

**REGULAR MEETING OF THE
BOARD OF TRUSTEES
BARTON COUNTY COMMUNITY COLLEGE**

**May 17, 2005
U-219 (Upper Level of Student Union)**

AGENDA

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|------------|--|-----------|
| 1. | Call to Order | 1 |
| | Official Board Meetings | |
| 2. | Welcome by Chairman | 2 |
| | Chairman Mermis will welcome the attendees and lead in the Pledge of Allegiance | |
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| 5. | Recognition of Former Trustee Gene O'Connor | 2 |
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| | KBOR Performance Goals | |
| | Acceptance of SSS Grant | |
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| | Upcoming Board Meetings/Activities | |
| | President's Report of Monthly Activities | |
| | Dr. Law will report on: | |
| | ▪ Progress on the institutional actions as a result of the Fall 2003 review | |
| | ▪ Student employment changes | |
| | ▪ Consultant's Compliance Report | |
| 11. | Notices and Communications | 51 |
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Meeting of the Board of Trustees
Barton County Community College

May 17, 2005

OFFICIAL BOARD MEETINGS

Comments: All official Board meetings are open to the public except executive sessions, which are convened in compliance with State law. The Board of Trustees welcomes the attendance and participation of citizens in regular meetings and upon recognition by the Chairman, encourages questions or comments pertaining to items on the agenda. Persons having other matters to be brought before the Board should submit these matters in writing to the President at least 72 hours in advance of the meeting, in order that items may be placed on the agenda. In accordance with time requirements, the Chairman reserves the right to limit comments, both in content and length of presentation.

1. No comments will be heard on matters which are not on the agenda without the consent of the Board.
2. Persons wishing to speak will identify themselves to the Chairman and state whether or not they represent the opinion of a group.
3. Each person may speak no longer than five (5) minutes.
4. Presentations containing information or comments related to College personnel or students may be referred for consideration in executive sessions.
5. The Chairman reserves the right to stop the proceedings and poll the Board to determine if a speaker may continue.

Please Note: Barton County Community College Trustees routinely hold a monthly Board study session for the purpose of setting goals, Board development, and future planning; discussion is informal and no votes are taken. Both the regularly scheduled monthly Board meeting and the monthly study session are subject to the Kansas Open Meetings Act and are open to the public.

Information Only

Meeting of the Board of Trustees
Barton County Community College

May 17, 2005

WELCOME BY THE CHAIRMAN

Chairman Mermis will welcome the attendees and lead in the Pledge of Allegiance.

PUBLIC AND/OR EMPLOYEE COMMENT

No requests for public and/or employee comment have been received.

INTRODUCTION OF GUESTS

The President or his designee will introduce guests, including new employees.

RECOGNITION OF FORMER TRUSTEE GENE O'CONNOR

Dr. Law will recognize former Trustee Gene O'Connor for his work as a member of the Board of Trustees.

COMMENTS FROM THE CHAIRMAN

Chairman Mermis will address the assembly.

ACTION ITEMS

**Schedule of 2005-2006 Board Meetings
East Road Paving Replacement
KBOR Performance Goals
Acceptance of SSS Grant**

Meeting of the Board of Trustees
Barton County Community College

May 17, 2005

SCHEDULE OF 2005-2006 BOARD MEETINGS

Detail: Attached is a schedule of all regular Board meetings, study sessions and Advances for the 2005-2006 academic year for the Board's consideration. Please know that every attempt will be made to avoid alterations to this schedule; however, unexpected conflicts may necessitate revisions throughout the year. In addition, this schedule does not reflect any special meetings that may be scheduled at a later date. Required notifications of additional/revised meeting dates, times and/or locations will be communicated as these are identified.

Recommendation: It is recommended that the Board approve the schedule of Board meetings and study sessions for 2005-2006 as presented.

Action: President's Office

SCHEDULE OF 2005-2006 BOARD MEETINGS

The following meeting schedule has been set for the Board study sessions and regular Board meetings for the 2005-2006 academic year. Unless otherwise noted, all meetings will be held in room U-219 (upper level of the Student Union.)

Please know that every attempt will be made to avoid alterations to this schedule; however, unexpected conflicts may necessitate revisions throughout the year. In addition, this schedule does not reflect any special meetings, which may be scheduled at a later date.

Wednesday, July 06, 2005 – 12:00 p.m. – Special Board meeting, immediately followed by monthly study session

Tuesday, July 19, 2005 – 4:00 p.m. – BOT Meeting

(There will be no August study session)

Tuesday, August 9, 2005 – 4:00 p.m. – Budget Hearing/BOT Meeting

**Wednesday, September 07, 2005 – 8:00 a.m.
Board Advance at Camp Aldrich Classroom**

Tuesday, September 20, 2005 – 4:00 p.m. – BOT Meeting

Wednesday, October 05, 2005 – 12:00 p.m. study session

Tuesday, October 18, 2005 – 4:00 p.m. – BOT Meeting

Wednesday, November 02, 2005 – 12:00 p.m. – study session

Tuesday, November 15, 2005 – 4:00 p.m. – BOT Meeting

Wednesday, December 07, 2005 – 12:00 p.m. – study session

Tuesday, December 13, 2005 – 4:00 p.m. – BOT Meeting

(There will be no January Study Session)

Tuesday, January 17, 2006 – 4:00 p.m. – BOT Meeting

Wednesday, February 01, 2006 – 12:00 p.m. study session

Tuesday, February 21, 2006 – 4:00 p.m. – BOT Meeting

**Wednesday, March 01, 2006 – 8:00 a.m.
Board Advance at Camp Aldrich classroom**

Tuesday, March 21, 2006 – 4:00 p.m. – BOT Meeting

Wednesday, April 05, 2006 – 12:00 p.m. – study session

Tuesday, April 18, 2006 – 4:00 p.m. – BOT Meeting

Wednesday, May 3, 2006 – 12:00 p.m. – study session

**Thursday, May 11, 2006 – 6:00 p.m. BOT Dinner
(Board members and guests will be invited to a special celebration dinner, in
conjunction with commencement on this date)**

Tuesday, May 16, 2006 – 4:00 p.m. – BOT Meeting

Wednesday, June 07, 2006 – 12:00 p.m. – study session

Tuesday, June 20, 2006 – 4:00 p.m. – BOT Meeting

Meeting of the Board of Trustees
Barton County Community College

May 17, 2005

EAST ROAD PAVING REPLACEMENT

Detail: The bids below are for the replacement of the East campus road. The road and sub-base is currently in need of major repairs. Architects Stecklein & Brungardt developed the specifications and a bid package for the paving replacement. Competitive bids were solicited for either concrete paving or asphalt paving.

The following were the results of the requests for bids:

| | Bidder | Base Bid Asphalt | Base Bid Concrete | Unit Cost #1 | Concrete Supplier | Asphalt Supplier | Dirtwork |
|---|--|---------------------|----------------------|--------------|------------------------------|---------------------|------------------|
| 1 | Galyon Brothers Construction, Little River KS | | \$134,056.50 | \$3.00 | G.B. Redimix | | Dakota, G.B. |
| 2 | Nitzel Construction, G.B. | | \$129,400.00 | \$8.25 | Concrete Service | | Stone, G.B. |
| 3 | Suchy Construction, G.B. | | \$162,013.30 | \$3.00 | G.B. Redimix | | Dakota, G.B. |
| 4 | Strate Construction, Kinsley KS | | \$118,320.00 | \$3.00 | Concrete Service, G.B. | | Dakota, G.B. |
| 5 | Venture Corporation, G.B. | \$116,801.94 | | \$3.00 | Eakin, G.B. | Venture, G.B. | Venture, G.B. |

All local Concrete and Asphalt companies were contacted and asked to bid on the project. All 5 bidders will be using local subcontractors for the dirt work and concrete supply. Information dealing with the life cycle costs of both asphalt and concrete options has been supplied to the board. In addition, the recommendation from Stecklein and Brungardt p.a. Architects based on their professional experience has been provided.

Recommendation: After analyzing the bids for initial cost and life cycle costs of both products, it is recommended that the Board of Trustees accept the low concrete bid from Strate Construction, in the amount of \$118,320.00.

Action: Director of the Physical Plant

Meeting of the Board of Trustees
Barton County Community College

May 17, 2005

KBOR PERFORMANCE GOALS

Detail: The Kansas Board of Regents (KBOR) has directed that each institution of higher education under its auspices will annually submit performance goals for its approval. The goals for calendar year 2006 are due to KBOR on June 30, 2005. The following pages contain three goals recommended for submission to KBOR in fulfillment of this requirement. In accordance with the KBOR's guidance, the goals attached hereto are extensions of the goals the Board of Trustees approved at its June 15, 2004 meeting and ultimately submitted to KBOR.

It is important to note that once these goals are received by KBOR, they will be reviewed by the KBOR for compliance. KBOR may accept the goals as they are written or may require the College to modify one or more of the goals. The Board will be notified if Barton is required to modify the goals.

Recommendation: It is recommended that the Board of Trustees approve the Kansas Board of Regents performance goals as presented.

Action: Executive Assistant to the President for Planning, Organizational Development and Military Operations

Performance Agreement Application and Reporting Form

In accordance with the direction of the Kansas Board of Regents (KBOR) the following goals for Calendar Year 2006 are submitted for Barton County Community College. In accordance with the KBOR's guidance, three of the goals attached hereto are extensions of the goals Barton submitted in 2005.

Barton has also decided to discontinue one of its previous goals. Specifically, Barton has decided to discontinue its goal to develop a partnership with other community colleges to deliver joint classes over instructional television. Through this goal, Barton intended to pool its resources with other community colleges to expand the course offerings and to increase the fiscal efficacy of offering sophomore level courses that have traditionally had low enrollments at the individual colleges (e.g.: calculus) through the medium of ITV. Over the last two years negotiating these joint courses, Barton and its partner community colleges have negotiated sufficient joint courses to meet the original intent of the goal. Therefore, Barton sees no benefit to continuing this goal when its purpose has been fulfilled.

| | | | |
|---|---------------------------------|---|--------------|
| Institution: Barton County Community College | Contact Person: Mike Weltsch | Contact phone & email: 785-784-6606 weltschm@bartonccc.edu | Date: 5/6/05 |
|---|---------------------------------|---|--------------|

Regents' System Goal A: Efficiency/Effectiveness/Seamlessness

Institutional Goal 1: Improve Barton's Dietetics partnership with Kansas State University (KSU).

