



HLC Accreditation Evidence

- Barton Strategic Planning

URL: <https://www.bartonccc.edu/planning>

Office of Origin: Institutional Effectiveness

Contact(s):

- Director of Institutional Effectiveness

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Barton Planning

Barton planning at Barton County Community College is an ongoing effort to anticipate, predict and align future activities and provide a framework to advance the College’s vision, mission, ENDS and goals. It must be clear to the entire organization where we are going, why we are going there, and how we will get there.

Planning always starts with the Vision, Mission, Core Priorities and Board ENDS. As priorities move through the two-year academic planning process columns on the spreadsheet denote connectivity to the above guiding statements. Employees at all levels are given opportunity to impact their departmental plans in support of the two-year academic/student services plan which feeds strategic planning.

Face to Face meetings are scheduled at Barton County Campus, Fort Riley Campus and Fort Leavenworth Campus where employees are given an opportunity to learn about strategic planning at Barton, to ask questions, and provide input.

History

Beginning in the Fall of 2014 the College Administration began discussions about how to make Strategic Planning more of a regular part of the normal college activities.

1) A redesigned, streamlined planning model for Barton Community College that defines a data-informed, strategic approach to creating focus and purpose across the college, aligning long-range plans to the critical daily work of teaching and learning, managing limited resources and making decisions every day that move the college toward achieving its mission, purpose and strategic goals.

2) A planning guide that describes the scope and purpose of the strategic planning model, the function of its parts and their interrelationships, and the steps to be taken for the model’s implementation.

3) An engagement with Barton faculty, staff, Board of Trustees and other stakeholders as defined by the institution that leads to the creation of the college’s plan for 2016-2021 using the new model. This engagement will entail several face-to-face meetings as detailed below.

As we move deeper into the 21st Century, however, planning must be understood in a fundamentally new light – because in this new century the role of the community college and of community college leadership has changed dramatically. Presidents and top-level administrators have to be adaptable, willing to shape their institutions in new ways and make decisions quickly using the best available data. Planning at a community college is now a vital tool leaders employ in strategic ways to ensure their institutions’ ongoing sustainability, fiscal viability – even survival.

Explanation of roles and timelines

Board

- Approves Strategic Framework
- Receives monthly updates
- Provide input

President, VP Instruction, VP Student Services, VP Administration, Chief Information Officer, Dean Institutional Effectiveness

- Manage strategic development of college’s financial resources
- Allocate resources to support critical ongoing operations and special improvement projects

Executive Leadership Council

- Defines Strategic Framework
- Defines Core Priorities (4)
- Defines Goals (5)

Current Core Priorities

- Drive Student Success
- Cultivate Community Engagement
- Optimize The Barton Experience
- Emphasize Institutional Effectiveness

Develops the strategic plan (Can use two-year academic plan or create new one)

Presidents Staff

- Monitors plan monthly
- Changes strategic plan when necessary
- Manages strategic plan implementation

VP of Instruction, Academic Deans & VP of Student Services

Produce Academic/Student Services provides unified division plan (Plan of Work for 2 years) in collaboration with department leaders

Division/Department leaders

- Define support plans (tactical) for Academic/Student Services Plan of work
- Shape institutional strategy
- Improve processes
- Identify both long and short term improvements
- Define how limited institutional resources need to be allocated
- Develop formal performance management plans

Time-line

1. VP, Academic Deans & Student Services lead collaborative planning meetings from August to December

These meetings advance the Executive Leadership planning retreat goals
Produce Academic/Student Services Plan of Work
Process should also produce division or support plans

2. Presidents Staff engage in Monthly research meetings from August to December

These meetings focus on KPI Overview (KPI aligned to Core Priorities) and critical issues that will influence the future of the college in such areas as Student Success, Enrollment & Retention and Finance

3. All departments conduct reviews/program reviews & strategic budget development January through May

These reviews focus on Academic/Student Services Plan of Work

4. Director of Institutional Effectiveness and other leaders

Monthly brief Board on status of plans and solicit feedback
Provide planning information at Professional Conference Days, division/department meetings

2020-2021 Resources	+
2019-2020 Resources	+
2018-2019 Resources	+
2017-2018 Resources	+
2016-2017 Resources	+
2015-2016 Resources	+
2013-2014 Resources	+
2012-2013 Resources	+
2011-2012 Resources	+
2010-2011 Resources	+
2009-2010 Resources	+

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Strategic Planning Documents

Strategic Planning Framework

The Strategic Planning Framework is the context within which Barton Community College operates to achieve its Mission and Vision. This framework is the foundation of a strategic management approach in which Barton's leadership team takes responsibility for:

- Driving Student Success by tracking progress and improving teaching and learning.
- Cultivating Community Engagement by fostering and recognizing the value of partnership with community members and businesses.
- Optimizing the Barton Experience for students, the community, and employees by initiating dialogue and feedback opportunities.
- Emphasizing Institutional Effectiveness by defining data and resources critical to planning strategically for the college's current and future goals.

The decisions guided by this framework lead to continuous improvement of Barton's student services, instructional programs, community enrichment, and operations. In this model, planners at all levels use the framework as shared vision, mission, standards, data, and goals to evaluate and create departmental strategic plans. College leadership then allocates resources to support ongoing and future operations and projects that are essential to improving overall effectiveness.

Yearly Planning Documents

- [Strategic Plan](#)
- [Strategic Planning Timeline](#)
- [Strategic Planning Framework](#)
- [Key Performance Indicators and Alignment](#)

Strategic Goals and Activities

- [Adult Education Plan](#)
- [Facility Management Plan](#)
- [Fiscal Plan](#)
- [Foundation Plan](#)
- [Human Resources Plan](#)
- [Institutional Effectiveness Plan](#)
- [Information Services Plan](#)
- [Instructional Council](#)
- [PR Marketing Plan](#)
- [Student Services Plan](#)