

**Regular Meeting of the Board of Trustees  
Barton County Community College**

**February 21, 2006**

4:00 p.m. – Room U-219 (upper level of Student Union)

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The Chairman will call the meeting to order.

**2. INTRODUCTION OF GUESTS AND NEW EMPLOYEES**

The President will provide introductions.

**3. PUBLIC COMMENT**

The Chairman will invite public comments.

**4. MONITORING REPORTS**

The President will address organizational performance against Board policy on ENDS and EXECUTIVE LIMITATIONS. The ENDS monitoring reports have traditionally been presented to the Board in partial fulfillment of the Board's governance policy. As we move toward monitoring our ENDS in terms of what benefit; for what people; at what cost, these reports will continue to be modified to answer those three questions.

## **POLICY TYPE: EXECUTIVE LIMITATIONS**

### **POLICY TITLE: GENERAL EXECUTIVE CONSTRAINT**

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The President shall act at all times in an exemplary manner consistent with the responsibilities and expectations vested in that office. The President shall act in a manner consistent with Board policies and consistent with those practices, activities, decisions, and organizational circumstances which are legal, prudent, and ethical.

Accordingly, the President may not:

1. Deal with students, staff, or persons from the community in an inhumane, unfair, or undignified manner.

**Response:** All dealing has been done in a proper manner.

2. Make decisions except by a process where openness is maintained.

**Response:** Decision making involves those who are directly affected by the decision.

4. Provide information to the community, Board, or College constituencies which is untimely, inaccurate, or misleading.

**Response:** Honesty and integrity in communication is being maintained.

5. Permit conflict of interest in awarding purchases or other contracts or hiring of employees.

**Response:** Every attempt is made to insure that no conflict of interest occurs.

7. Manage the College without adequate administrative policies for matters involving instructional services, administrative and financial services, human resources, marketing and economic development, enrollment management, and student services.

**Response:** Administrative policies are being reviewed and changed when necessary.

8. Allow any violation of any laws, rules or regulations, or of any breach of Board policies.

**Response:** No violations are allowed and processes are in place to attempt to prevent breaches or violations.

9. Allow assets to be unprotected, inadequately maintained, or unnecessarily risked.

**Response:** We believe all assets are adequately maintained and protected.

10. Inform fewer than two administrators of President and Board issues and processes.

**Response:** Members of the administrative team are informed as appropriate.

## **POLICY TYPE: EXECUTIVE LIMITATIONS**

### **POLICY TITLE: FINANCIAL CONDITION**

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The President shall administer the Board approved budget without material deviation from Board priorities in ENDS policies, and shall protect the College from financial risk.

It is material deviation to:

3. Make any purchase without prudent protection against conflict of interest or over \$50,000 without seeking at least three competitive quotes or sealed bids, submitted on prepared specifications. No purchase shall be made except on the basis of quality, cost, and service. Preference shall be given to local vendors who can provide like quality products and services, and who meet bid specifications within 5%. Any purchase of \$50,000 or more requires Board approval.

**Response:** All purchases are made in the best interests of the College, according to this policy.

6. Fail to maintain cash reserves for positive cash flow and contingencies equal to at least 10% of the unrestricted operating budget.

**Response:** Cash reserves equal to 10% or more of the unrestricted operating budget are being maintained.

7. Knowingly jeopardize aid from state, federal, or other funding sources before, during, or after the aided activity.

**Response:** We do not jeopardize aid from any source.

8. Fail to provide a monthly report of the College's current financial condition.

**Response:** Reports are provided each month.

9. Allow cash to drop below the amount needed to settle payroll and debts in a timely manner.

**Response:** Adequate cash is maintained.

10. Allow tax payments or other government-ordered payments or filings to be overdue or inaccurately filed.

**Response:** Payments are made on time.

## **POLICY TYPE: EXECUTIVE LIMITATIONS**

### **POLICY TITLE: COMMUNICATION AND COUNSEL TO THE BOARD**

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The President shall keep the Board adequately informed.

Accordingly, the President shall not:

5. Fail to deal with the Board as a whole, except when: (a) fulfilling individual requests for information, or (b) responding to officers or committees duly charged by the Board.

**Response:** The President attempts to deal with the Board as a whole on all topics that have Board interest or responsibility.

6. Neglect to submit monitoring data required by the Board (see Board-President Relationship policy on Monitoring Executive Performance) in a timely, accurate, and understandable fashion, directly addressing provisions of the Board policies being monitored.

**Response:** Monitoring reports are submitted on schedule. The information is accurate and understandable. However, we continue to work on more directly addressing the provisions being monitored.

7. Fail to provide a mechanism for official Board, officer, or committee communications.

**Response:** I believe communication mechanisms are in place.

## POLICY TYPE: ENDS MEASUREMENTS

### POLICY TITLE: BARTON EXPERIENCE

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Students will "relish" their "Barton Experience."

#### ***Mission #1***

In exit surveys and other feedback report mechanisms, students will speak highly and positively of their experiences at Barton.

**Response:** Several survey instruments currently are being used to determine levels of student satisfaction. As part of the Application for Graduation, students are asked to complete a Graduation Exit Survey when they apply for graduation. The survey asks students about their levels of satisfaction relative to several different service areas or institutional functions. In addition, students are asked to respond to questions about their personal growth and their overall level of satisfaction with their "Barton Experience." Another measure of student satisfaction involves the use of the Noel-Levitz Student Satisfaction Inventory (SSI), which Barton uses on alternating years with the Community College Survey of Student Engagement (CCSSE). (Reference selected SSI results in the Student Satisfaction Report in the Student, Alumni, Parent, and Client Satisfaction section of this Monitoring Report.)

#### **Graduation Exit Survey – Barton County Campus:**

According to the 2004-05 Graduation Exit Survey at Barton County Campus (N = 212 exit interviews completed by students that applied for graduation in Summer 2004, Fall 2004 or Spring 2005), levels of satisfaction were relatively high for most areas evaluated. For example, with the exception of "Housing" and "Food," all eight other service areas/functions had "Rewarding" and "Above Average" combined ratings in excess of 70%, and two of the eight had combined ratings in excess of 80%. Service areas/functions that rated highest using combined ratings of "Rewarding" and "Above Average" included "Advisors" (87.5%) and "Faculty" (81.6%).

#### **I have used the following offices or services and found them to be:**

| Service Area/Function | # Responses | Percentage of Responses for Each Level of Satisfaction: |               |         |               |               |
|-----------------------|-------------|---|---------------|---------|---------------|---------------|
|                       |             | Rewarding   | Above Average | Average | Below Average | Disappointing |
| Admissions            | 181         | 29.3  | 48.1          | 22.1    | 0.6           | 0.0           |
| Business Office       | 196         | 34.7  | 37.2          | 23.0    | 3.6           | 1.5           |
| Advisor               | 200         | 65.0  | 22.5          | 11.5    | 1.0           | 0.0           |
| Student Services      | 143         | 47.6  | 25.9          | 25.9    | 0.0           | 0.7           |
| Administration        | 131         | 35.1  | 38.2          | 23.7    | 3.1           | 0.0           |
| Financial Aid         | 174         | 39.7  | 31.0          | 24.1    | 4.6           | 0.6           |
| Enrollment Services   | 183         | 33.9  | 43.2          | 20.8    | 2.2           | 0.0           |
| Faculty               | 169         | 42.0  | 39.6          | 16.6    | 1.8           | 0.0           |
| Housing               | 86          | 23.3  | 16.3          | 50.0    | 8.1           | 2.3           |
| Food                  | 107         | 13.1  | 14.0          | 42.1    | 20.6          | 10.3          |

In response to a general question about their overall rating of satisfaction with their entire “Barton Experience” at the Barton County Campus, 68.1% of 210 respondents reported their experience at Barton to be “Rewarding”. Of the remainder, 17.6% reported “Above Average” and 13.8% reported “Average.” Only 0.5% rated their experience to be “Below Average” or “Disappointing.”