| Key Performance Indicator (Data)¹ | Baseline ² | Targets ³ | Performance Outcome⁴ | Amount of Directional Improvement ⁵ |
|---|------------------------------|----------------------------------|--|---|
| Attainment of this goal will be measured based on enrollment in the program. The goal is a 20% increase in enrollments over the prior year. | 11 | 2006: 13 2007: 15 2008: 18 | | |

| Regents' System Goal B: Improve Learner Outcomes | | | | |
|--|------------------------------|---|--|---|
| Institutional Goal 3: Increase the readiness of developmental students for college level class work through an intensive summer Developmental Education Program (Jump Start). | | | | |
| Key Performance Indicator (Data)¹ | Baseline ² | Targets ³ | Performance Outcome⁴ | Amount of Directional Improvement ⁵ |
| Indicator 1: Increased enrollments in Barton's intensive developmental education program (Jump Start) by 20% annually. | 8 | Target for 2006: 12 Target for 2007: 14 Target for 2008: 17 | | |
| Indicator 2: Matriculation of at least 80% of the Jump Start students into classes in the Fall Semester. | 8 | Target for 2006: 8 Target for 2007: 12 Target for 2008: 14 | | |
| Indicator 3: Placement of at least 60% of the Jump Start students into the next higher course in the math and/or English sequence. | 7 | Target for 2006: 8 Target for 2007: 9 Target for 2008: 11 | | |

| Regents' System Goal C: Improve Workforce Development | | | | |
|--|------------------------------|----------------------------------|--|---|
| Institutional Goal 4: Increase Barton's service to the community and state by increasing the number of students served at the Utility and Pipeline Training Center. | | | | |
| Key Performance Indicator (Data)¹ | Baseline ² | Targets ³ | Performance Outcome⁴ | Amount of Directional Improvement ⁵ |
| Attainment of enrollment goals in the regional Utility and Pipeline Training Center. | 26 | 2006: 31 2007: 37 2008: 45 | | |

Baron County Community College Performance Agreement Application

1. Institutional Goal 1: Improve Barton's Dietetics partnership with Kansas State University (KSU).

Key Performance Indicator 1: The attainment of this goal will be measured based on enrollment in the program. Since this is a new program the baseline is currently zero. We had 11 enrollments for 2005. We set growth goals of 20% a year each year after the base year.

a. Data Collection: Self-explanatory

b. Targets:

2006: 13

2007: 15

2008: 18

2. Institutional Goal 3: Increase the readiness of developmental students for college level class work through an intensive summer Developmental Education Program (Jump Start).

Key Performance Indicator 1: Increase the enrollments in Barton's intensive developmental education program (Jump Start). Barton initiated its Jump Start Program in the Summer of 2004. Eight (8) students enrolled in the program in 2004. Barton's plan is to increase participation in by 20% annually.

a. Data collection: Self-explanatory.

b. Targets:

Target for 2006: 12

Target for 2007: 14

Target for 2008: 17

Key Performance Indicator 2: Matriculation of at least 80% of the Jump Start students into classes in the Fall Semester.

a. Data collection. Self-explanatory.

b. Targets:

Target for 2006: 8

Target for 2007: 12

Target for 2008: 14

Comments: None

Key Performance Indicator 3: Placement of at least 60% of the Jump Start students into the next higher course in the math and/or English sequence.

a. **Data collection.** Self-explanatory.

b. Targets:

Target for 2006: 8

Target for 2007: 9

Target for 2008: 11

Comments: None

3. Institutional Goal 4: Enhance Barton's service to the community and state by increasing the number of students served at the Utility and Pipeline Training Center.

Key Performance Indicator 1: Attainment of this goal will be measured based on enrollment in a training program at the regional Utility and Pipeline Training Center. We had 17 enrollments for 2004. We set growth goals of 50% in 2005 (26 students). We are looking at a 20% increase per year each year after 2005.

a. **Data Collection:** Self-explanatory

b. Targets:

2006: 31

2007: 37

2008: 45

Meeting of the Board of Trustees
Barton County Community College

May 17, 2005

ACCEPTANCE OF SSS GRANT

Detail: The College has received approval notifications for the Student Support Services (TRIO) Grant in the funding range of \$293,913 (for Year I) which exceeds the \$10,000 limit for which the President is authorized to accept without Board approval

Recommendation: It is recommended that the Board authorize the College to accept the Student Support Services (TRIO) Grant as presented, on behalf of the College.

Action: Director of Grants

**BARTON COUNTY COMMUNITY COLLEGE
ACCEPTANCE OF GRANT
(Funding range over \$10,000)**

| | |
|--|--|
| Grant | Student Support Services (TRIO) – Great Bend |
| Funding Agency | U.S. Department of Education |
| Summary | The Student Support Services (SSS) program provides opportunities for academic development, assists students with basic college requirements, and serves to motivate students towards the successful completion of their postsecondary education. The goal of SSS is to increase the college retention and graduation rates of its participants and facilitate the process of transition from one level of higher education to the next. |
| Services | <ul style="list-style-type: none"> • Instruction in basic study skills • Tutorial services • Academic, financial, or personal advisement/counseling • Assistance in securing admission and financial aid for enrollment in four-year institutions • Assistance in securing admission and financial aid for enrollment in graduate and professional programs • Information about career options |
| Relationship to College Mission | The project will allow Barton to provide services that advances learning in the service area. |
| Target Population | Barton's SSS program will serve 200 eligible students. Only potential first-generation college students, low-income students, and students with disabilities evidencing academic need are eligible to participate in SSS projects. Two-thirds of the participants in any SSS project must be either disabled or potential first-generation college students from low-income families. One-third of the disabled participants must also be low-income students. |
| Funding Range | \$293,913 (for Year I) |
| Indirect Cost Reimbursement | 8% of Grant |
| Funding Period | 09/01/05 – 08/31/06 (Continuous for 4 years) |
| Institutional Obligation | |
| Cash | None |
| In-Kind | Facilities, transportation, access to support services |
| Personnel Required | |
| Existing | Director, Counselor, Reading/Writing Specialist, Math Specialist, Evening Tutor, .50 Secretary (all funded by grant) |
| New | None |

Presidential Review

The College has received notification that it has been awarded the above grant. I have reviewed the grant and it is in concert with the mission and vision of Barton County Community College. I support the acceptance of the grant and recommend that the Board of Trustees authorize the College to accept the grant, which is in excess of the funding range for which I am authorized to accept, on the College's behalf.

Veldon L. Law

President's Approval

05-09-05

Date

Meeting of the Board of Trustees
Barton County Community College

May 17, 2005

CONSENT AGENDA

Comments: In accordance with Barton's Board policy governance, the following items are presented to the Board for approval as a part of the Consent Agenda.

Recommendation: After reviewing the detail for each item, it is recommended that the Board approve the Consent Agenda as presented:

- Minutes of the regular meeting of the Board of Trustees, held on April 19, 2005
- Minutes of special meeting of the Board of Trustees, held on April 25, 2005
- Minutes of special meeting of the Board of Trustees, held on May 4, 2005
- Personnel
- Financial Report

Action: President's Office

**Regular Meeting of the Board of Trustees
Barton County Community College
April 19, 2005**

CALL TO ORDER

The regular meeting of the Board of Trustees of Barton County Community College was called to order at 4:00 p.m., April 19, 2005 in room U-219 of the Student Union.

ATTENDANCE

Trustees Present: Stephan J. Mermis, Mike Johnson, Marvin Sessler, Dan Soeken and J.B. Webster.

Trustees Absent: None

Other Attendees: Chuck Smrt of The Compliance Group; Susan Thacker of the *Great Bend Tribune*; Judy Murphy; Rebecca Seib of the *Interrobang*; Don Learned; Mike Dawes; Homer Kruckenberg; Gene Potts; Dr. Gillian Gabelmann; Randall C. Henry; Jim Vance, Robert Branan; Robert Feldt; Dick Wade; Neil Elliott; Dana Foss; Linda Haberman; Lori Crowther; Shanda Mull; Julie Knoblich; Betty Anderson; Mark Dean; Ryan Noonan of the *Great Bend Tribune*; Chris Green of the *Hutchinson News*; Dr. Veldon L. Law; Angie Brummer and Marilyn Beary.

Chairman Mermis led the attendees in the Pledge of Allegiance.

PUBLIC AND EMPLOYEE COMMENT

No requests for public and/or employee comment were received.

INTRODUCTION OF NEW EMPLOYEES

Betty Anderson, Benefits Specialist

INTRODUCTION AND DISCUSSION – CHUCK SMRT OF THE COMPLIANCE GROUP

Mr. Smrt introduced himself to the Board and gave a brief overview of the work he is doing relative to athletic compliance processes and his assistance with a self-report to the NJCAA for its consideration.

ACTION ITEMS

Note: Chairman Mermis advised that an additional item would need to be added to the agenda following “Tenure” for discussion/possible action – replacement Trustee for the unexpired term of office created by the resignation of Gene O’Connor.

Replacement Lawn Mower

At the April Board study session, Mark Dean presented information relative to a replacement lawn mower. He again presented the bids to the Trustees and recommended that the Board accept the low bid of \$12,224.25 from Pro-Green Lawn Care for this replacement purchase.

Trustee Soeken moved that the Board approve the purchase of the replacement mower as presented. The motion was seconded by Trustee Webster. Following discussion, the motion carried.

Roofing Bids for Classroom Building

Also at the April Board study session, Mark Dean presented bids for replacing the Classroom Building roof. He again presented the bids to the Trustees and recommended that the Board accept the low bid of \$55,700 from Garden City Roofing.

Trustee Webster moved that the Board accept the low bid from Garden City Roofing in the amount of \$55,700.00 for the roof replacement of the Classroom Building as presented. The motion was seconded by Trustee Johnson. Following discussion, the motion carried.

Network Core Switch Upgrade

At the April 6 Board study session, Gerald Resner shared the need to upgrade the College's network core switch and presented a detailed explanation of the switch requirements.

At today's meeting, it was recommended that the Board of Trustees approve the purchase of the 3COM 7700 switch from Yellow Dog Networks, Inc including components and training for a total cost of \$13,700. Annual maintenance will be \$1,250.

Trustee Sessler moved that the Board approve the purchase of the 3COM 7700 switch from Yellow Dog Networks, including components and training, at a total cost of \$13,700 as presented. The motion was seconded by Trustee Webster. Following discussion, the motion carried.

Carl Perkins Grant Application/Ratification Requests

The Board was presented with a request to ratify the Leadership Grant in the funding range of \$20,000 and the Tech Prep Grant in the funding range of \$60,000 and to approve the Improvement Grant in the funding range of \$180,255 and the Regional Non-Traditional Centers in Kansas Grant in the funding range of \$37,500.

Trustee Webster moved that the Board approve application of all four grants. The motion was seconded by Trustee Sessler. Following discussion, the motion carried.

2005-2006 Faculty Contracts

The Board was presented a listing of 2005-2006 faculty contracts for consideration. It was the recommendation of the Dean of Learning and Instruction and the President that the Board approve the listing of 2005-2006 faculty contract renewals/non-renewal as presented.

Trustee Johnson moved that the Board approve the listing of 2005-2006 faculty contract renewals and non-renewal as presented. The motion was seconded by Trustee Webster. Following discussion, the motion carried.

2005-2006 Head Coaching Contracts

The Board was presented with a listing of 2005-2006 head coaching contracts (except the Head Basketball Coaching positions which had been presented to the Board in February) for consideration. It was the recommendation of the Athletic Director and the President that the Board approve the listing of 2005-2006 head athletic coaches as presented.

Trustee Webster moved that the Board approve the listing of 2005-2006 head athletic coaches' contracts as presented. The motion was seconded by Trustee Sessler. Following discussion, the motion carried.

2005-2006 Administrative Contracts

The Board was presented with a listing of 2005-2006 administrative contracts for consideration. It was the recommendation of the President that the Board approve the listing of 2005-2006 administrative contracts as presented.

