



## *HLC Accreditation Evidence*

Title: Accreditation: Dietary Manager Certificate Program

URL:

Office of Origin: Vice President of Instruction

Contacts:

- Instructor/Coordinator Dietary Manager Program

January 5, 2022

Emily Cowles, MS, RD, LD, CDE  
Program Director  
Barton Community College  
245 NE 30 RD  
Great Bend, KS 67530

Dear Emily,

We are pleased to inform you that the Program Review Committee has granted full approval to the Dietary Manager Certificate Program online training program offered through Barton Community College. Your approval extends through 11/30/2026. You will be reminded in writing 9 months in advance of your next five-year re-approval date. Your next Annual Report will be due August 2022.

As an ANFP Approved Program, it is Barton Community College's responsibility to abide by the following:

- Submit your enrollment and graduate rosters by session. CBDM Pathway I & III(b) eligibility requires graduates to be listed on the official graduate list provided by the college.
- Program announcements, publications, and communication to potential students, current students and faculty follow the guidelines outlined on Form 1.5 and on Form 2.4, Program Director's Commitment.
- The program offered has both classroom & field experience components and the field experience is appropriately precepted with 50 hours directly supervised by a qualified practitioner.
- Notice is given to students regarding eligibility for ANFP Pre-Professional membership and that graduates are eligible for the CDM Credentialing Exam and ANFP Professional membership
- The national exam is referenced as the CDM Credentialing Exam and exam candidates are referred to the CBDM website for all exam related questions.
- The ANFP Training School logo is used and can be found in the Instructor Resource Center
- Provide Certificates that include the required elements to students upon successful completion of the program.
- Complete the required Annual Report and return to ANFP prior to 8/31 each year excluding the year of renewal.
- Advise ANFP within two weeks of a change in the program organizational structure using Forms 1.1, 1.2, 1.5 and 2.4 if applicable.

Thank you for providing a quality training program for Dietary Managers. It is a privilege to work with you. If you have any questions, please do not hesitate to contact me.

Sincerely,



**Dawn Teubner**  
Education Manager  
Association of Nutrition & Foodservice Professionals

Cc: Chris Baker, Program Administrator