**Graduation Exit Survey – Fort Riley Campus:**

Using a similar **Graduation Exit Interview Survey** at Fort Riley Campus (N=135 exit interviews completed by students that applied for graduation in calendar year 2005), high levels of satisfaction were also reported in all service areas/functions evaluated. Specifically, the combined “Rewarding” and “Above Average” ratings for all areas/functions exceeded 84%.

**I have used the following offices or services and found them to be:**

| Service Area/Function | # Responses | Percentage of Responses for Each Level of Satisfaction: |               |         |               |               |
|-----------------------|-------------|---|---------------|---------|---------------|---------------|
|                       |             | Rewarding   | Above Average | Average | Below Average | Disappointing |
| Financial Aid         | 85          | 57.6%   | 30.6%         | 10.6%   | 1.2%          | 0.0%          |
| Business Office       | 84          | 53.6%   | 32.1%         | 13.1%   | 1.2%          | 0.0%          |
| Instruction           | 93          | 47.3%   | 38.7%         | 14.0%   | 0.0%          | 0.0%          |
| BCCC Advisors         | 109         | 54.1%   | 34.9%         | 9.2%    | 0.9%          | 0.9%          |
| Registration          | 110         | 56.4%   | 30.0%         | 13.6%   | 0.0%          | 0.0%          |
| Transcripts           | 99          | 57.6%   | 27.3%         | 14.1%   | 0.0%          | 1.0%          |

In response to a general question about their overall rating of satisfaction with their entire “Barton Experience” at Fort Riley Campus, 63.7% of the respondents reported their Barton experience to be “Rewarding,” 31.1% reported “Above Average,” 5.2% reported “Average,” and none reported their experience to be “Below Average” or “Disappointing.”

***Mission #2***

Students will cite individual, personal, caring attention from faculty and staff as a significant factor in how they perceive their experience at Barton.

**Response:** The vast majority of comments students proffered on the Barton County Campus and Fort Riley Campus **Graduation Exit Interview Surveys** were positive (>83%). The following comments are examples of those that students cited on their surveys that specifically reflected the “individual, personal, caring attention” that students experienced with faculty and staff.

**Barton County Campus Comments:**

- I have enjoyed my two years here at Barton. Thanks to my coach who believed in me and helped me to be a better athlete and person.

- My hat is off to the Business Office. I have never met a group of people that made feel that good about myself and would bend over backwards to help you in any way they could.
- I have really enjoyed the Barton experience and look forward to moving on to a four-year school.
- I have really enjoyed attending Barton County. It has been an awesome experience. Who would have guessed that I would have made it in the “Dean’s List” book. I am glad to have had the opportunity to receive a degree from Barton County. Thank you.
- My advisor is outstanding! I am very grateful for his help!
- I really enjoyed my time here at Barton, and I will strongly recommend this school to anyone.
- I like every thing and every one here.
- All of my classes were taken online; through Bartonline and Edukan. It was an excellent opportunity and a very rewarding experience. I hope Barton County will continue to offer and support these classes. Thanks!
- I believe Barton County Community College is an excellent college and will recommend it to my younger peers. Additionally, I believe anyone who prefers not to go to university should strongly think about coming to Barton.
- Barton has great athletic programs and they have been very rewarding.
- I am proud to be graduating from Barton and have greatly enjoyed my experience here.
- I believe that the college did an excellent job of furthering my education. I also think that starting here will help me to continue on at the University of Kansas.
- I thought my experience at Barton was very fulfilling. I had no problems with anything. I was very impressed with the College.
- I have really enjoyed my experience at Barton. I’ve met a lot of interesting people and learned more than I expected.



- I am very pleased and proud to be graduating from Barton County Community College. My only regret is that I didn't do it sooner. I will miss the instructors I have come to know and the classmates that have become friends. I intend to continue taking classes at Barton in the future as I have time.
- I feel that my time at Barton has been well spent and worth the money.

**Fort Riley Campus Comments:**

- The people in the Business Office were very helpful.
- It has been a very challenging but rewarding couple of years. Thanks for all the support.
- Personnel of specific areas have a good grasp on their job responsibilities and are very thorough and courteous.
- I am very thankful for all that Barton has offered me. Several of my soldiers and friends have signed up also. Thank you.
- Thanks!
- Thank you so much for all of your help.
- The on-line courses proved to be extremely helpful during the last year.
- I have found the online courses very helpful to complete my degree, especially once I left the state.
- I have really enjoyed the college classes thru Barton; I have been recommending them to everyone.

**Availability of Financial Aid**

**Annual: February 2006**

| <b>Availability of Financial Aid</b> | <b>2001-02</b>          |                      | <b>2002-03</b>          |                      | <b>2003-04</b>          |                      | <b>2004-05</b>          |                      |
|--------------------------------------|-------------------------|----------------------|-------------------------|----------------------|-------------------------|----------------------|-------------------------|----------------------|
|                                      | <b>Number of Awards</b> | <b>Dollar Amount</b> | <b>Number of Awards</b> | <b>Dollar Amount</b> | <b>Number of Awards</b> | <b>Dollar Amount</b> | <b>Number of Awards</b> | <b>Dollar Amount</b> |
| <b>Federal Financial Aid</b>         | 1,794                   | \$2,982,838          | 1,805                   | \$3,227,734          | 1,815                   | \$3,460,709          | 1,860                   | \$3,470,281          |
| <b>Institutional Financial Aid</b>   | 507                     | 352,484              | 799                     | 433,071              | 799                     | 354,162              | 641                     | 384,334              |
| <b>State Financial Aid</b>           | 11                      | 27,000               | 7                       | 23,500               | 6                       | 18,250               | 16                      | 44,750               |
| <b>Misc. Community Scholarship</b>   | 271                     | 115,184              | 265                     | 114,864              | 170                     | 68,798               | 268                     | 151,858              |
| <b>Total Financial Aid</b>           | <b>2,583</b>            | <b>\$3,477,506</b>   | <b>2,876</b>            | <b>\$3,799,169</b>   | <b>2,790</b>            | <b>\$3,901,919</b>   | <b>2,785</b>            | <b>\$4,051,223</b>   |

-Please note that a portion of the Institutional Financial Aid (Athletic, Cheer, Dance, Cougarette, Trainer) includes book/tuition scholarships.

**Response:** The number of students receiving aid and the amount awarded continues to increase steadily. The percentage breakdown of the sources has remained consistent. These trends appear to be caused by more student demand as well as minor increases in funding from the various sources. The Financial Aid Office is currently leading a College effort in search of improved means to measure the effectiveness of financial aid both for Barton students and for the College.