Trustee Soeken moved that the Board approve the listing of 2005-2006 administrative contracts renewal list as presented. The motion was seconded by Trustee Sessler. Following discussion, the motion carried.

Granting Tenure

The Board was presented with a list of faculty members who had gained eligibility for tenure. It was the recommendation of the Dean of Learning and Instruction and the President to award tenure to the following individuals:

| | |
|----------------|----------------|
| Kathy Boeger | Linda Carson |
| Eugene Compton | Stephen Dayton |
| Ruth Moritz | Randy Smith |
| Reiley Watson | |

Trustee Webster moved that the Board award tenure to the listed personnel. The motion was seconded by Trustee Johnson. Following discussion, the motion carried.

Discussion/Appointment of Replacement Trustee

The Board discussed the Board vacancy which was created by the resignation of Trustee O'Connor. *Trustee Webster nominated Dr. Paul Maneth for the replacement position. Trustee Sessler seconded the nomination.* Following discussion, the motion carried.

CONSENT AGENDA

The following items were presented for the Board's approval:

- Minutes of the regular meeting of the Board of Trustees, held on March 24, 2005
- Minutes of the special meeting of the Board of Trustees, held on April 14, 2005
- Personnel
- Financial Report

Note: Trustee Webster advised that the third line on page 25 of the Board book (page 4 of the March 24, 2005 minutes) needed to be revised from "Johnson Webster" to "Trustee Johnson."

Trustee Soeken moved that the Board approve the consent agenda as revised. The motion was seconded by Trustee Johnson. Following discussion, the motion carried.

KACCT/KBOR REPORT – Trustee Johnson again advised that the next KACCT meeting would be held at Johnson County Community College in June. Dr. Law reported on KBOR activities.

INFORMATION/DISCUSSION ITEMS – The following were presented for the Board's information and discussion:

- Monitoring Reports
- Upcoming Board Meetings/Activities
- President's Report of Monthly Activities
- Notices and Communications

EXECUTIVE SESSIONS

Chairman Mermis advised that an executive session would be necessary to consult with legal counsel on a matter protected by attorney-client privilege. He asked that Randy Henry and Dr. Law join the Trustees in executive session.

Trustee Sessler moved that in compliance with K.S.A. 75-4319(a), the Board recess to executive session for 10 minutes at 5:05 p.m. to consult with legal counsel on a matter protected by the attorney-client privilege, in order to protect that privilege and the Board's position in litigation, to reconvene in room

U-219 of the Student Union at 5:15 p.m. In compliance with this Act, no binding action may be taken in executive session. The motion was seconded by Trustee Johnson. Following discussion, the motion carried.

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 5:15 p.m. in room U-219 of the Student Union. Chairman Mermis advised that the Board had consulted with legal counsel on a matter of attorney-client privilege and that, in compliance with KOMA, no action was taken.

Chairman Mermis advised that an executive session would be necessary to discuss matters pertaining to non-elected personnel in order to protect the privacy interests of the individuals to be discussed. He advised that in compliance with the Kansas Open Meetings Act, no action could be taken in executive session. He asked that Dr. Law and Randy Henry join the Trustees in executive session.

Trustee Webster moved that in compliance with K.S.A. 75-4319(a), the Board recess to executive session for 30 minutes at 5:18 p.m. to discuss matters pertaining to non-elected personnel in order to protect the privacy interests of the individuals to be discussed, to reconvene in room U-219 of the Student Union at 5:48 p.m. In compliance with this Act, no binding action may be taken in executive session. The motion was seconded by Trustee Sessler. Following discussion, the motion carried.

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 5:48 p.m. in room U-219 of the Student Union. Chairman Mermis advised that the Board had discussed matters pertaining to non-elected personnel and that, in compliance with KOMA, no action was taken.

Chairman Mermis advised that the Board would need to again recess to executive session to continue its discussion on matters pertaining to non-elected personnel in order to protect the privacy interests of the individuals to be discussed. He again asked that Randy Henry and Dr. Law to join the Trustees in executive session.

Trustee Sessler moved that in compliance with K.S.A. 75-4319(a), the Board recess to executive session for 15 minutes at 5:52 p.m. to discuss matters pertaining to non-elected personnel in order to protect the privacy interests of the individuals to be discussed, to reconvene in room U-219 of the Student Union at 6:07 p.m. In compliance with this Act, no binding action may be taken in executive session. The motion was seconded by Trustee Soeken. Following discussion, the motion carried.

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 6:07 p.m. in room U-219 of the Student Union. Chairman Mermis advised that the Board had discussed matters pertaining to non-elected personnel and that, in compliance with KOMA, no action was taken.

ADJOURNMENT

Chairman Mermis called for a motion to adjourn.

Trustee Soeken moved that the meeting adjourn at 6:08 p.m. The motion was seconded by Trustee Webster. Following discussion, the motion carried.

Stephan J. Mermis, Chairman

Mike Johnson, Secretary

Recorded by Marilyn Beary

**Special Meeting of the Board of Trustees
Barton County Community College
April 25, 2005**

CALL TO ORDER

The special meeting of the Board of Trustees of Barton County Community College was called to order at 5:30 p.m., April 25, 2005 in room F-30 of the Fine Arts Building.

ATTENDANCE

Trustees Present: Stephan J. Mermis, Mike Johnson, Marvin Sessler, Dan Soeken and J.B. Webster.

Trustees Absent: None

Other Attendees: Evelyn Appel; Cleatus Appel; Ty Mull; Carol Dellinger; Dick Wade; Pastor Jim Strasen; Teresa Johnson; Rebecca Seib of the *Interrobang*; Alicia Wyatt; Michael Dawes; Amy Oelke; Michelle Kaiser; Douglas Kaiser; Daniel Nobles; Cathie Oshiro; Gene Potts; Mike Niedens; Dana R. Foss; Debbie Warren; Mike Warren; Lane Lord; Lori Crowther; Myrna Perkins; Lyles Lashley; Neil Elliott; Tedrick Housh; Linda Haberman; Brent Haberman; Pat Haberman; Kelsey Mollenkamp; Ron Vratil; Susan Thacker of the *Great Bend Tribune*; Joe Burger; Courtney Cason; Jerry Kaiser; Larry Kaiser; Toni Gross; Ryan Schmidt; Kathy Hanks of the *Hutchinson News*; Angie Maddy; Diane Engle; Julie Munden; Linda Dueser; Charles Perkins; Pat Schneeweis; Judy Mason; Steve Tustin; Walter Underwood; Jackie Elliott; Josh Elliott; Lori Slater; Doc Slater; Bette Tranbarger; Gary Tranbarger; Jerry McCarty; Robert Feldt; Don Learned; Virginia Fullbright; Karen Kratzer; Jennifer Ankerholz; Taylor Kaiser; Amanda Ashmore; Ryan Zink; Jared Wilbanks; Ken Henderson; Sherry Langrehr; Jeff Langrehr; Ryan Noonan of the *Great Bend Tribune*; Tom Curtis; Gillian Gabelmann; Shanna Legleiter; Nathan Legleiter; Geoberiti Mack; Larry Pittman; Toni Robinson; Kelly Delgado; Joleen Tustin; Jeana Brack; Mike Flynn; Brian Howe; Nikole Jackson; Carly Bloomfield; Judy Murphy; Shawn Hein of the *Great Bend Tribune*; Todd B. Moore; Scott Holland; Homer Kruckenberg; Antanas Kavaliauskas; Crystal Scherer; Steve Dellinger; Andre Hicks; Sacha Sanguinetti of Eagle Radio; Kurt Kohler; Steve Dudek; Teal Meyer; Edmond Johnson; Jaedy Robidoux; Clinton Helms; Mike Marzolf; Sydney Bwalya; Lindsay Law; Nikki Holms; Austin Boyd; Stephen Smith; Karen Sessler; Kruno Despotovski; Mike Zinn; Richard Stalcup; Randall C. Henry; Veldon L. Law and Marilyn Beary.

PUBLIC AND EMPLOYEE COMMENT

Chairman Mermis recognized the guests and stated that the Board would need to recess to executive session. He advised that following the executive session, he would recognize those individuals who had contacted him previously and expressed their desire to address the Board. He also asked that others who wished to address the Board assign a spokesperson, as time would not permit the Board to hear each individual who may wish to speak.

EXECUTIVE SESSION

Chairman Mermis advised that an executive session would be necessary to discuss matters pertaining to non-elected personnel in order to protect the privacy interests of the individuals to be discussed. He advised that in compliance with the Kansas Open Meetings Act, no action could be taken in executive session. He asked that Randy Henry join the Trustees in executive session and that Dr. Law remain in close proximity in order to join the Trustees when called upon.

Trustee Sessler moved that in compliance with K.S.A. 75-4319(a); the Board recess to executive session for 30 minutes at 5:35 p.m. to discuss matters pertaining to non-elected personnel in order to protect the privacy interests of the individuals to be discussed; to reconvene in room F-30 of the Fine Arts Building at 6:05 p.m. In compliance with this Act; no binding action may be taken in executive session. The motion was seconded by Trustee Soeken. Following discussion; the motion carried.

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 6:05 p.m. in room F-30 of the Fine Arts Building. Chairman Mermis advised that the Board had discussed matters pertaining to non-elected personnel and that; in compliance with KOMA; no action was taken.

Chairman Mermis advised that the Board would need to again recess to executive session to continue its discussion on matters pertaining to non-elected personnel in order to protect the privacy interests of the individuals to be discussed. He asked that Randy Henry, Dr. Law, Neil Elliott and Tedrick Housh join the Trustees in executive session.

Trustee Soeken moved that in compliance with K.S.A. 75-4319(a); the Board recess to executive session for 30 minutes at 6:10 p.m. to discuss matters pertaining to non-elected personnel in order to protect the privacy interests of the individuals to be discussed; to reconvene in room F-30 of the Fine Arts Building at 6:40 p.m. In compliance with this Act; no binding action may be taken in executive session. The motion was seconded by Trustee Webster. Following discussion; the motion carried.

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 6:38 p.m. in F-30 of the Fine Arts Building. Chairman Mermis advised that the Board had discussed matters pertaining to non-elected personnel and that; in compliance with KOMA; no action was taken.

ADJOURNMENT

Chairman Mermis called for a motion to adjourn.

Trustee Soeken moved that the meeting adjourn at 6:39 p.m. The motion was seconded by Trustee Webster. Following discussion; the motion carried. An individual then asked if the Board was going to recognize those who had asked to address the Board and Chairman Mermis stated that there was no reason to do that.

Stephan J. Mermis; Chairman

Mike Johnson; Secretary

Recorded by Marilyn Beary

**Special Meeting of the Board of Trustees
Barton County Community College
May 4, 2005**

CALL TO ORDER

The special meeting of the Board of Trustees of Barton County Community College was called to order at 12:00 p.m., May 4, 2005 in room U-219 of the Student Union.

ATTENDANCE

Trustees Present: Stephan J. Mermis, Mike Johnson, Dr. Paul Maneth, Marvin Sessler, Dan Soeken and J.B. Webster.

