



HLC Accreditation Evidence

Title: Instructional Program Review 2014/2015 - Future Reporting

Office of Origin: Vice President of Instruction

Barton Community College

Instructional Program Review Spring 2016

REPORT TO THE BOARD OF TRUSTEES

DR. ROBIN GARRETT, DR. RICHARD ABEL, ELAINE SIMMONS, BILL NASH, ASHLEY
ANDERSON, ANGE SULLIVAN

FUTURE REPORTING

This project is being led by Randy Thode and Jo Harrington

1. Consistent use of one reporting format
2. Pilot an in house developed electronic program review process to streamline work for all contributing departments
3. Review all programs in each department each year to evaluate sustainability, goals, and continuous

This coming year, the Program Review process is being improved by taking the version implemented the last two years by WCTE and doing the following:

- a. Creating consistency among all Barton Programs with expanded data sheets,
- b. Requiring additional program information for marketing, operations and goals. We are working with Mark Dean to ensure consistency with Credit Hour reporting. Additionally he has suggested key areas of interest related to marketing, recruiting and enrollment management we plan to incorporate into the review process.
- c. Facilitating analysis by creating an enhanced data collection process with an Access Database with the assistance of Ray Willis. This will provide improved reporting and cross-program analysis.
- d. Aligning the Program Review with Barton's Mission, Core Value and Ends Statement.
- e. Focusing attention on the Assessment of Student Learning within the Program. This project improvement activity is also a key component of Barton's Quality Improvement activity with the Assessment Academy. The enhanced Program Reviews are part of our continuous improvement which is mentored by the Assessment Academy in coordination with HLC.
- f. Ensuring key strategic directions are addressed by Departments. For example, since online courses and programs are key to Barton growth, per Dr. Garrett, data will be included for fully online students in the Programs
- g. Reducing data collection activities by departments which should provide more time for program analysis.

The current status and next steps include:

- a. Key process flows, data collection and program questions have been reviewed by Dr. Garrett.
- b. The process is currently being reviewed first by the Business programs and then by WCTE. Working with Elaine Simmons, Jane Howard and WCTE, we are refining the various components and processes. The current goal is to parallel this year's Program Review for selected WCTE programs as a pilot.
- c. Following the work with WCTE, the process will begin to be reviewed and rolled out to Academics and Fort Riley.
- d. The project is also being initiated with Brian Howe for the Academics Department focusing initially on the Assessment of Student Learning portion of Program Review.
- e. Finally the same process will be introduced to the Non-Instructional areas of Barton. Currently activities are ongoing with Angie Maddy and Student Services to begin identifying and collecting key departmental indicators.