**College-wide Retention Rates**

**Annual: February 2006**

| <b>College-wide Retention Rates</b>                        | <b>First-time, Full-time Student Cohort Summaries</b> |                        |  |  |                        |       |   |  |     |       |
|--|---|------------------------|--|--|------------------------|-------|---|--|-----|-------|
|  | <b># of Students in Cohort Enrolled</b>               | <b>Retention Rates</b> |  | <b># of Students in Cohort Enrolled</b>                    | <b>Retention Rates</b> |       | <b># of Students in Cohort Enrolled</b> | <b>Retention Rates</b>                                     |     |       |
| <b>Fall 2002</b><br>(Entire Cohort)                        | 315   | -                      |  | <b>Fall 2003</b><br>(Entire Cohort)                        | 364                    | -     |   | <b>Fall 2004</b><br>(Entire Cohort)                        | 446 | -     |
| <b>Spring 2003</b><br>(Fall 2002 to Spring 2003 Retention) | 275   | 87.3%                  |  | <b>Spring 2004</b><br>(Fall 2003 to Spring 2004 Retention) | 289                    | 79.4% |   | <b>Spring 2005</b><br>(Fall 2004 to Spring 2005 Retention) | 367 | 82.3% |
| <b>Fall 2003</b><br>(Fall 2002 to Fall 2003 Retention)     | 199   | 63.2%                  |  | <b>Fall 2004</b><br>(Fall 2003 to Fall 2004 Retention)     | 206                    | 56.6% |   | <b>Fall 2005</b><br>(Fall 2004 to Fall 2005 Retention)     | 274 | 61.4% |

**Response:** The National Information Center for Higher Education Policymaking and Analysis reports a national fall-to-fall retention rate of 54.8% for first-time, full-time students at public two-year community colleges. Consequently, Barton has slightly higher retention rates as compared to the national average cited above for retention from fall 2003 to fall 2004. However, Barton does have a significantly higher rate as compared to the national average for fall 2002 to fall 2003 and fall 2004 to fall 2005.

## National Awards/Recognition for Personnel/Programs Annual: February 2006

**Faculty / Staff** The following faculty and/or staff members received awards and recognition in 2005.

| Employee   | Award and/or Recognition Received   |
|--|---|
| Steve Dudek  | Art Instructor Steve Dudek was accepted in the 25th Annual San Diego International Watercolor Society's 2005 exhibition in October. Dudek's watercolor painting, "Blue Stripe Koi," was one of 100 paintings chosen by Juror Betsy Dillard Stroud from the 800 paintings entered in the exhibition. During the judging for prizes, the juror chose Dudek's painting for the Captain and Mrs. Edward B. Rogers Jr. Cash Award and the Donald N. McDonald DDS Purchase Award. Dudek made the painting from a digital photograph of Christina Lamoureux's koi fish pond in Hoisington last summer. |
| Darylee Flynn  | Darylee Flynn, then Coordinator of the Center for Adult Education, was awarded the 2004-2005 Service Award as president of the Kansas Adult Education Association at the Missouri Valley Adult Education Association Conference March 16-18 in Overland Park.   |
| Ruth Moritz  | The National Association of Developmental Educators accepted the proposal of English Instructor Ruth Moritz for presentation at its March 9-13 national conference in Albuquerque. The title of her session was "Understandable Static: The Student Draft as Text, as Test."  |
| Randy Allen, Rick Bealer, Kathy Boeger, Jamee Dannebohm, Jackie Elliott, Karole Erikson, Glenna Gaunt, LaVonne Gerritzen, Stephannie Goerl, Kathy Heidrick, Ken Henderson, Jane Howard, Nellene Kenyon, Ron Kirmer, Shanna Legleiter, Linda McCaffery, Evelyn Parker, John Simmons, and Angie Sullivan | Barton students nominated 19 Barton instructors for inclusion in <i>Who's Who Among America's Teachers, 2005</i> .  |

**Students** The following Barton students received awards and recognition in 2005.

| Student                            | Award and/or Recognition Received  |
|------------------------------------|--|
| Asha Friesen and Ashlea Rissmiller | Barton sophomores Asha Friesen and Ashlea Rissmiller were selected to represent Barton on the Phi Theta Kappa 2005 All-Kansas Academic Team. |

**Events and/or Programs** The following events and/or programs received recognition in 2005.

| Program                                      | Award and/or Recognition Received   |
|--|---|
| Midwest Utility and Pipeline Training Center | Barton's Midwest Utility and Pipeline Training Center opened in 2005 fulfilling training needs for utility and pipeline industries representing eight states. Barton hosted the 20th Annual Kansas Section of NACE Corrosion Control Seminar in the new training center in February 2005. In the fall, the College utilized the training center for a Gas Leak Detection Training Seminar in partnership with the Southern Cross Corporation of Norcross, Ga. |
| Jack Kilby Science Day                       | Barton hosted the second annual Jack Kilby Science Day attended by 189 area high school juniors and seniors on Oct. 18, 2005.   |
| Paramedic Program                            | Barton's Paramedic Program earned full accreditation from the Committee on Accreditation of Educational Programs for the Emergency Medical Services Profession in November 2005.  |
| Thelma Faye Harms Wellness Center            | Courses were offered for the first time in Barton's new Thelma Faye Harms Wellness Center in January 2005.  |

## National Awards & Recognition for Personnel/Programs, (Cont.)

### Athletics

The following athletic teams received awards and recognition in 2005.

| Team                  | Award and/or Recognition Received   |
|-----------------------|---|
| Men's Basketball      | ◆ Overall Record: 13-17; Conference Record: 8-8; Tied for 3rd in KJCCC Jayhawk Western Conference   |
| Women's Basketball    | ◆ Overall Record: 22-12; Conference Record: 9-7; Tied for 4th in KJCCC Jayhawk Western Conference; Region VI Finalist   |
| Men's Indoor Track    | ◆ NJCAA National Champions (at Charleston, Illinois); Region VI Champion (at Kansas State/Manhattan); KJCCC Western Division Champion; 20 NJCAA All-American Performances; 3 National Champion Performances   |
| Women's Indoor Track  | ◆ NJCAA National Champions (at Charleston, Illinois); Region VI Champion (at Kansas State/Manhattan); KJCCC Western Division Champion; 36 NJCAA All-American Performances; 8 National Champion Performances; Lyles Lashley named NJCAA "Coach of the Meet"  |
| Men's Outdoor Track   | ◆ NJCAA 3rd place finish (at Levelland, Texas); Region VI Champion (at Coffeyville); KJCCC Western Division Champion (at Coffeyville); 22 NJCAA All-America Performances; 2 National Champion Performances  |
| Women's Outdoor Track | ◆ NJCAA National Champions (at Levelland, Texas); Region VI Champion (at Coffeyville); KJCCC Western Division Champion (at Coffeyville); 32 NJCAA All-America Performances; 10 National Champion Performances; Lyles Lashley named NJCAA "Coach of the Year"; Lyles Lashley named NJCAA "Coach of the Meet" |
| Baseball              | ◆ Overall Record: 28-25; Conference Record: 17-15; 5th in KJCCC Western Division  |
| Softball              | ◆ Overall Record: 30-36; Conference Record: 6-10; 5th in KJCCC Western Division   |
| Golf                  | ◆ 17th in NJCAA National Tournament (at Dodge City); 3rd in District III Tournament (at McCook, Neb); 6th in final KJCCC Conference Standings   |
| Men's Tennis          | ◆ 6th in NJCAA Tournament (at Plano, Texas); 1st in Region VI Tournament (at Wichita)   |
| Women's Tennis        | ◆ 6th in Region VI Tournament (at Wichita)  |
| Men's Cross Country   | ◆ Did not field a full team   |
| Women's Cross Country | ◆ Did not field a full team   |
| Volleyball            | ◆ Overall Record – 36-11; Jayhawk West – 7-1 (2nd place); Region VI Finalist  |
| Men's Soccer          | ◆ Overall Record – 16-1-2; Jayhawk Conference Record – 8-0-1 (Regular season champs); Region VI Finalist; Craig Ratanamorn – 1st Team NJCAA All-American; Bruno Conceicao – 2nd Team NJCAA All-American; Joe Burger – NSCAA North Region Coach of the Year  |
| Women's Soccer        | ◆ Overall Record – 8-7-1; Conference Record – 6-2-1   |

**Response:** The College's list of accomplishments remains impressive indicating recognition and contributions to the community, the College, and the profession.