Trustees Absent: None

Other Attendees: Kevin Cowan of Gilmore & Bell, P.C.; Mark Dean; Ron Vratil; Linda Dueser; Susan Thacker of the *Great Bend Tribune*; Judy Murphy; Robert Feldt; Randall C. Henry; Dr. Gillian Gabelmann; Elaine Simmons; Homer Kruckenber; Shawn Hines of the *Great Bend Tribune*; Sacha Sangiunetti of Eagle Radio; Ryan Noon of the *Great Bend Tribune*; Chris Green of the *Hutchinson News*; Veldon L. Law and Marilyn Beary.

Chairman Mermis led the attendees in the Pledge of Allegiance.

OATH OF OFFICE

The Oath of Office was administered to newly appointed Trustee Dr. Paul E. Maneth to complete the unexpired term of office due to resignation of Trustee Gene O'Connor.

RESOLUTION TO REFINANCE CERTIFICATES OF PARTICIPATION

At its regular meeting conducted on February 22, 2005, the Board approved Resolution #05-01, authorizing Piper Jaffray & Co., Inc. to offer for sale lease purchase agreement certificates of participation, series 2005. These were to be used to refinance the College's 1999 series certificates of participation. At today's meeting, the Board was asked to approve Resolution #05-02 to consummate the offering, utilizing the proceeds of the sale to refund prior certificates of participation. Mr. Kevin Cowan of Gilmore & Bell, P.C. presented details of this proposed transaction to the Trustees.

Trustee Sessler moved that the Board approve a resolution to consummate the offering as presented. The motion was seconded by Trustee Johnson. Following discussion, the motion carried.

EXECUTIVE SESSION

Chairman Mermis advised that the Board would need to take action on a personnel matter and asked legal counsel, Randy Henry, if the Trustees could recess to executive session before taking action. Mr. Henry indicated that this could occur.

Trustee Sessler moved that the Board recess to executive session for 10 minutes at 12:20 p.m., to reconvene in room U-219 at 12:30 p.m. in order to discuss non-elected personnel issues in order to protect the confidentiality of the individual to be discussed. The motion was seconded by Trustee Webster. Following discussion the motion carried.

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 12:30 p.m. in room U-219 of the Student Union. Chairman Mermis advised that the Board had discussed matters pertaining to non-elected personnel and that, in compliance with KOMA, no action was taken.

SEPARATION OF EMPLOYMENT AGREEMENT AND RESIGNATION

Chairman Mermis advised that the Board would need to take action on a Separation of Employment Agreement and Resignation relative to Coach David (Soupy) Campbell.

Trustee Sessler moved that the Board approves a Separation of Employment Agreement and accepts the resignation of Coach David "Soupy" Campbell. The motion was seconded by Trustee Webster. Following discussion, the motion carried.

Questions from guests included whether Coach Campbell resigned or was terminated, the terms of the Separation of Employment Agreement, and whether the Board would release more specific details of Coach Campbell's departure from the College. Mr. Henry also reminded the audience that this was a personnel matter and would be treated confidentially as are all employment matters relating to College personnel.

The Board's legal counsel, Randy Henry, indicated that the terms of the agreement between the Board and Mr. Campbell prohibited the release of specific details and, after further questioning, he indicating that if interested parties wished to secure a copy of the agreement, they could request it through the open records procedures.

Chairman Mermis read Mr. Campbell's letter of resignation, as requested by one of the attendees.

ADJOURNMENT

Chairman Mermis called for a motion to adjourn.

Trustee Soeken moved that the meeting adjourn at 12:38 p.m. The motion was seconded by Trustee Sessler. Following discussion; the motion carried.

Stephan J. Mermis; Chairman

Mike Johnson; Secretary

Recorded by Marilyn Beary

PERSONNEL

New Positions

Instructor/Coordinator (full-time) – Incident Command Systems (Fort Riley)

Departing Employees

Michael Grub – Instructor (Mathematics)

Dorothy Jackson – Administrative Assistant (Fort Riley)

Diana Swan – Math Tutor (part-time)

Replacement Positions

Corry Fradd – Lead Care Provider

Linda Gobin – Instructor (Nursing)

Temporary Positions

Corinna Bussen – Resident Assistant (part-time)

Andre Hicks – Resident Assistant (part-time)

Scott Holland – Grounds Helper (part-time)

Kyli Hufford – Resident Assistant (part-time)

Julie Kaiser – Resident Assistant (part-time)

Heather McCord – Resident Assistant (part-time)

Temporary Positions Ending

Valarie Whistler - Paraprofessional

Supplemental Contracts

Dorothy Arvizu

Cross Cultural Awareness

Dorothy Arvizu

Marriage & Family

Geraldine Ball

American History 1877-Present

George Bowman

Weapons Storage Facility Operations

George Bowman

Laser Sighting & Engage System

George Bowman

Weapons Storage Facility Operations

Gabriella Donley

Emergency 1st Aid Tact Operations

Karen Frick

Introduction to Counseling

Karen Frick

Abnormal Psychology

Dennis Hickmon

Detainee Operations

Dennis Hickmon

Detainee Operations

Marlene Kabriel

Language Lab

George Kneuper

Intro to Water/Waste Water Operation

Lynette Lee

Management of Supply Operation

Kenneth Martin

Military Passeng-Carry Vehicle

Locadio Perez

Emergency 1st Aid Tact Operations

Locadio Perez

Emergency 1st Aid Tact Operations

Locadio Perez

Emergency 1st Aid Tact Operations

Locadio Perez

Emergency 1st Aid Tact Operations

| | |
|------------------|---|
| Locadio Perez | Emergency 1 st Aid Tact Operations |
| Shawn Rosenbaum | Emergency 1 st Aid Tact Operations |
| Thomas Smith | Intro to Exercise Science |
| Melinda Whitney | Emergency 1 st Aid Tact Operations |
| Melinda Whitney | Emergency 1 st Aid Tact Operations |
| Candace Teichman | Lifeguard Training |
| James Turner | English Study Skills/Math Learning Strategies |

Staff Supplemental Contracts

| | |
|--------------------|---------------------------|
| Jennifer Ankerholz | Technical Communications |
| Winfried Butler | American Military History |
| Winfried Butler | Process Management |

Overload Contracts

| | |
|------------------|---|
| Dana Allison | Microcomputer Applications I |
| Kathy Boeger | Microcomputer Applications I |
| Kathy Boeger | Business Law I (ITV) |
| Jeana Brack | Microcomputer Applications I |
| Kimberly Bradney | Public Speaking |
| Kimberly Bradney | FAST CD-ROM Project |
| Walter Brown | HAZWOPER Refresher |
| Gretchen Lewis | FAST CD-ROM Project |
| Gretchen Lewis | English Study Skills/Math Learning Strategies |
| Patricia Wells | FAST CD-ROM Project |

Community Education

| | |
|---------------|---|
| Louise Masden | CNA - Russell (5/23/05 – 6/13/05) |
| Jane Howard | Pension Administration (5/23/05 – 8/29/05) |
| Rhonda Riedel | AD/SSD – Great Bend (6/3/05 – 7/16/05) |
| Linda Runge | CNA – Ellinwood (6/7/05 – 7/14/05) |

Outreach

Daniel Winston

Christina Rathbun

Darrell Thrasher

Dan Heath

Ruth Moritz

Summer 2005

Public Speaking – Ellsworth
(6/1/05 – 7/27/05)

English Comp I – Ellsworth
(6/1/05 – 7/27/05)

Intro to Sociology – Ellsworth
(6/1/05 – 7/27/05)

Public Speaking – Larned
(6/1/05 – 7/27/05)

English Comp I – Larned
(6/1/05 – 7/27/05)

| | |
|-------------------|---|
| Donnitta Plowman | Conversational Spanish – Larned (6/1/05 – 7/27/05) |
| Carie Rust | Intro to Sociology - Larned (6/1/05 – 7/27/05) |
| Ken Troyer | Public Speaking – Lyons (6/1/05 – 7/27/05) |
| Glenna Grinstead | English Comp I – Lyons (6/1/05 – 7/27/05) |
| Marilyn Michaelis | Basic Algebra – Lyons (6/1/05 – 7/27/05) |
| Martha Brungardt | Public Speaking – Russell (6/1/05 – 7/27/05) |
| Steve Dryden | Abnormal Psychology – St. John (6/1/05 – 6/29/05) |
| Jerome Heaven | College Algebra – St. John (6/1/05 – 7/6/05) |
| Carolyn Kern | College Algebra – Ellsworth (6/2/05 – 7/26/05) |
| Tamara Piper | College Algebra – Larned (6/2/05 – 7/26/05) |
| Terry Huff | General Psychology – Larned (6/2/05 – 7/26/05) |
| Joel Miller | Photography I – St. John (6/2/05 – 7/7/05) |
| Kim Heath | English Comp II – St. John (6/2/05 – 7/7/05) |
| Tara Kinnamon | Word Processing – St. John (6/2/05 – 7/7/05) |
| Steve Dryden | Death & Dying – St. John (6/2/05 – 7/26/05) |
| Steve Dryden | Abnormal Psychology – St. John (6/2/05 – 6/29/05) |

BARTON COUNTY COMM COLLEGE
Statement of Revenues and Expenditures
AS OF 30-APRIL-05

1111 GENERAL FUND

YEAR TO DATE
ACTUAL

REVENUES:

| | |
|-----------------------------------|---------------|
| FALL TUITION | 1,324,417.50 |
| SPRING TUITION | 1,253,790.00 |
| SUMMER TUITION | 34,666.00 |
| FALL OUT OF STATE TUITION | 108,120.00 |
| SPRING OUT OF STATE TUITION | 65,654.00 |
| SUMMER OUT OF STATE TUITION | (680.00) |
| ON LINE TUITION | 438,144.00 |
| INTERNATIONAL TUITION | 109,040.00 |
| UNDOC RES ALIEN TUITION | 1,485.00 |
| GENERAL STUDENT FEES | 0.00 |
| LAVTR | 0.00 |
| STATE GRANTS | 3,000.00 |
| STATE OPERATING GRANT | 4,241,356.00 |
| COUNTY OUT DISTRICT TUITION | 241,878.00 |
| BARTON COUNTY AD VALOREM TAX | 3,445,885.35 |
| MOTOR VEHICLE TAX | 662,418.74 |
| RECREATIONAL VEHICLE TAX | 9,351.89 |
| NEIGHBORHOOD REVIT PRG | 7,902.33 |
| DELINQUENT TAXES | 86,263.44 |
| TAXABLE SALES | 1,592.19 |
| INTEREST-GENERAL | 74,004.99 |
| MISCELLANEOUS REIMBURSEMENTS | 284,527.92 |
| INSURANCE REIMBURSEMENTS | 0.00 |
| GENERAL MISCELLANEOUS | 58,970.82 |
| MISCELLANEOUS SALE OF PROPERTY | 26,160.66 |
| TRANSCRIPT REVENUE | 33,634.00 |
| MISCELLANEOUS ELECTRONIC DEPT REV | 20.92 |
| DONATIONS | 0.00 |
| FARM HOUSE RENTALS | 6,000.00 |
| FARM LEASE/CROP SALES | 13,500.00 |
| PAYMENT PLAN FEES | 17,280.00 |
| CAREER CENTER REVENUE | 500.00 |
| EVALUATION FEES | 275.00 |
| ITV REVENUE | 12,330.30 |
| INTERNATIONAL STUDENT FEE | 3,750.00 |
| GAIN ON SALE | 19,736.00 |
| REFUNDS-GENERAL | 33,721.13 |
| ROOM RENTAL-GENERAL | 27,901.25 |
| | ----- |
| TOTAL REVENUES | 12,646,597.43 |

