



HLC Accreditation Evidence

Title: Future Continuous Improvement Considerations
for Instructional Review Process

Office of Origin: Vice President of Instruction

Contacts:

- Instructional Review Team

Future Continuous Improvement Considerations for Instructional Review Process

1. Improve readability and data entry

- Move Data Analysis, Assessment of Student Learning, and Sustainability Reports to separate reference section rather than embedding them into the Instructional Review Template.
- Eliminate the need for faculty to maneuver Power BI to download program data. Institutional Effectiveness provides Instructional Reviewers with standardized reports incorporating required data.
- Incorporate a top-level datasheet to create a context for comparing the program and institutional trends.

2. Expand Data Analysis

- Expand Instructional Review data analysis reporting to include administrators and other data users that are affected by Instructional Review outcomes, e.g. strategic planning, instructional technology, support services

3. Improve Alignment Between Instructional Reviews to Budget Request

- Incorporate need and potential programmatic impact into the Instructional Review for budget items prior to incorporating into the Budget Request process.

4. Incorporate a Student Success Support Model

- Implement a mentoring or advisory model to work with program coordinators and faculty on enhancing or developing support services to increase student success, e.g. alignment/referrals to tutoring, counseling services, Student Support Services program, Student Academic Development Center.

5. [Align Needs or Gaps Identified in Instructional Review with Professional Development](#)

- Address professional development needs identified through the Instructional Review Process. Strategies may include identifying trends in SLO assessment data and collaborating with internal and external support to deliver professional development programs and services, including coaching and mentoring, train-the-trainer, and workshops. Other rationales for professional development may include training to establish or enhance institutional initiatives, e.g. Essential Skills; Course Design; Diversity, Equity, and Inclusion. Preliminary list of professional development needs.