## Student, Alumni, Parent, Client Satisfaction

Annual: February 2006

### Student Satisfaction

In Spring 2005, the Noel-Levitz Student Satisfaction Inventory (SSI) was administered to a representative sample of 491 Barton students enrolled in courses at that time. The breakdown in students sampled at three major instructional sites was as follow: N = 236 students at Barton County Campus, N = 190 at the Fort Riley Campus, and N = 65 students at various Outreach sites.

Responses of Barton students were compared to responses of students at 2-year colleges nationwide (National Comparison Group, N = 248,307 student records for community colleges in the United States) and in Kansas (Kansas Comparison Group, N = 5,743 student records in Kansas) relative to Institutional Scales determined by Noel-Levitz.

Just how satisfied are Barton students compared to students at other 2-year colleges?

(Average values computed from ratings on scale of 1 = "Not Satisfied at All" to 7 = "Very Satisfied.")

| Institutional Scale                   | Barton | Kansas Comparison Group | National Comparison Group |
|---------------------------------------|--------|-------------------------|---------------------------|
| Academic Advising / Counseling        | 5.30   | 5.36                    | 5.13 **                   |
| Academic Services                     | 5.29   | 5.30                    | 5.34                      |
| Admissions and Financial Aid          | 5.14   | 5.20                    | 5.03 *                    |
| Campus Climate                        | 5.21   | 5.31 *                  | 5.21                      |
| Campus Support Services               | 4.94   | 4.85                    | 4.88                      |
| Concern for the Individual            | 5.29   | 5.30                    | 5.15 **                   |
| Instructional Effectiveness           | 5.44   | 5.42                    | 5.33 *                    |
| Registration Effectiveness            | 5.49   | 5.45                    | 5.32 ***                  |
| Responsiveness to Diverse Populations | 5.49   | 5.44                    | 5.39                      |
| Safety and Security                   | 4.82   | 4.90                    | 4.84                      |
| Service Excellence                    | 5.21   | 5.27                    | 5.16                      |
| Student Centeredness                  | 5.30   | 5.40                    | 5.28                      |

Levels of significance for differences between average values for students in Comparison Groups versus those at Barton: \* = "significant,"  $P < 0.05$ ; \*\* = "highly significant,"  $P < 0.01$ ; and \*\*\* = "very highly significant,"  $P < 0.001$ .

Students at Barton averaged higher levels of satisfaction on all but two of the institutional scales in comparison to the National Comparison Group.

### Alumni Satisfaction

A formal process to inventory the satisfaction of Barton alumni was initiated in Spring 2001 as part of the NCA Self Study process; the surveys since have become a routine part of Barton's efforts to monitor institutional effectiveness. In these surveys, both graduates from the previous calendar year ("Recent Alumni") and graduates from five years earlier ("5-Year Alumni") are surveyed to determine, among other things, their level of satisfaction with the College and their educational experiences at Barton.

This Monitoring Report contains summary information from the Spring 2005 "Recent Alumni Survey." Surveys were mailed to all recent alumni (associate degree graduates who received degrees in 2004), excluding those with Fort Riley addresses as legal address, because of difficulties having mail forwarded to military personnel who move. A total of 243 surveys were mailed and 82 were completed and returned yielding a response rate of 33.7%.

Alumni were asked to rate their perception of the quality of Barton, as well as that of any transfer institutions they had attended relative to the selected Institutional Characteristics (43 of the 82 respondents indicated they had transferred to a college or university following graduation from Barton). Ratings were based on a 5-point Likert scale (levels of quality ranging from 1 = "Very Poor" to 5 = "Very Good"). Average rating for Barton was higher than average rating for Transfer Institutions for 10 of the 11 characteristics. The greatest differences in positive mean values (i.e., where Barton was rated higher than Transfer

## Alumni Satisfaction, (Cont.)

Institution) were for Enrollment Process (0.62), Availability of Financial Aid (0.52), and Academic Advisement (0.50). The only institutional characteristic that had a difference with a negative mean value (Transfer Institution rated higher than Barton) was for Classroom Facilities (-0.11).

| Institutional Characteristic  | Average Ratings     |   | Difference<br>(Barton minus<br>Transfer Institution) |
|-------------------------------|---------------------|---|--|
|                               | Barton <sup>a</sup> | Transfer<br>Institution(s) <sup>b</sup> |  |
| Enrollment Process            | 4.35                | 3.73                                    | <b>0.62</b>  |
| Customer Service              | 4.22                | 3.90                                    | <b>0.32</b>  |
| Student Housing               | 3.97                | 3.92                                    | <b>0.05</b>  |
| Student Activities            | 3.96                | 3.91                                    | <b>0.05</b>  |
| Academic Advisement           | 4.23                | 3.73                                    | <b>0.50</b>  |
| Quality of Instruction        | 4.30                | 4.00                                    | <b>0.30</b>  |
| Classroom Facilities          | 4.25                | 4.36                                    | <b>-0.11</b>   |
| Appearance of Campus          | 4.41                | 4.41                                    | <b>0.00</b>  |
| Availability of Financial Aid | 4.08                | 3.56                                    | <b>0.52</b>  |
| Student Support Services      | 4.22                | 3.87                                    | <b>0.35</b>  |
| Graduation Process            | 4.35                | 4.00                                    | <b>0.35</b>  |

<sup>a</sup> Mean sample sizes for all eleven characteristics for Barton ratings was N = 70.6.

<sup>b</sup> Mean sample sizes for all eleven characteristics for Transfer Institution ratings was N = 33.1.

**Top Reasons for Attending Barton?** When asked, “*What was the primary reason why you chose to attend Barton?*”, the following top reasons were indicated.

| Primary Reason                         | % of Responses |
|--|----------------|
| Barton was close to my home            | 36.6%          |
| Desired program of study was available | 22.0%          |
| Quality of Barton athletics programs   | 11.0%          |

**Single Most Influential Recruitment Factor?** When asked “*What was the single most influential recruitment factor that led you to attend Barton?*”, the following top reasons were indicated.

| Recruitment or Marketing Activity             | % of Responses |
|---|----------------|
| Participated in Campus Visit of Barton        | 30.9%          |
| Spoke with a Barton Admissions Representative | 13.6%          |
| Received other mailings from Admissions       | 7.4%           |
| Received a letter from the Admissions Office  | 6.2%           |
| Received a Barton View Book                   | 1.2%           |

When asked, “*How well do you feel BARTON prepared you for employment in your field of study and/or for transfer?*”, responses were as follow: “Very Well” (39.0%), “Well” (41.5%), “Fair” (17.1%), “Poorly” (2.4%), and “Very Poorly” (0%).

When asked, “*If you had to do it all over again, would you attend BARTON?*”, 86.6% responded “Yes,” 9.8% responded “Maybe,” and 3.6% responded “No.”

When asked, “*Would you recommend BARTON to anyone else who might consider attending a community college?*”, 92.7% responded “yes,” 4.9% responded “Maybe,” and 2.4% responded “No.”