BARTON COUNTY COMM COLLEGE
Statement of Revenues and Expenditures
AS OF 30-APRIL-05

1111 GENERAL FUND

YEAR TO DATE
ACTUAL

EXPENDITURES:

| | |
|---------------------------|---------------|
| INSTRUCTION | 4,160,732.17 |
| PUBLIC SUPPORT | 8,944.59 |
| ACADEMIC SUPPORT | 1,571,474.35 |
| STUDENT SERVICES | 649,044.37 |
| INSTITUTIONAL SUPPORT | 2,838,945.88 |
| PHYSICAL PLANT OPERATION | 1,764,650.82 |
| STUDENT FINANCIAL SUPPORT | 154,925.50 |
| AUXILIARY SERVICES | 9,963.07 |
| | ----- |
| TOTAL EXPENDITURES | 11,158,680.75 |

TRANSFERS AMONG FUNDS:

| | |
|-------------------------------------|------------|
| TRANSFERS TO ABE FUND | 0.00 |
| TRANSFERS TO ATHLETIC FUND | 400,000.00 |
| TRANSFERS TO ATHLETIC ACTIVITY FUND | 72,000.00 |
| TRANSFERS TO STUDENT ACT ACTIV FUND | 26,000.00 |
| | ----- |
| TOTAL TRANSFERS AMONG FUNDS: | 498,000.00 |

| | |
|-------------------------------------|------------|
| NET INCREASE/DECREASE IN NET ASSETS | 989,916.68 |
|-------------------------------------|------------|

BARTON COUNTY COMM COLLEGE
Statement of Revenues and Expenditures
AS OF 30-APRIL-05

1112 VOCATIONAL FUND

YEAR TO DATE
ACTUAL

REVENUES:

| | |
|------------------------------|--------------|
| STATE OPERATING GRANT | 1,817,723.00 |
| BARTON COUNTY AD VALOREM TAX | 0.00 |
| MOTOR VEHICLE TAX | 0.00 |
| RECREATIONAL VEHICLE TAX | 0.00 |
| DELINQUENT TAXES | 0.00 |
| PRIVATE SOURCE GRANT REVENUE | 0.00 |
| REFUNDS-GENERAL | 924.00 |
| | ----- |
| TOTAL REVENUES | 1,818,647.00 |

EXPENDITURES:

| | |
|--------------------------|--------------|
| INSTRUCTION | 2,027,359.55 |
| PUBLIC SERVICE | 224.40 |
| ACADEMIC SUPPORT | 212,311.05 |
| STUDENT SERVICES | 0.00 |
| INSTITUTIONAL SUPPORT | 0.00 |
| PHYSICAL PLANT OPERATION | 0.00 |
| AUXILIARY SERVICES | 0.00 |
| | ----- |
| TOTAL EXPENDITURES | 2,239,895.00 |

| | |
|-------------------------------------|--------------|
| NET INCREASE/DECREASE IN NET ASSETS | (421,248.00) |
|-------------------------------------|--------------|

BARTON COUNTY COMM COLLEGE
Statement of Revenues and Expenditures
AS OF 30-APRIL-05

1115 EMPLOYEE BENEFIT FUND

YEAR TO DATE
ACTUAL

REVENUES:

| | |
|------------------------------|-------|
| BARTON COUNTY AD VALOREM TAX | 0.00 |
| MOTOR VEHICLE TAX | 0.00 |
| RECREATIONAL VEHICLE TAX | 0.00 |
| DELINQUENT TAXES | 0.00 |
| MISCELLANEOUS REIMBURSEMENTS | 0.00 |
| | ----- |
| TOTAL REVENUES | 0.00 |

EXPENDITURES:

| | |
|--------------------------|--------------|
| INSTRUCTION | 696,124.37 |
| PUBLIC SERVICE | 62,134.50 |
| ACADEMIC SUPPORT | 273,970.25 |
| STUDENT SERVICES | 170,816.80 |
| INSTITUTIONAL SUPPORT | 349,838.68 |
| PHYSICAL PLANT OPERATION | 98,395.67 |
| AUXILIARY SERVICES | 37,026.65 |
| | ----- |
| TOTAL EXPENDITURES | 1,688,306.92 |

| | |
|-------------------------------------|----------------|
| NET INCREASE/DECREASE IN NET ASSETS | (1,688,306.92) |
|-------------------------------------|----------------|

BARTON COUNTY COMMUNITY COLLEGE
GENERAL, VOCATIONAL, AND EMPLOYEE BENEFITS
FUNDS FLOW ACTIVITY
PERIOD ENDED APRIL 30, 2005

| | 2004-05 BUDGET | PERIOD ENDED 04/30/05 | YTD AVAILABLE | % AVAILABLE |
|-------------------------|-------------------|-----------------------------|------------------|----------------|
| Fund Balance, Beginning | \$4,363,507.00 | \$4,363,507.00 | | |
| <hr/> | | | | |
| Tuition-Out Of State | 300,000.00 | 282,134.00 | 17,866.00 | 5.96% |
| Tuition-In State | 3,954,000.00 | 3,052,503.00 | 901,497.00 | 22.80 |
| Tuition-Out District | 265,000.00 | 241,878.00 | 23,122.00 | 8.73 |
| State Aid | 6,053,000.00 | 6,059,079.00 | (6,079.00) | (0.10) |
| Property Taxes | 5,071,000.00 | 3,549,403.00 | 1,521,597.00 | 30.01 |
| Other Taxes | 830,000.00 | 662,419.00 | 167,581.00 | 20.19 |
| Interest Income | 70,000.00 | 74,005.00 | (4,005.00) | (5.72) |
| Other | 2,112,000.00 | 543,824.00 | 1,568,176.00 | 74.25 |
| <hr/> | | | | |
| Total Revenue | 18,655,000.00 | 14,465,245.00 | 4,189,755.00 | 22.46 |
| <hr/> | | | | |
| Expenditures: | | | | |
| Academic Salaries | 6,296,000.00 | 5,372,353.00 | 923,647.00 | 14.67 |
| Support Salaries | 3,801,000.00 | 3,108,913.00 | 692,087.00 | 18.21 |
| Supplies | 3,983,000.00 | 2,900,094.00 | 1,082,906.00 | 27.19 |
| Equipment | 24,000.00 | 26,816.00 | (2,816.00) | (11.73) |
| Advertising | 50,000.00 | 45,510.00 | 4,490.00 | 8.98 |
| Transfers & Other | 480,000.00 | 400,000.00 | 80,000.00 | 16.67 |
| Employee Benefits | 2,071,000.00 | 1,748,307.00 | 322,693.00 | 15.58 |
| General Insurance | 215,000.00 | 207,874.00 | 7,126.00 | 3.31 |
| Utilities | 605,000.00 | 547,211.00 | 57,789.00 | 9.55 |
| In County Scholarships | 124,000.00 | 120,231.00 | 3,769.00 | 3.04 |
| Capital Outlay | 859,000.00 | 697,767.00 | 161,233.00 | 18.77 |
| Maintenance | 431,000.00 | 409,807.00 | 21,193.00 | 4.92 |
| <hr/> | | | | |
| Total Expenditures | 18,939,000.00 | 15,584,883.00 | 3,354,117.00 | 17.71% |
| <hr/> | | | | |
| Fund Balance, Ending | \$4,079,507.00 | \$3,243,869.00 | | |
| <hr/> | | | | |

BARTON COUNTY COMMUNITY COLLEGE
GENERAL, VOCATIONAL AND EMPLOYEE BENEFITS
FUNDS FLOW ACTIVITY
PERIOD ENDED APRIL 30, 2005 & 2004

| | YEAR ENDED | | NET CHANGE INCREASE (DECREASE) | % CHANGE |
|---------------------------|-------------------|-------------------|--------------------------------------|-------------|
| | 04/30/05 | 04/30/04 | | |
| Fund Balance, Beginning | 4,363,507 | 2,271,636 | 2,091,871 | 1 |
| Tuition-Out Of State | 282,134 | 291,414 | (9,280) | (3) |
| Tuition-In State | 3,052,503 | 2,698,809 | 353,694 | 13 |
| Tuition-Out District | 241,878 | 282,261 | (40,383) | (14) |
| State Aid | 6,059,079 | 6,212,991 | (153,912) | (2) |
| Out District State Aid | 0 | 0 | 0 | |
| Property Taxes | 3,549,403 | 4,879,337 | (1,329,934) | (27) |
| Other Taxes | 662,419 | 649,529 | 12,890 | 2 |
| Interest Income | 74,005 | 53,230 | 20,775 | 39 |
| Other | 543,824 | 439,305 | 104,519 | 24 |
| Total Revenue | 14,465,245 | 15,506,876 | (1,041,631) | (7) |
| Expenditures: | | | | |
| Academic Salaries | 5,372,353 | 4,964,180 | 408,173 | 8 |
| Support Salaries | 3,108,913 | 3,152,711 | (43,798) | (1) |
| Supplies | 2,900,094 | 2,784,247 | 115,847 | 4 |
| Equipment | 26,816 | 12,201 | 14,615 | 120 |
| Advertising | 45,510 | 40,646 | 4,864 | 12 |
| Transfers & Other | 400,000 | 400,000 | 0 | 0 |
| Employee Benefits | 1,748,307 | 1,482,843 | 265,464 | 18 |
| General Insurance | 207,874 | 209,035 | (1,161) | (1) |
| Utilities | 547,211 | 535,904 | 11,307 | 2 |
| In County Scholarships | 120,231 | 142,265 | (22,034) | (15) |
| Capital Outlay | 697,767 | 611,191 | 86,576 | 14 |
| Maintenance | 409,807 | 358,748 | 51,059 | 14 |
| Total Expenditures | 15,584,883 | 14,693,971 | 890,912 | 6 |
| Fund Balance, Ending | 3,243,869 | 3,084,541 | 159,328 | 0 |

