**Board ENDs**

Monthly reports

November END 6 Regional Workforce Needs - Bill and Elaine

December, January, February – No END

March END 3 Academic Advancement

April END 2 Work Preparedness

May End 6 Service Regions

June END 8 Strategic Plan

**Strategic Planning**

By December – 2 or more-year Academic Plan of Work.

Definition:

Division plans for Academics and Student Services drive institutional planning. Academics and Student Services, working in coordination with leaders from the support divisions, review their plans in the fall of each academic year. As the combined Academic/Student Services Plan of Work is developed, Information Services, Human Resources, Facilities, and other departments respond with “support” plans

Monthly prior to Presidents staff send updates to Dr. Garrett

1. Increase student retention and completion – VP, Academic Deans, Student Services
	1. Address relevance of scheduling, programming, advisement and student peer mentoring.
2. Enhance the Quality of Teaching and Learning – VP, Academic Deans, Faculty Council Professional Development Committees
	1. Emphasize the importance of professional development, mentoring, and best practices that lead to student success.

Cultivate Community Engagement

1. Enhance Internal Communication – Student Support Services
	1. Engaged Student Support Services & student life providers in Fall and Spring Professional Conference Day/Advisement & Engagement Days.
2. Enhance External Communication – President, Public Relations
	1. Create methods for special topic forums (i.e. “pool”) and “state of the college” type forums for all (internal & external stakeholders).

Emphasize Institutional Effectiveness

1. Initiate periodic review of the Mission Statement and Vision Statement. – President, Public Relations, Board of Trustees
	1. Yearly news release inviting public comment.
2. Through professional development, identify and create a training for understanding and use of process improvement methodologies. – VP, Academic Deans, Faculty Council, Professional Development Committees
	1. For activities to reach level 4 and 5 in the Maturity Scale, there will need to be detailed measures of process and product quality which will enable continuous process improvement.

Optimize Employee Experience

1. Develop more consistent & robust employee orientation. - Human Resources
	1. Establish a baseline of new employee experience with Agile employee onboarding system via survey.
2. Enhance professional development system. – Institutional Effectiveness and other Deans Professional Development Committees
	1. Each individual who have oversight of institutional professional development dollars will notify employees within their area of supervision about the availability of these dollars and the steps they must follow in order to apply for professional development endeavors using these dollars.

**KBOR Planning**

Ongoing Academic Year (Reports due for AY 2015 and AY 2016)

1. Increase the number of Barton degrees and certificates awarded.

Baseline 664 – AY 2014 997

1. Increase the percentage of successful student technical and numerical literacy responses for assessment of general education.

Baseline 76% - AY 2014 82.9

1. Enhance student receipt of third-party technical program certification and licensure credentials.

Baseline 79.4% - AY 2014 79.4%

1. Increase fall-to-spring retention of low-performing students requiring entry level developmental education courses (Basic English, Basic Reading, College Prep Math). Baseline 50% - AY 2014 56.3%
2. Increase the number of Adult Basic Education (ABE) participants.

Baseline 170 – AY 2014 167

1. Increase the percentage of student performing at the “Proficiency” level on written communication assessment of general education.

Baseline 37% - AY 2014 44.5%

**HLC Accreditation**

Quality Initiative Team – Monthly Report – Ange S., Vic M., Jo H., Randy T.

Core team is doing Gap Analysis we will let you know if we need more information/data.