**Parent  
Satisfaction**

As part of Barton’s on-going efforts to annually monitor Parent Satisfaction, a survey was sent to a sample of parents who had one or more children of traditional age (18-22 years) enrolled (full-time students) at the Great Bend Campus during the 2004-05 school year. Surveys were mailed to 400 addresses randomly sampled from a pool of 596 addresses available (sampling rate of 67.1%). A total of 172 surveys were returned by parents yielding a return rate of 43.0%.

The typical respondent (i.e., parent of student) was a Kansas resident (94.2%), 45.1% of whom were Barton County residents. Also, most were married (87.8%), female (67.4%), middle-aged (average age = 46.9 years), white (96.5%), and had an average of 3.0 children in the family, including 1.5 on average who were of college age (18-22 years). Overall, 55.2% of one or both parents also had attended Barton, and for the 95 respondents who reportedly resided in the Barton Service Area, this statistic was 83.2%. For respondents in the Barton Service Area who possessed one or more college degrees/certificates, 30.5% had earned their degree/certificate from Barton. Most respondents (93.6%) indicated that their child/children needed some amount of parental financial support, including 32.6% whose children were totally dependent on parents for financial support. Of the others, 23.8% were heavily dependent and 37.2% needed just some financial support. In all, 86.6% indicated that their child/children had received some kind of financial aid while at Barton. On average, parents of students reported visiting their children at the Barton campus 4.8 times per year (range, 0 to 30 visits annually; N=162).

Based upon the perceptions of parents as they responded to the following statements using a 5-point Likert scale (levels of agreement ranging from 1 = “Strongly Disagree” to 5 = “Strongly Agree”), parents overall showed average or higher than average levels of agreement (average of 3 = “Agree”) in their satisfaction with the College. In particular, parents were particularly impressed with the physical appearance of the campus (4.0), the economical nature of a Barton education (3.8), and the safe environment provided by the Barton campus (3.6).

| Statement  | Average Rating |
|--|----------------|
| Barton is the finest community college in Kansas.                                | 2.2            |
| The quality of instruction my child receives at Barton is outstanding.           | 3.1            |
| The Barton campus always appears neat, clean and well kept.                      | 4.0            |
| I am confident that the Barton campus is a safe environment for my child.        | 3.6            |
| Barton employees are always friendly, helpful and willing to serve.              | 3.5            |
| Financial aid is readily available and adequate to support my child’s education. | 3.3            |
| The cost of an education at Barton makes it an exceptionally good deal.          | 3.8            |

When asked, “If their child ‘had it to do all over again,’ would they hope or wish their child again would select Barton to pursue a college education?”, 78.8% of 170 respondents answered “Yes” and only 5.3% responded “No.” An even higher percentage of respondents (81.2%) indicated they would “recommend Barton to any other parent whose child was looking to receive a college education,” whereas only 2.9% indicated they would not recommend Barton to other parents.

**Client  
Satisfaction**

Between the months of July 2004 and June 2005 Community Education provided customized training for employees of seven organizations, including businesses throughout our seven county service area and two companies representing multiple states. A total of 409 participants benefited from customized training, which included 47 separate training sessions. These sessions included credit and non-credit training. Customized training programs were as follows:

**Pension Administration Course Work**

-CPI Qualified Plan Consultants

**Workforce Spanish**

-Kansas Probation Offices (multiple)

**Welding**

-North American Salt

**Computer Training**

-Wilson State Bank

-Larned State Hospital

**Utility and Pipeline Training**

-Northern Natural Gas Company

**Repair of Equipment, Tractor Systems, Planting Combine Electrical, etc.**

-Case New Holland

An increase in companies returning to Community Education for additional training is an indicator of client satisfaction. Growth in Customized Training is indicated by the addition of two new clients and an increase of 20 participants as compared to last year's numbers.

Clients are encouraged to assist in the development of training programs including the selection of instruction and establishment of training outcomes. All customized training sessions are evaluated by participants as well as employers.

**Response:** Students continue to show high levels of satisfaction with their experiences at Barton, in some cases statistically higher levels as compared to the satisfaction of students at similar institutions (i.e., two-year community colleges). Students also frequently express positive comments about Barton faculty and staff from the standpoint of their experiences at the College in graduation exit interviews. Moreover, both parents of current students and alumni display relatively high levels of satisfaction with Barton. Finally, students trained with customized training provided by Barton to local business and industry also continue to be highly satisfied with the training they received in the past year.



**POLICY TYPE: ENDS MEASUREMENTS**

**POLICY TITLE: MISSION**

**Availability of Academic Classes** **Annual: February 2006**

| <i>Availability of Academic Classes</i>      | Fall 2004  |              | Fall 2005  |              |
|--|------------|--------------|------------|--------------|
|  | # Classes  | # Enrolled   | # Classes  | # Enrolled   |
| <b>Traditional Delivery</b>                  |            |              |            |              |
| Daytime, On-Campus                           | 231        | 3,614        | 215        | 3,609        |
| Evening, On-Campus                           | 59         | 580          | 49         | 473          |
| Outreach, 11 locations                       | 21         | 141          | 12         | 103          |
| College Classes in High School, 17 locations | 72         | 601          | 70         | 552          |
| <b>Flexible Delivery</b>                     |            |              |            |              |
| Video Classes                                | 0          | 0            | 0          | 0            |
| ITV Courses                                  | 15         | 224          | 14         | 234          |
| Independent Study/Arrg.                      | 51         | 322          | 28         | 227          |
| EduKan Internet                              | 64         | 211          | 68         | 301          |
| <b>BartONline</b> Internet                   | 131        | 1,327        | 157        | 1,384        |
| BCCC Web                                     | 0          | 0            | 0          | 0            |
| <b>Fort Riley</b>                            |            |              |            |              |
| LSEC   | 99         | 1,861        | 89         | 1,406        |
| FAST   | 25         | 263          | 24         | 216          |
| College Programs                             | 34         | 402          | 37         | 310          |
| TROOP School                                 | 10         | 125          | 3          | 53           |
| <b>Totals</b>                                | <b>812</b> | <b>9,671</b> | <b>766</b> | <b>8,868</b> |

**Notes:** - The above data does not include vocational courses.  
 - Academic classes are offered primarily for the purpose of degree completion.  
 - In addition to the undergraduate academic courses listed above, four universities provide classes on the Barton campus for baccalaureate and masters degree completion. Those currently on campus include: Fort Hays State University, Newman University, Friends University, and Kansas State University.

**Response:** The above data demonstrates the breadth and accessibility of Barton's academic curriculum both on and off campus.

5. **CONSENT AGENDA**

Routine items are presented for action in one motion. Any Trustee may remove an item from the consent agenda for individual discussion and action.

**Recommendation:** It is recommended that the Board approve the Consent Agenda as presented:

- Minutes of the regular meeting of the Board of Trustees, held on January 17, 2006
  
- Personnel  
Contract Renewal – Lane Lord (Head Women’s Basketball Coach)  
  
Note: Craig Fletchall’s (Head Men’s Basketball Coach) current contract extends through March 31, 2007.
  
- Financial Report

**Regular Meeting of the Board of Trustees  
Barton County Community College  
January 17, 2006**

**ATTENDANCE**

Trustees Present: Robert Feldt, Mike Johnson, Dr. Paul Maneth, Judy Murphy and J.B. Webster.