BARTON COUNTY COMMUNITY COLLEGE
AUXILIARY FUNDS
FUNDS FLOW ACTIVITY
PERIOD ENDED APRIL 30, 2005

| | STUDENT UNION | DORMITORIES | ATHLETICS | CAMP ALDRICH | TEN MONTH ACTIVITY | 2003-04 BUDGET | YTD AVAILABLE | % AVAILABLE |
|--------------------------|------------------|-------------|-----------|-----------------|--------------------------|-------------------|------------------|----------------|
| Fund Balance, Beginning: | 473,710 | 449,791 | 75,720 | 45,978 | 1,045,199 | 1,045,199 | | |
| <hr/> | | | | | | | | |
| Revenues: | | | | | | | | |
| Vending | 956 | | | | 956 | 2,000 | 1,044 | 52.20 |
| Bookstore | 656,761 | | | | 656,761 | 800,000 | 143,239 | 17.90 |
| Food service | 363,773 | | | 0 | 363,773 | 482,000 | 118,227 | 24.53 |
| Fees | 0 | | | 0 | 0 | 268,000 | 268,000 | 100.00 |
| Supplies & Services | | 17,305 | | | 17,305 | 28,000 | 10,695 | 38.20 |
| Housing Rental | | 896,967 | | 53,086 | 950,053 | 913,000 | (37,053) | (4.06) |
| Transfers | | | 400,000 | 50,000 | 450,000 | 480,000 | 30,000 | 6.25 |
| Revolving | | | | | 0 | 0 | 0 | |
| Misc. | 2,042 | | | | 2,042 | 4,000 | 1,958 | 48.95 |
| Gate Receipts | | | 0 | | 0 | 5,000 | 5,000 | 100.00 |
| Entry Fees & Other | | | 11,291 | 0 | 11,291 | 16,000 | 4,709 | 29.43 |
| <hr/> | | | | | | | | |
| Total Revenues | 1,023,532 | 914,272 | 411,291 | 103,086 | 2,452,181 | 2,998,000 | 545,819 | 18.21 |
| <hr/> | | | | | | | | |
| Expenditures: | | | | | | | | |
| Salaries | 60,351 | 48,151 | 7,572 | 31,639 | 147,713 | 245,000 | 97,287 | 39.71 |
| Books & Supplies | 631,001 | | | | 631,001 | 725,000 | 93,999 | 12.97 |
| Maintenance | 23,654 | 38,417 | | 5,692 | 67,763 | 99,000 | 31,237 | 31.55 |
| Food | 444,156 | 296,736 | | 0 | 740,892 | 850,000 | 109,108 | 12.84 |
| Utilities | 4,375 | 103,773 | | 14,199 | 122,347 | 170,000 | 47,653 | 28.03 |
| Lease payments & Int | 0 | 191,334 | | | 191,334 | 202,000 | 10,666 | 5.28 |
| Travel & Recruiting | | | 119,945 | | 119,945 | 138,000 | 18,055 | 13.08 |
| Officials | | | 28,239 | | 28,239 | 30,000 | 1,761 | 5.87 |
| Training Supplies | | | 14,574 | | 14,574 | 17,000 | 2,426 | 14.27 |
| Insurance | | | 77,220 | | 77,220 | 60,000 | (17,220) | (28.70) |
| Equipment | 0 | 16,247 | 89,931 | 0 | 106,178 | 171,000 | 64,822 | 37.91 |
| Clinics & Awards | | | 8,995 | | 8,995 | 10,000 | 1,005 | 10.05 |
| Transfers & Refunds | | 0 | 0 | | 0 | 1,000 | 1,000 | 100.00 |
| Revolving | | | | | 0 | 0 | 0 | |
| Nationals & Fees | | | 16,009 | | 16,009 | 34,000 | 17,991 | 52.91 |
| Supplies | 16,625 | 4,113 | 75,675 | 844 | 97,257 | 76,000 | (21,257) | (27.97) |
| Misc. | | 0 | | | 0 | 1,000 | 1,000 | 100.00 |
| <hr/> | | | | | | | | |
| Total Expenditures | 1,180,162 | 698,771 | 438,160 | 52,374 | 2,369,467 | 2,829,000 | 459,533 | 16.24 |
| <hr/> | | | | | | | | |
| Fund Balance, Ending | 317,080 | 665,292 | 48,851 | 96,690 | 1,127,913 | 1,214,199 | | |
| <hr/> | | | | | | | | |

BARTON COUNTY COMMUNITY COLLEGE
STUDENT UNION
FUNDS FLOW ACTIVITY
PERIOD ENDED APRIL 30, 2005 AND 2004

| | PERIOD ENDED | | NET CHANGE | % |
|-------------------------|--------------|--------------|------------------------|----------|
| | 04/30/05 | 04/30/04 | INCREASE (DECREASE) | CHANGE |
| Fund Balance, Beginning | \$473,710.00 | \$663,935.00 | (\$190,225.00) | (28.65) |
| <hr/> | | | | |
| Revenues: | | | | |
| Vending | 956.00 | 1,568.00 | (612.00) | (39.03) |
| Bookstore | 656,761.00 | 707,794.00 | (51,033.00) | (7.21) |
| Food service | 363,773.00 | 315,896.00 | 47,877.00 | 15.16 |
| Fees & Misc. | 2,042.00 | 599.00 | 1,443.00 | 240.90 |
| <hr/> | | | | |
| Total Revenues | 1,023,532.00 | 1,025,857.00 | (2,325.00) | (0.23) |
| <hr/> | | | | |
| Expenditures: | | | | |
| Salaries | 60,351.00 | 56,695.00 | 3,656.00 | 6.45 |
| Books & Supplies | 631,001.00 | 680,640.00 | (49,639.00) | (7.29) |
| Maintenance | 28,029.00 | 15,100.00 | 12,929.00 | 85.62 |
| Food | 444,156.00 | 419,015.00 | 25,141.00 | 6.00 |
| Lease payments & Int. | 0.00 | 11,871.00 | (11,871.00) | (100.00) |
| Equipment | 0.00 | 27,839.00 | (27,839.00) | (100.00) |
| Supplies | 16,625.00 | 10,111.00 | 6,514.00 | 64.42 |
| <hr/> | | | | |
| Total Expenditures | 1,180,162.00 | 1,221,271.00 | (41,109.00) | (3.37) |
| <hr/> | | | | |
| Fund Balance, Ending | \$317,080.00 | \$468,521.00 | (\$151,441.00) | (32.32) |
| <hr/> <hr/> | | | | |

BARTON COUNTY COMMUNITY COLLEGE
DORMITORIES
FUNDS FLOW ACTIVITY
PERIOD ENDED APRIL 30, 2005 AND 2004

| | PERIOD ENDED | | NET CHANGE | % |
|-------------------------|--------------|--------------|------------------------|---------|
| | 04/30/05 | 04/30/04 | INCREASE (DECREASE) | |
| Fund Balance, Beginning | \$449,791.00 | \$398,857.00 | \$50,934.00 | 12.77 |
| <hr/> | | | | |
| Revenues: | | | | |
| Supplies & Services | 17,305.00 | 12,675.00 | 4,630.00 | 36.53 |
| Rental & Other | 896,967.00 | 815,097.00 | 81,870.00 | 10.04 |
| <hr/> | | | | |
| Total Revenues | 914,272.00 | 827,772.00 | 86,500.00 | 10.45 |
| <hr/> | | | | |
| Expenditures: | | | | |
| Salaries | 48,151.00 | 41,216.00 | 6,935.00 | 16.83 |
| Maintenance | 38,417.00 | 30,797.00 | 7,620.00 | 24.74 |
| Food | 296,736.00 | 252,560.00 | 44,176.00 | 17.49 |
| Utilities | 103,773.00 | 90,657.00 | 13,116.00 | 14.47 |
| Lease payments & Int. | 191,334.00 | 196,474.00 | (5,140.00) | (2.62) |
| Equipment | 16,247.00 | 53,705.00 | (37,458.00) | (69.75) |
| Transfers & Refunds | 0.00 | 0.00 | 0.00 | |
| Supplies | 4,113.00 | 3,818.00 | 295.00 | 7.73 |
| Misc. | 0.00 | 0.00 | 0.00 | |
| <hr/> | | | | |
| Total Expenditures | 698,771.00 | 669,227.00 | 29,544.00 | 4.41 |
| <hr/> | | | | |
| Fund Balance, Ending | \$665,292.00 | \$557,402.00 | \$107,890.00 | 19.36 |
| <hr/> <hr/> | | | | |

BARTON COUNTY COMMUNITY COLLEGE
ATHLETICS
FUNDS FLOW ACTIVITY
PERIOD ENDED APRIL 30, 2005 AND 2004

| | PERIOD ENDED | | NET CHANGE | % |
|-------------------------|--------------|-------------|------------------------|---------|
| | 04/30/05 | 04/30/04 | INCREASE (DECREASE) | CHANGE |
| Fund Balance, Beginning | \$75,720.00 | \$42,786.00 | \$32,934.00 | 76.97 |
| ----- | | | | |
| Revenues: | | | | |
| Transfers | 400,000.00 | 400,000.00 | 0.00 | 0.00 |
| Revolving | 0.00 | 0.00 | 0.00 | |
| Gate Receipts | 0.00 | 0.00 | 0.00 | |
| Entry Fees & Other | 11,291.00 | 10,985.00 | 306.00 | 2.79 |
| ----- | | | | |
| Total Revenues | 411,291.00 | 410,985.00 | 306.00 | 0.07 |
| ----- | | | | |
| Expenditures: | | | | |
| Salaries | 7,572.00 | 7,536.00 | 36.00 | 0.48 |
| Travel & Recruiting | 119,945.00 | 123,604.00 | (3,659.00) | (2.96) |
| Officials | 28,239.00 | 28,590.00 | (351.00) | (1.23) |
| Training Supplies | 14,574.00 | 12,790.00 | 1,784.00 | 13.95 |
| Insurance | 77,220.00 | 77,860.00 | (640.00) | (0.82) |
| Equipment | 89,931.00 | 93,201.00 | (3,270.00) | (3.51) |
| Clinics & Awards | 8,995.00 | 11,588.00 | (2,593.00) | (22.38) |
| Transfers | 0.00 | 0.00 | 0.00 | |
| Nationals & Fees | 16,009.00 | 14,496.00 | 1,513.00 | 10.44 |
| Supplies | 75,675.00 | 50,284.00 | 25,391.00 | 50.50 |
| ----- | | | | |
| Total Expenditures | 438,160.00 | 419,949.00 | 18,211.00 | 4.34 |
| ----- | | | | |
| Fund Balance, Ending | \$48,851.00 | \$33,822.00 | \$15,029.00 | 44.44 |
| ===== | | | | |

