safety Officers provide 24/7 patrol of campus including housing areas and monitor student behavior and environmental signs for potential AOD violations or concerns.
- c. Barton Guardian (Personal Safety App) – allows for anonymous reporting of drug or alcohol violations, or other campus safety concerns

3. Student Life/Residence Life

- a. Residential students are provided with the Housing Handbook and AOD Awareness booklet at move-in, and resident signs off on receipt of the handbook and associated information.
- b. Semester housing meetings - residents are provided information on AOD policies and related sanctions.
- c. Continuous programming options both on- and off-campus that are all drug and alcohol free.

4. Orientation

Students attending orientation are provided information on:

- drug and alcohol policies, health risks, and related sanctions.
- Student Activities programming options, all of which are drug and alcohol free.

5. Student Health

Office provides:

- passive programming/awareness/information related to drug and alcohol use.
- alcohol education session for alcohol policy violators.
- assessment of/referral for students identified as potentially at risk of AOD abuse.

6. Counseling

a. Office provides:

- passive programming/awareness/information related to drug and alcohol use.
- assessment of/referral for students identified as potentially at risk of AOD abuse.

b. Office manages Students of Concern team.

c. Maintains resources related to substance abuse programming options
(<https://bartonccc.edu/supportservices/counseling/resources>)

7. Student Services Office

- a. Maintains referral agreement with DREAM, Inc. for substance abuse counseling.
- b. Office produces Student Handbook
- c. Office provides for FERPA compliant parental notification when appropriate
- d. Oversees Title IX online student and employee training programming which includes information related to substance use, and manages annual student notifications.

8. Human Resources

- a. Orientation
- b. Manages annual employee notification

9. Other

Documenting and tracking of incidents, violations, sanctions, etc. in Maxient (multiple departments)

Great Bend, Barton County Area	
Barton County Al-Anon 1620 Hubbard St. Great Bend, KS 67530 620.793.3962 Alcoholics Anonymous 1620 Hubbard St. Great Bend, KS 67530 620.793.3962	Dream Inc. 2022 Forest Avenue Great Bend, KS 67530 620.792.7921 Narcotics Anonymous 1910 East 17 th Street Great Bend, KS 67530 855.252.7326
Fort Leavenworth	Fort Riley
Fort Leavenworth Army Substance Abuse Program 600 Thomas Ave. Bldg. 198 Fort Leavenworth, KS 66027 913.684.6586	Fort Riley Army Substance Abuse Program 7424 Apennines Drive Fort Riley, KS 66442 785.239.1347
Junction City Area	
Alcoholics Anonymous 119 W 7 th Street Junction City, KS 66441 785.238.1153 Central Kansas Foundation – Addiction Treatment 839 Eisenhower Drive Junction City, KS 66441 785.762.3700	Narcotics Anonymous http://nanaarea.wixsite.com/nanana 785.200.3446 Pawnee Mental Health Services 814 Caroline Ave. Junction City, KS 66441 785.762.5250
Leavenworth Area	
Al-Anon 409 S 7 th Street Leavenworth, KS 66048 Monday 7:00 PM Alcoholics Anonymous 409 S 7 th Street Leavenworth, KS 66048 913.682.2616	The Guidance Center www.theguidance-ctr.org 500 N Limit Street Leavenworth, KS 66048 Narcotics Anonymous 913.680.1016
Manhattan Area	
Al-Anon 321 Poyntz Ave., Suite A Manhattan, KS 66502 785.537.8511 Alcoholics Anonymous 321 Poyntz Ave., Suite A Manhattan, KS 66502 785.537.8511	Manhattan Mental Health Service Mental Health Clinic 555 Poyntz Avenue Manhattan, KS 66502 785.537.6051 Narcotics Anonymous http://nanaarea.wixsite.com/nanana 785.200.3446
National Hotline	
SAMHSA – Substance Abuse and Mental Health Services Administration National Helpline 1-800-662-HELP (4357)	SAMHSA's National Helpline, 1-800-662-HELP (4357), (also known as the Treatment Referral Routing Service) or TTY: 1-800-487-4889 is a confidential, free, 24-hour-a-day, 365-day-a-year, information service, in English and Spanish, for individuals and family members facing mental and/or substance use disorders. This service provides referrals to local treatment facilities, support groups, and community-based organizations. Callers can also order free publications and other information.

Disciplinary Sanctions

5. Disciplinary Sanctions

Bystander Engagement

The welfare of our community members is of paramount importance.

At times, students on and off-campus may need assistance. The college encourages students to offer help and assistance to others in need. Sometimes, students are hesitant to offer assistance to others, for fear that they may get themselves in trouble. (For example, a student who has been drinking might hesitate to help take a sexual misconduct victim to the Campus Safety Office.) The college applies a policy of limited immunity for students who offer help to others in need. While policy violations cannot be overlooked, the college will provide educational options, rather than punishment, to those who offer their assistance to others in need.

The following information identifies more frequently occurring conduct violations and related sanctions. The chart is not intended to be an exhaustive list of all possible violations. The sanctions noted could result from any type of policy violations. Any disciplinary action may be taken and does not depend on the issuance of a lesser action.

Possession of Alcohol, Drugs/Drug Paraphernalia *

(during your complete educational experience)

1st Offense = \$250 fine & required alcohol/drug education session

2nd offense = \$250 fine & Immediate removal from housing & payment of housing contract.

Hosting** = \$50 fine

Alcohol/drug education unscheduled by noted deadline = \$10 daily fine until complete

Display of empty alcohol bottles or wrappers/covers

1st Offense = Warning

2nd Offense = fine (determined by review of the display)

Tobacco Use, including smokeless

Each Time = \$250 fine

Notes:

**Possession” includes being present in a common area, dorm room, vehicle, etc. where alcohol, drugs, or other contraband items are visibly present.

**Hosting Fine: When one or more guests are in a room with alcohol, a hosing fine will be given to the students that are assigned to that room. If no resident is present, residents’ level of responsibility will be investigated.

Required education following an alcohol/drug violation will be assigned a date and time for completion. To address health and safety concerns of students, upon a second alcohol or drug violation, the College reserves the FERPA allowed right to contact the resident’s parents or legal guardian.

Damage charges associated with or resulting from any violation will be in addition to any fines imposed.

Student Code of Conduct
Disciplinary Action

If the Vice President or other designee finds that the student has violated College policy, rules, or regulations, disciplinary action shall be taken. The Vice President or other designee shall impose sanctions as the Vice President or other designee determines is warranted taking into consideration the seriousness of the offense. The Vice President or designee will be guided by published sanctions and/or established precedence in determining sanctions. The Vice President or designee has the discretion to adjust sanctions based on exceptional circumstances.

For more complicated incidents, the Vice President or other designee may seek the input of a Review Board before determining discipline. The Review Board, if utilized, shall be chosen from members of the College Student Life staff. Individuals who serve on a Review Board would not later be eligible to serve on an Appeals Committee, should an appeal follow imposition of disciplinary sanctions. Permissible actions include but are not limited to: written reprimand, community service, fines, probation, full or partial suspension from classes, expulsion from housing, and/or expulsion from school.

Disciplinary action may also include a bar against readmission to the College