Trustees Absent: Don Learned

Other Attendees: Ron Vratil, Susan Thacker representing the Great Bend Tribune, Mike Dawes, Dr. Gillian Gabelmann, Randall C. Henry, Dan Curtis, Chad Pore, Darnell Holopirek, Allen Glendenning, Steve Pigg (arrived at 5:02 p.m.), Dr. Steve Maier and Marilyn Beary.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairman Webster called the meeting of the Board of Trustees of Barton County Community College to order at 4:00 p.m., January 17, 2006 in room U-219 of the Student Union. He then led in the Pledge of Allegiance.

**INTRODUCTION OF GUESTS AND NEW EMPLOYEES**

Dr. Maier introduced Chad Pore, Director of Emergency Services Education; there were no new employees to introduce.

**PUBLIC COMMENT**

Chairman Webster asked if there were any public comments; there were none.

**MONITORING REPORTS**

Dr. Maier addressed organizational performance against Board policy on ENDS and Executive Limitations.

**CONSENT AGENDA**

The following were included in the consent agenda for Board consideration:

- Minutes of the regular meeting of the Board of Trustees, held on December 13, 2005
- Minutes of the special meeting of the Board of Trustees, held on January 5, 2006
- Personnel (Note: there were no personnel items this month to include in the consent agenda.)
- Financial Report

*Trustee Maneth moved that the consent agenda be approved as presented. The motion was seconded by Trustee Feldt. Following discussion, the motion carried 5-0.*

**ACTION ITEMS**

***Revision of Mission Statement***

At its regular meeting of December 13, 2005 the Board drafted and approved a new Mission Statement. However, there were two grammatical errors in that document, so the following proposed revised Mission Statement was presented for consideration at today's meeting: "The Mission of Barton County Community College is to deliver educational opportunities that improve the lives of students, meet the workforce needs of the region and strengthen its communities."

*Trustee Feldt moved that the Board adopt the revised Mission Statement as presented. The motion was seconded by Trustee Murphy. Following discussion, the motion carried 5-0.*

***Proposed Revision of Board Policies***

***Executive Limitations: Budgeting/Forecasting***

*Trustee Johnson moved that this proposed policy revision be postponed until the February Board meeting. The motion was seconded by Trustee Maneth. Following discussion, the motion carried 5-0.*

**Executive Limitations: Financial Condition**

The Board reviewed the following proposed policy: "It is material deviation to: (6) Fail to maintain cash reserves for positive cash flow and contingencies equal to at least 10% of the unrestricted operating budget."

*Trustee Feldt moved that the Board approve the revision to the Financial Condition policy as presented. The motion was seconded by Trustee Johnson. Following discussion, the motion carried 5-0.*

**Emergency Services Administration Program**

Chad Pore, Director of Emergency Services Education, presented a brief overview of a proposed new Emergency Services Administration Program. He advised that in order to present this proposed new program to the Kansas Board of Regents, the College must first have official approval of the Board of Trustees.

*Trustee Feldt moved that the Board approve the recommendation of the Emergency Services Administration Program and its presentation to the Kansas Board of Regents. The motion was seconded by Trustee Murphy. Following discussion, the motion carried 5-0.*

**INFORMATION**

The following informational items were shared with the Board:

- Mike Johnson reminded the Board of the upcoming KACCT/Phi Theta Kappa luncheon on February 15 at the Holidome in Topeka.
- Dr. Maier reported on KBOR issues
- February Board Meetings/Activities

**NOTICES AND COMMUNICATIONS**

The Board was presented with a letter of recognition of the contribution of Myrna Perkins in her service as peer Reviewer for NASFAA's Standards of Excellence (SOE) Review Program for six years.

**EXECUTIVE SESSION (#1)**

Chairman Webster advised that an executive session would be needed for the purpose of consulting with the College attorney to discuss matters of attorney-client privilege in order to protect the privilege and the Board's position in litigation. He asked that Dr. Maier, Allen Glendenning and Randy Henry join the Trustees in executive session.

*Trustee Johnson moved (in compliance with K.S.A. 75-4319-a) that the Board recess to executive session for 30 minutes at 4:32 p.m. to discuss matters of attorney-client privilege in order to protect the privilege and the Board's position in litigation, to reconvene in room U-219 of the Student Union at 5:02 p.m. and that no action would be taken in executive session. The motion was seconded by Trustee Murphy. Following discussion, the motion carried 5-0.*

**Open Session** – The recessed session of the Board of Trustees of Barton County Community College reconvened at 5:02 p.m. in room U-219 of the Student Union. Chairman Webster advised that the Board had discussed matters of attorney-client privilege.

**CONTINUATION OF EXECUTIVE SESSION (#1)**

Chairman Webster advised that the Board would need to again recess to executive session to continue its discussion of matters of attorney-client privilege.

*Trustee Feldt moved (in compliance with K.S.A. 75-4319-a) that the Board recess to executive session for 20 minutes at 5:02 p.m. to discuss matters of attorney-client privilege in order to protect the privilege and the Board's position in litigation, to reconvene in room U-219 of the Student Union at 5:25 p.m. and that*

*no action would be taken in executive session. The motion was seconded by Trustee Murphy. Following discussion, the motion carried 5-0.*

**Open Session** – The recessed session of the Board of Trustees of Barton County Community College reconvened at 5:25 p.m. in room U-219 of the Student Union. Chairman Webster advised that the Board had discussed matters of attorney-client privilege.

**EXECUTIVE SESSION (#2)**

Chairman Webster advised that a second executive session would be needed for the purpose of consulting with the College attorney to discuss matters of attorney-client privilege in order to protect the privilege and the Board's position in potential litigation. He asked that Dr. Maier, Steve Pigg and Randy Henry join the Trustees in executive session.

*Trustee Feldt moved (in compliance with K.S.A. 75-4319-a) that the Board recess to executive session for 15 minutes at 5:25 p.m. to discuss matters of attorney-client privilege in order to protect the privilege and the Board's position in potential litigation, to reconvene in room U-219 of the Student Union at 5:40 p.m. and that no action would be taken in executive session. The motion was seconded by Trustee Murphy. Following discussion, the motion carried 5-0.*

**Open Session** – The recessed session of the Board of Trustees of Barton County Community College reconvened at 5:40 p.m. in room U-219 of the Student Union. Chairman Webster advised that the Board had discussed matters of attorney-client privilege.

**ADJOURNMENT**

The meeting adjourned at 5:40 p.m.

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J.B. Webster, Chair

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Mike Johnson, Secretary

Recorded by Marilyn Beary

BARTON COUNTY COMM COLLEGE  
Statement of Revenues and Expenditures  
AS OF 31-JANUARY-06