BARTON COUNTY COMMUNITY COLLEGE
 CAMP ALDRICH
 FUNDS FLOW ACTIVITY
 PERIOD ENDED APRIL 30, 2005 AND 2004

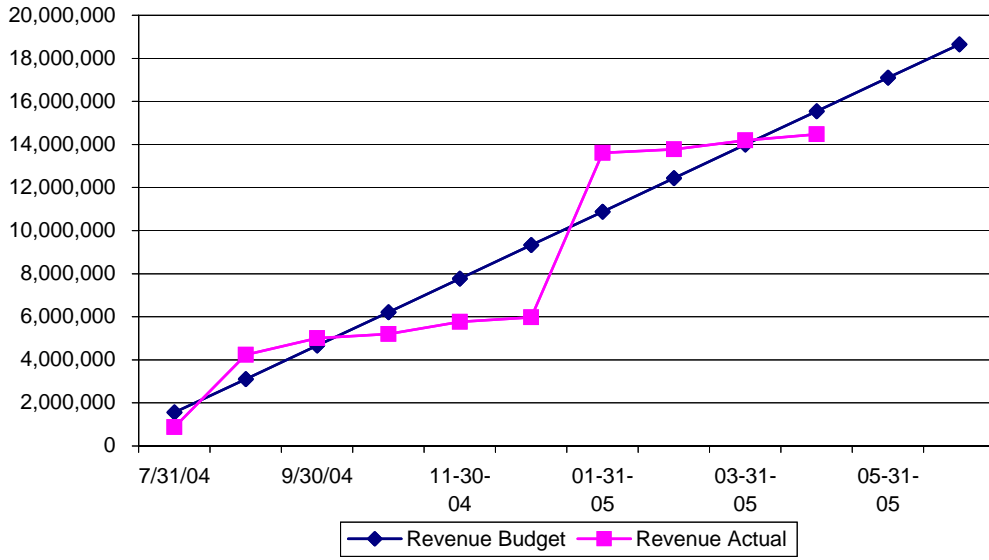
| | PERIOD ENDED | | NET CHANGE INCREASE (DECREASE) | % CHANGE |
|-------------------------|--------------|-----------|--------------------------------------|-------------|
| | 04/30/05 | 04/30/04 | | |
| Fund Balance, Beginning | 75,720.00 | 71,154.00 | 4,566.00 | 6.42 |
| <hr/> | | | | |
| Revenues: | | | | |
| Food Service | 0.00 | 0.00 | 0.00 | |
| Transfers | 50,000.00 | 0.00 | 50,000.00 | |
| Housing Rental | 53,086.00 | 35,555.00 | 17,531.00 | 49.31 |
| <hr/> | | | | |
| Total Revenues | 103,086.00 | 35,555.00 | 67,531.00 | 189.93 |
| <hr/> | | | | |
| Expenditures: | | | | |
| Salaries | 31,639.00 | 23,083.00 | 8,556.00 | 37.07 |
| Food | 0.00 | 0.00 | 0.00 | |
| Utilities | 14,199.00 | 13,366.00 | 833.00 | 6.23 |
| Equipment | 0.00 | 0.00 | 0.00 | |
| Supplies | 6,536.00 | 11,708.00 | (5,172.00) | (44.17) |
| <hr/> | | | | |
| Total Expenditures | 52,374.00 | 48,157.00 | 4,217.00 | 8.76 |
| <hr/> | | | | |
| Fund Balance, Ending | 126,432.00 | 58,552.00 | 67,880.00 | 115.93 |
| <hr/> <hr/> | | | | |

Date 9-MAY-05

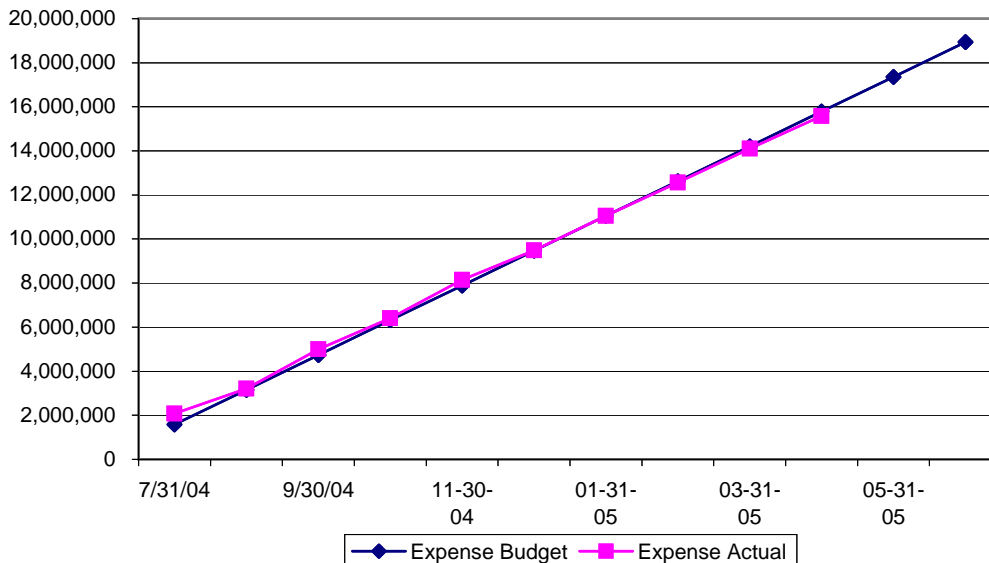
BARTON COUNTY COMMUNITY COLLEGE
 TREASURER'S REPORT
 04/30/05

| FUND-DESCRIPTION | BEGIN-BAL | MONTH-RCPT | MONTH-EXP | YTD RCPT | YTD-EXP | END-BAL | CHECKING | INVEST | CHANGE |
|-------------------|-----------|------------|-----------|------------|------------|-------------|-------------|---------|--------|
| GENERAL & VOC | 3,740,805 | 873,423 | 1,334,213 | 14,474,338 | 13,560,042 | 4,655,101 | 4,261,001 | 350,000 | 44,100 |
| EMPLOYEE BENEFITS | 0 | 0 | 189,454 | 0 | 1,688,307 | (1,688,307) | (1,688,307) | 0 | 0 |
| STUDENT UNION | 473,710 | 43,663 | 94,017 | 1,023,533 | 1,160,523 | 336,720 | 235,720 | 100,000 | 1,000 |
| DORMITORY | 449,791 | (4,167) | 64,449 | 914,272 | 698,771 | 665,292 | 564,892 | 100,000 | 400 |
| CAMP ALDRICH | 45,978 | 6,433 | 2,364 | 103,086 | 52,076 | 96,988 | 96,988 | 0 | 0 |
| ATHLETICS | 75,720 | 0 | 37,583 | 411,291 | 437,642 | 49,369 | 49,369 | 0 | 0 |
| | 4,786,004 | 919,352 | 1,722,080 | 16,926,520 | 17,597,361 | 4,115,163 | 3,519,663 | 550,000 | 45,500 |

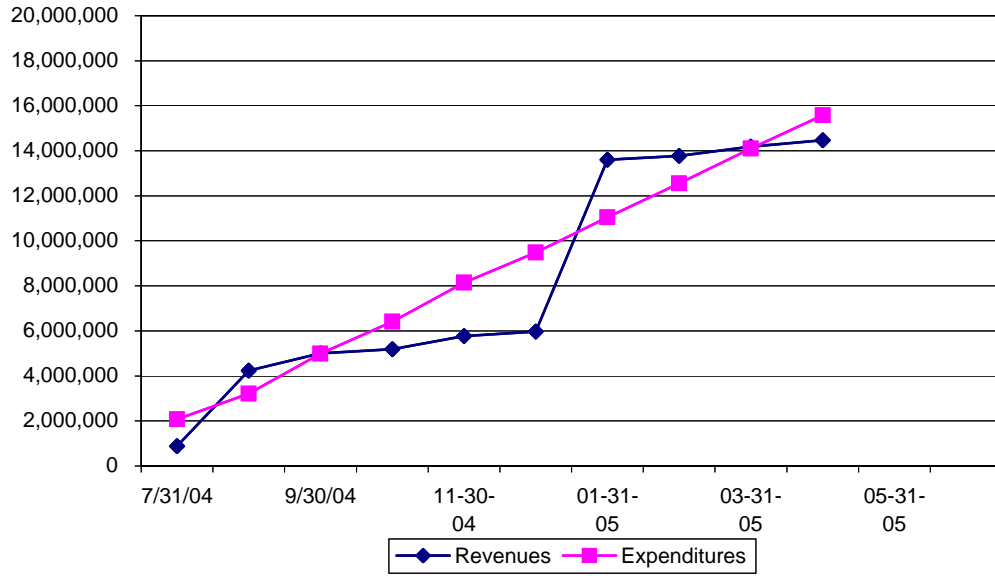
**BARTON COUNTY COMMUNITY COLLEGE
Revenues---04-05**



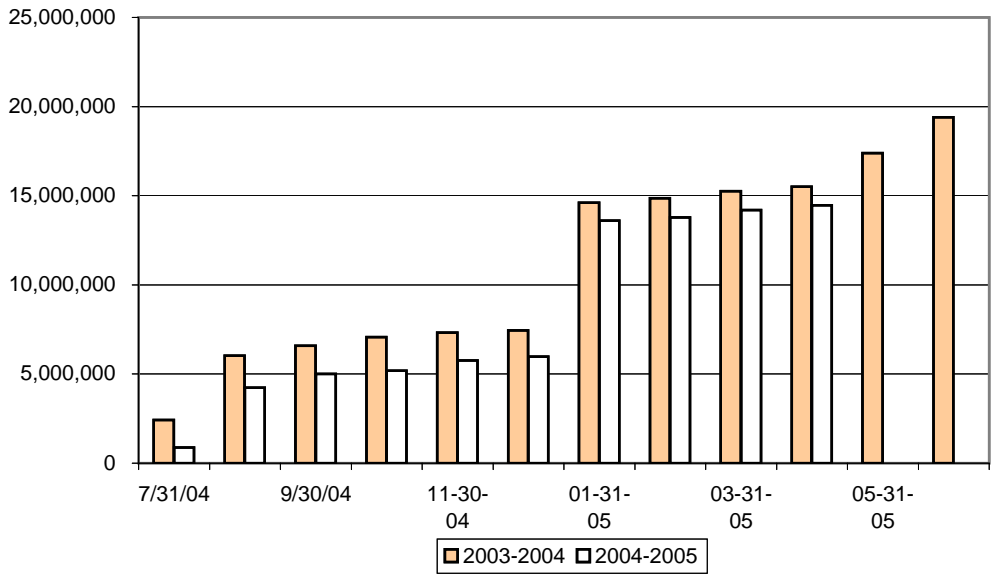
**BARTON COUNTY COMMUNITY COLLEGE
Expenses---04-05**



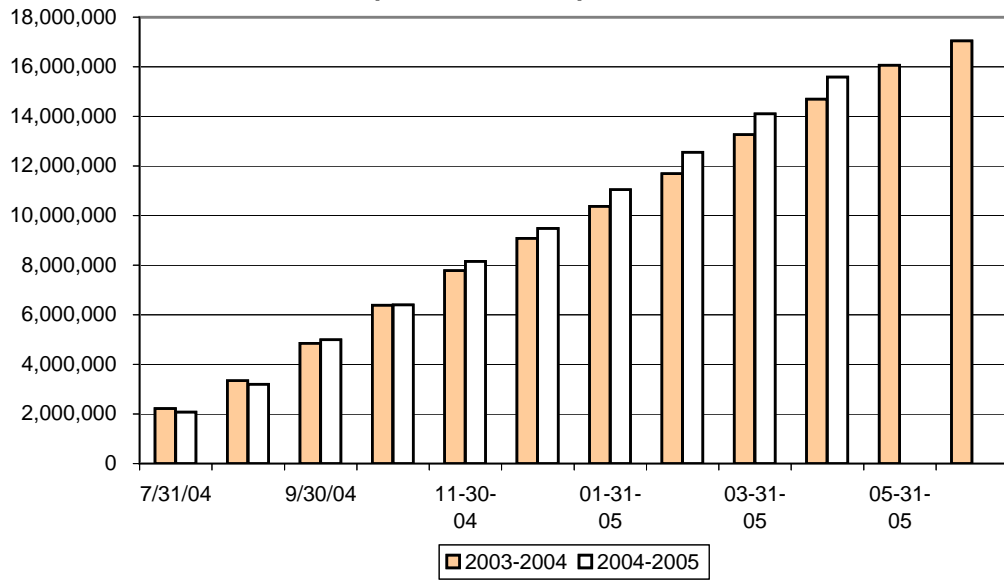
**BARTON COUNTY COMMUNITY COLLEGE
Revenues and Expenses---04-05**



**BARTON COUNTY COMMUNITY COLLEGE
Revenue Comparison**



BARTON COUNTY COMMUNITY COLLEGE Expenditures Comparison



KACCT/KBOR REPORT

Mike Johnson and Dr. Law will update the Board concerning Kansas Association of Community College Trustees and Kansas Board of Regents activities.

INFORMATION/DISCUSSION ITEMS

Monitoring Reports

Upcoming Board Meetings/Activities

President's Report of Monthly Activities

Dr. Law will report on:

- progress on the institutional actions as a result of the Fall 2003 review
- student employment changes
- consultant's compliance report

Monitoring Reports April 2005

POLICY TYPE: EXECUTIVE LIMITATIONS

POLICY TITLE: GENERAL EXECUTIVE CONSTRAINTS

The President shall act at all times in an exemplary manner consistent with the responsibilities and expectations vested in that office. The President shall act in a manner consistent with Board policies and consistent with those practices, activities, decisions, and organizational circumstances, which are legal, prudent, and ethical.

Accordingly, the President may not:

General Executive Constraint #3

Permit financial conditions which risk fiscal jeopardy, compromise Board ENDS priorities, or fail to show a generally acceptable level of foresight.

Response: In addressing the fiscal difficulties of the recent past, we have taken measures to place the College in as positive a position as possible in order to weather fiscal difficulties and continue to meet the Board's ENDS. As the Board is aware, our funding mechanisms are volatile. The budget presented for the current year will be tight, but will address our immediate needs. The state has provided a small increase for SB 345 funding as well as \$6 per credit for out of district tuition buy-down. I remain concerned that the future will remain challenging for us and as the Board has been apprised, we will have to constantly review and be prepared to make program/service, or go to the public and our students for increases to compensate for what I believe will be flat state funding for the foreseeable future.

To help us face the future our Planning Implementation Council has identified priorities for on campus growth and other initiatives that have potential to increase funds.

General Executive Constraint #5

Permit conflict of interest in awarding purchases or other contracts or hiring of employees.

Response: To my knowledge, no conflict of interest regarding purchases, contracts or hiring has occurred. I believe institutionally, we continue to demonstrate that our purchasing processes provide fairness, preference to local business whenever possible and encourage competition so the taxpayers receive the most for their money. Additionally, we continue to use personnel screening and selection processes that encourage qualified and quality applicants and fairness in appointments. As it relates to this last item, we maintain processes that allow us to expeditiously make appointments when it is thought to be in the best interest of the College.

General Executive Constraint #9

Allow assets to be unprotected, inadequately maintained, or unnecessarily risked.

Response: To my knowledge, all assets are protected with no or minimal risk. The only possible exception, of which the Board is already aware, is the institution’s fiscal position. In meeting our projected budget’s expenditure plan, you can continue to expect difficult and frugal decisions. We are at a point that in order to maintain our comprehensive nature and services, we will have to regularly seek local and consistent tax support or eliminate services and programs. This has the potential to risk assets, human resources, etc.

POLICY TYPE: EXECUTIVE LIMITATIONS

POLICY TITLE: FINANCIAL CONDITIONS

The President shall administer the Board approved budget without material deviation from Board priorities in ENDS policies, and shall protect the College from financial risk.

Accordingly, the President may not:

Financial Condition #3

Make any purchase: (a) without prudent protection against conflict of interest; (b) over \$10,000 without Board approval; (c) over \$10,000 without seeking at least three competitive quotes or sealed bids, submitted on prepared specifications. No purchase shall be made except on the basis of quality, cost, and service. Consideration shall be given to local vendors who can provide like quality products and services and who meet bid specifications..

Response: Following review of this constraint with the Dean of Business Services, I feel confident that the College is in compliance with the policy. We remain sensitive and judicious in balancing the need to support the local economy with making wise purchases in stretching limited tax dollars. We are discussing with the Board how it would like to handle routine expenditures that, when totaled at the end of the year, exceed \$10,000.

Financial Condition #6

Fail to maintain adequate reserves which allow the College cash reserve to drop below 8% of its annual budget, working toward a goal of 16%.

Response: The Board has been apprised that additional progress toward this goal was made over the course of the past year. The cash reserve is much nearer its goal than it was in the mid to late 1990’s. As you are aware, the reserve – though we had projected the need to use some of it this past year – has actually grown due to delayed spending and altered priorities. This is the fifth or sixth year in a row we have seen growth in the reserves, in spite of some extreme fiscal difficulties.

Financial Condition #8

Fail to provide a monthly report of the College's current financial condition.

Response: Each month, as part of the Board's agenda, "Claims" and "Financial Reports" are presented for the Board's review and action. The reports accurately reflect the fiscal condition of the institution. Further, information regarding the Foundation's fiscal condition is provided to the Trustees from the Foundation Office each month. The clarifying questions asked by the Board are appreciated, as they help us to more fully discharge our accountability to the public.

POLICY TYPE: EXECUTIVE LIMITATIONS

POLICY TITLE: COMMUNICATION & COUNSEL TO THE BOARD

The President shall keep the Board adequately informed.

Accordingly, the President shall not:

Communication & Counsel Constraint #1

Fail to make the Board aware of relevant trends, anticipated adverse media coverage, actual or anticipated legal actions, or material external and internal changes, particularly changes in the assumptions upon which any Board policy has previously been established.

Response: All potential legal actions, material changes, and relevant trends have been shared with the Board. The Board has also been apprised of media coverage of those issues that may elicit calls from constituents. Personnel matters have been discussed through appropriate executive sessions. I continue to appreciate the Board's support of the strategic objectives that are being pursued, which I believe has placed the College in a much stronger position, both fiscally and organizationally. I am personally pleased with the growth we have seen in enrollments and the positive contributions that our efforts on the web have made to our bottom-line. We have tried to anticipate and share the challenges that may need to be overcome in order to achieve the changes planned. The Board's understanding, support, and direction to move forward, regardless of the hurdles, are sincerely appreciated.

Communication & Counsel Constraint #2

Fail to advise the Board if, in the President's opinion, the Board is not in compliance with its own policies on Governance Process and Board-Staff Relationship, particularly in the case of Board behavior, which is detrimental to the working relationship between the Board and the President.

Response: The Board's individual and collective desires to see the College improve and succeed remain most encouraging. There have been no situations where, in the President's opinion, the Board has not been in compliance with its policies. I appreciate

the Board's efforts to clarify its desires and provide limitations, as those have been deemed necessary.

Communication & Counsel Constraint #4

Fail to report in a timely manner an actual or anticipated non-compliance with any Board policy.

Response: To my knowledge, there have been no non-compliance issues that need to be reported.

UPCOMING BOARD MEETINGS/ACTIVITIES

Wednesday, June 1 12:00 noon Monthly Board Study Session – U-219

Thursday, June 9 Fort Riley Graduation (details to follow)

Tuesday, June 21 4:00 p.m. Regular Monthly Board Meeting – U-219

**Friday June 24 – KACCT Meetings/New Trustees Orientation –
Saturday, June 25 Johnson County Community College**

Note: The College will be closed on Monday, July 4 for Independence Day.

**President's Monthly Activities
April 01-30, 2005**

| | |
|---------------|---|
| April 1 | Faculty Facilitators' Bi-Weekly Meeting |
| April 3 & 4 | Travel To/From and Meet with Potential Donor |
| April 5 | Met with Randy Henry Attended Barton Softball Game vs. Cloud County |
| April 6 | Facilitated President's Staff Meeting Facilitated Board Study Session Attended Barton Baseball Game vs. Colby |
| April 7 | Gave Welcome at the Faculty Directors Conference Attended AACCC Convention – Boston, MA |
| April 8 - 12 | Attended AACCC Convention – Boston, MA |
| April 13 | Met with Steve Mermis Met with Randy Henry, Marilyn Beary and Dick Wade Attended Barton Softball game vs. Garden City Met With Nursing Faculty and Instructional Administrators Regarding Staffing Issues |
| April 14 | Attended Barton Softball and Baseball Games Facilitated Special Board Meeting |
| April 15 | Met with Steve Mermis and Randy Henry Met with Steve Mermis, Randy Henry and Employee |
| April 17 | Participated In the Phi Psi Ceremony |
| April 18 | Participated in Clements Group Training |
| April 19 | Participated in Clements Group Training Met with Jan VanNote Lunch and Campus Tour with Don LackKamp Met with Chuck Smrt Facilitated Board of Trustees Meeting |
| April 20 | Facilitated President's Staff Meeting |
| April 21 & 22 | Vacation Days |

April 24 Attended the Zecha Recital

April 25 Attended Breakfast Meeting with the Foundation Executive
Committee
Greeted Silver Cougars at their luncheon
Presented Accreditation Information at General Staff Meeting
Facilitated Special Board Meeting
Dropped In On Access Us Informational Meeting

April 26 Met with Paul Maneth
Delivered Dessert of the Month to Coleen Cape
Met with Judy Murphy
Attended Night of One Acts

April 27 Facilitated Presidents Staff Meeting
Facilitated PIC Meeting

April 28 Attended EduKan Joint Meeting in Dodge City

April 29 Welcomed Pat Altwegg from the KBOR to Campus
Met with Robert Feldt

NOTICES AND COMMUNICATIONS

Letter from the Kansas State High School Activities Association, Inc.

KANSAS • STATE • HIGH • SCHOOL
ACTIVITIES
ASSOCIATION, INC.



601 SW Commerce Place, Box 495 □ Topeka, KS 66601-0495 □ PH: 785 273-5329, FAX: 785 271-0236 □ E-Mail: kshsaa@kshsaa.org □ www.kshsaa.org
GARY P. MUSSELMAN, EXECUTIVE DIRECTOR
Assistant Executive Directors: Victor R. Sisk, Cheryl Gleason, Rick Bowden, David Cherry, Francine Martin; Karen Ruder, Personnel & Information Services
Member of the National Federation of State High School Associations

April 21, 2005

RECEIVED

APR 25 2005

PRESIDENT'S OFFICE
BCCC

Bob Loss
Barton Co. Comm. College
245 NE 30th Rd
Great Bend, KS 67530

THANK YOU!

Regional Speech & Drama Festivals: *"A valuable classroom for our high school students."*

Saturday was a beautiful Kansas day. Thank you for providing great organization and facilities for the speech festival. For a variety of reasons, our overall speech festival participation was smaller this year. I'm sure it was a combination of school issues.

As this is my final year (its hard to believe it has been 17 years) with the KSHSAA, I want to express my appreciation for your support and willingness to help our high school students and for making my job very easy and enjoyable.

It has been my pleasure to support and work with you. On behalf of the Association, I would once again like to invite you to host. Will your facilities be available on **Saturday, April 15, 2006** for the Regional Speech & Drama Festival? Please FAX the enclosed form to advise us of your intentions.

With appreciation,

Victor R. Sisk
Assistant Executive Director

dds

enc

cc Dr. Veldon L. Law, President

Meeting of the Board of Trustees
Barton County Community College

May 17, 2005

EXECUTIVE SESSION

Comments: An executive session may be required.

Recommendation: It is recommended that the Board recess to executive session, should it be deemed necessary, in compliance with the Kansas Open Meetings Act.

Action: Board Chairman