1111 GENERAL FUND

YEAR TO DATE  
ACTUAL

REVENUES:

|                                   |               |
|-----------------------------------|---------------|
| FALL TUITION                      | 1,269,914.50  |
| SPRING TUITION                    | 934,266.00    |
| SUMMER TUITION                    | 42,097.50     |
| FALL OUT OF STATE TUITION         | 147,764.00    |
| SPRING OUT OF STATE TUITION       | 68,680.00     |
| SUMMER OUT OF STATE TUITION       | 5,576.00      |
| ON LINE TUITION                   | 450,965.00    |
| INTERNATIONAL TUITION             | 97,504.00     |
| UNDOC RES ALIEN TUITION           | 1,128.00      |
| GENERAL STUDENT FEES              | 0.00          |
| LAVTR                             | 0.00          |
| STATE GRANTS                      | 0.00          |
| STATE OPERATING GRANT             | 4,845,295.00  |
| COUNTY OUT DISTRICT TUITION       | 83,619.00     |
| BARTON COUNTY AD VALOREM TAX      | 3,494,634.52  |
| MOTOR VEHICLE TAX                 | 620,283.04    |
| RECREATIONAL VEHICLE TAX          | 8,110.82      |
| NEIGHBORHOOD REVIT PRG            | 15,472.02     |
| DELINQUENT TAXES                  | 51,288.19     |
| TAXABLE SALES                     | 138.22        |
| INTEREST-GENERAL                  | 53,971.95     |
| MISCELLANEOUS REIMBURSEMENTS      | 177,939.96    |
| INSURANCE REIMBURSEMENTS          | (9,733.44)    |
| GENERAL MISCELLANEOUS             | 33,834.82     |
| MISCELLANEOUS SALE OF PROPERTY    | 0.00          |
| TRANSCRIPT REVENUE                | 23,967.00     |
| MISCELLANEOUS ELECTRONIC DEPT REV | 152.49        |
| DONATIONS                         | 0.00          |
| FARM HOUSE RENTALS                | 4,200.00      |
| FARM LEASE/CROP SALES             | 13,701.34     |
| PAYMENT PLAN FEES                 | 19,170.00     |
| CAREER CENTER REVENUE             | 0.00          |
| EVALUATION FEES                   | 75.00         |
| ITV REVENUE                       | 0.00          |
| INTERNATIONAL STUDENT FEE         | 2,400.00      |
| GAIN ON SALE                      | 0.00          |
| REFUNDS-GENERAL                   | 309.32        |
| ROOM RENTAL-GENERAL               | 22,631.00     |
|                                   | -----         |
| TOTAL REVENUES                    | 12,479,355.25 |

BARTON COUNTY COMM COLLEGE  
Statement of Revenues and Expenditures  
AS OF 31-JANUARY-06

1111 GENERAL FUND

YEAR TO DATE  
ACTUAL

EXPENDITURES:

|                           |              |
|---------------------------|--------------|
| INSTRUCTION               | 2,644,949.58 |
| PUBLIC SUPPORT            | 5,772.21     |
| ACADEMIC SUPPORT          | 1,165,149.17 |
| STUDENT SERVICES          | 509,599.68   |
| INSTITUTIONAL SUPPORT     | 2,000,442.38 |
| PHYSICAL PLANT OPERATION  | 1,121,161.27 |
| STUDENT FINANCIAL SUPPORT | 193,977.50   |
| AUXILIARY SERVICES        | 0.00         |

|                    |              |
|--------------------|--------------|
| TOTAL EXPENDITURES | 7,641,051.79 |
|--------------------|--------------|

TRANSFERS AMONG FUNDS:

|                                     |            |
|-------------------------------------|------------|
| TRANSFERS TO ABE FUND               | 0.00       |
| TRANSFERS TO ATHLETIC FUND          | 400,000.00 |
| TRANSFERS TO ATHLETIC ACTIVITY FUND | 72,000.00  |
| TRANSFERS TO STUDENT ACT ACTIV FUND | 26,000.00  |

|                              |            |
|------------------------------|------------|
| TOTAL TRANSFERS AMONG FUNDS: | 498,000.00 |
|------------------------------|------------|

|                                     |              |
|-------------------------------------|--------------|
| NET INCREASE/DECREASE IN NET ASSETS | 4,340,303.46 |
|-------------------------------------|--------------|

BARTON COUNTY COMM COLLEGE  
Statement of Revenues and Expenditures  
AS OF 31-JANUARY-06

1112 VOCATIONAL FUND

YEAR TO DATE  
ACTUAL

REVENUES:

|                              |              |
|------------------------------|--------------|
| STATE OPERATING GRANT        | 2,044,368.00 |
| BARTON COUNTY AD VALOREM TAX | 0.00         |
| MOTOR VEHICLE TAX            | 0.00         |
| RECREATIONAL VEHICLE TAX     | 0.00         |
| DELINQUENT TAXES             | 0.00         |
| PRIVATE SOURCE GRANT REVENUE | 0.00         |
| REFUNDS-GENERAL              | 1,191.69     |
|                              | -----        |
| TOTAL REVENUES               | 2,045,559.69 |

EXPENDITURES:

|                                     |              |
|-------------------------------------|--------------|
| INSTRUCTION                         | 1,441,221.24 |
| PUBLIC SERVICE                      | 0.00         |
| ACADEMIC SUPPORT                    | 166,575.16   |
| STUDENT SERVICES                    | 0.00         |
| INSTITUTIONAL SUPPORT               | 145.68       |
| PHYSICAL PLANT OPERATION            | 0.00         |
| AUXILIARY SERVICES                  | 0.00         |
|                                     | -----        |
| TOTAL EXPENDITURES                  | 1,607,942.08 |
| NET INCREASE/DECREASE IN NET ASSETS | 437,617.61   |



BARTON COUNTY COMM COLLEGE  
Statement of Revenues and Expenditures  
AS OF 31-JANUARY-06

1115 EMPLOYEE BENEFIT FUND

YEAR TO DATE  
ACTUAL

REVENUES:

|                              |       |
|------------------------------|-------|
| BARTON COUNTY AD VALOREM TAX | 0.00  |
| MOTOR VEHICLE TAX            | 0.00  |
| RECREATIONAL VEHICLE TAX     | 0.00  |
| DELINQUENT TAXES             | 0.00  |
| MISCELLANEOUS REIMBURSEMENTS | 0.00  |
|                              | ----- |
| TOTAL REVENUES               | 0.00  |

EXPENDITURES:

|                          |              |
|--------------------------|--------------|
| INSTRUCTION              | 529,174.52   |
| PUBLIC SERVICE           | 67,241.05    |
| ACADEMIC SUPPORT         | 222,247.34   |
| STUDENT SERVICES         | 138,541.65   |
| INSTITUTIONAL SUPPORT    | 316,362.01   |
| PHYSICAL PLANT OPERATION | 75,266.53    |
| AUXILIARY SERVICES       | 37,182.55    |
|                          | -----        |
| TOTAL EXPENDITURES       | 1,386,015.65 |

|                                     |                |
|-------------------------------------|----------------|
| NET INCREASE/DECREASE IN NET ASSETS | (1,386,015.65) |
|-------------------------------------|----------------|

BARTON COUNTY COMMUNITY COLLEGE  
GENERAL, VOCATIONAL, AND EMPLOYEE BENEFITS  
FUNDS FLOW ACTIVITY  
PERIOD ENDED JANUARY 31, 2006

|                         | 2005-06<br>BUDGET | PERIOD<br>ENDED<br>01/31/06 | YTD<br>AVAILABLE | %         |
|-------------------------|-------------------|-----------------------------|------------------|-----------|
|                         |                   |                             |                  | AVAILABLE |
| Fund Balance, Beginning | \$4,585,281.00    | \$4,585,281.00              |                  |           |
| <hr/>                   |                   |                             |                  |           |
| Tuition-Out Of State    | 300,000.00        | 319,524.00                  | -19,524.00       | -6.51%    |
| Tuition-In State        | 4,077,000.00      | 2,698,371.00                | 1,378,629.00     | 33.81     |
| Tuition-Out District    | 260,000.00        | 83,619.00                   | 176,381.00       | 67.84     |
| State Aid               | 6,759,000.00      | 6,889,663.00                | -130,663.00      | -1.93     |
| Property Taxes          | 5,267,000.00      | 3,569,506.00                | 1,697,494.00     | 32.23     |
| Other Taxes             | 830,000.00        | 620,283.00                  | 209,717.00       | 25.27     |
| Interest Income         | 90,000.00         | 53,972.00                   | 36,028.00        | 40.03     |
| Other                   | 2,097,000.00      | 289,977.00                  | 1,807,023.00     | 86.17     |
| <hr/>                   |                   |                             |                  |           |
| Total Revenue           | 19,680,000.00     | 14,524,915.00               | 5,155,085.00     | 26.19     |
| <hr/>                   |                   |                             |                  |           |
| Expenditures:           |                   |                             |                  |           |
| Academic Salaries       | 6,778,000.00      | 3,705,350.00                | 3,072,650.00     | 45.33     |
| Support Salaries        | 3,690,000.00      | 2,275,633.00                | 1,414,367.00     | 38.33     |
| Supplies                | 4,079,000.00      | 1,929,220.00                | 2,149,780.00     | 52.70     |
| Equipment               | 87,000.00         | 77,556.00                   | 9,444.00         | 10.86     |
| Advertising             | 50,000.00         | 34,094.00                   | 15,906.00        | 31.81     |
| Transfers & Other       | 460,000.00        | 400,000.00                  | 60,000.00        | 13.04     |
| Employee Benefits       | 2,323,000.00      | 1,386,016.00                | 936,984.00       | 40.34     |
| General Insurance       | 230,000.00        | 187,028.00                  | 42,972.00        | 18.68     |
| Utilities               | 605,000.00        | 346,526.00                  | 258,474.00       | 42.72     |
| In County Scholarships  | 130,000.00        | 155,145.00                  | -25,145.00       | -19.34    |
| Capital Outlay          | 859,000.00        | 242,361.00                  | 616,639.00       | 71.79     |
| Maintenance             | 484,000.00        | 396,033.00                  | 87,967.00        | 18.18     |
| <hr/>                   |                   |                             |                  |           |
| Total Expenditures      | 19,775,000.00     | 11,134,962.00               | 8,640,038.00     | 43.69%    |
| <hr/>                   |                   |                             |                  |           |
| Fund Balance, Ending    | \$4,490,281.00    | \$7,975,234.00              |                  |           |
| <hr/> <hr/>             |                   |                             |                  |           |

BARTON COUNTY COMMUNITY COLLEGE  
GENERAL, VOCATIONAL AND EMPLOYEE BENEFITS  
FUNDS FLOW ACTIVITY  
PERIOD ENDED JANUARY 31, 2006 & 2005

|                             | YEAR ENDED        |                   | NET CHANGE             | %        |
|-----------------------------|-------------------|-------------------|------------------------|----------|
|                             | 01/31/06          | 01/31/05          | INCREASE<br>(DECREASE) | CHANGE   |
| Fund Balance, Beginning     | 4,585,281         | 4,363,507         | 221,774                | 0        |
| Tuition-Out Of State        | 319,524           | 276,268           | 43,256                 | 16       |
| Tuition-In State            | 2,698,371         | 2,632,608         | 65,763                 | 2        |
| Tuition-Out District        | 83,619            | 153,426           | (69,807)               | (45)     |
| State Aid                   | 6,889,663         | 6,059,079         | 830,584                | 14       |
| Out District State Aid      | 0                 | 0                 | 0                      |          |
| Property Taxes              | 3,569,506         | 3,442,013         | 127,493                | 4        |
| Other Taxes                 | 620,283           | 611,606           | 8,677                  | 1        |
| Interest Income             | 53,972            | 35,836            | 18,136                 | 51       |
| Other                       | 289,977           | 393,003           | (103,026)              | (26)     |
| <b>Total Revenue</b>        | <b>14,524,915</b> | <b>13,603,839</b> | <b>921,076</b>         | <b>7</b> |
| <b>Expenditures:</b>        |                   |                   |                        |          |
| Academic Salaries           | 3,705,350         | 3,593,452         | 111,898                | 3        |
| Support Salaries            | 2,275,633         | 2,186,431         | 89,202                 | 4        |
| Supplies                    | 1,929,220         | 2,024,275         | (95,055)               | (5)      |
| Equipment                   | 77,556            | 19,500            | 58,056                 | 298      |
| Advertising                 | 34,094            | 40,924            | (6,830)                | (17)     |
| Transfers & Other           | 400,000           | 400,000           | 0                      | 0        |
| Employee Benefits           | 1,386,016         | 1,148,377         | 237,639                | 21       |
| General Insurance           | 187,028           | 220,959           | (33,931)               | (15)     |
| Utilities                   | 346,526           | 373,191           | (26,665)               | (7)      |
| In County Scholarships      | 155,145           | 93,276            | 61,869                 | 66       |
| Capital Outlay              | 242,361           | 632,568           | (390,207)              | (62)     |
| Maintenance                 | 396,033           | 314,141           | 81,892                 | 26       |
| <b>Total Expenditures</b>   | <b>11,134,962</b> | <b>11,047,094</b> | <b>87,868</b>          | <b>1</b> |
| <b>Fund Balance, Ending</b> | <b>7,975,234</b>  | <b>6,920,252</b>  | <b>1,054,982</b>       | <b>0</b> |

BARTON COUNTY COMMUNITY COLLEGE  
AUXILIARY FUNDS  
FUNDS FLOW ACTIVITY  
PERIOD ENDED JANUARY 31, 2006

|                          | STUDENT<br>UNION | DORMITORIES | ATHLETICS | CAMP<br>ALDRICH | SEVEN<br>MONTH<br>ACTIVITY | 2005-06<br>BUDGET | YTD<br>AVAILABLE | %<br>AVAILABLE |
|--------------------------|------------------|-------------|-----------|-----------------|----------------------------|-------------------|------------------|----------------|
| Fund Balance, Beginning: | 376,521          | 437,385     | 98,798    | 88,952          | 1,001,656                  | 1,001,656         |                  |                |
| <hr/>                    |                  |             |           |                 |                            |                   |                  |                |
| Revenues:                |                  |             |           |                 |                            |                   |                  |                |
| Vending                  | 1,248            |             |           |                 | 1,248                      | 2,000             | 752              | 37.60          |
| Bookstore                | 614,682          |             |           |                 | 614,682                    | 800,000           | 185,318          | 23.16          |
| Food service             | 244,512          |             |           | 0               | 244,512                    | 482,000           | 237,488          | 49.27          |
| Fees                     | 0                |             |           | 0               | 0                          | 200,000           | 200,000          | 100.00         |
| Supplies & Services      |                  | 31,203      |           |                 | 31,203                     | 28,000            | (3,203)          | (11.44)        |
| Housing Rental           |                  | 956,225     |           | 25,869          | 982,094                    | 1,000,000         | 17,906           | 1.79           |
| Transfers                |                  |             | 400,000   | 0               | 400,000                    | 500,000           | 100,000          | 20.00          |
| Revolving                |                  |             |           |                 | 0                          | 0                 | 0                |                |
| Misc.                    | 1,006            |             |           |                 | 1,006                      | 4,000             | 2,994            | 74.85          |
| Entry Fees & Other       |                  |             | 990       | 0               | 990                        | 16,000            | 15,010           | 93.81          |
| <hr/>                    |                  |             |           |                 |                            |                   |                  |                |
| Total Revenues           | 861,448          | 987,428     | 400,990   | 25,869          | 2,275,735                  | 3,032,000         | 756,265          | 24.94          |
| <hr/>                    |                  |             |           |                 |                            |                   |                  |                |
| Expenditures:            |                  |             |           |                 |                            |                   |                  |                |
| Salaries                 | 47,611           | 77,956      | 4,276     | 31,272          | 161,115                    | 285,000           | 123,885          | 43.47          |
| Books & Supplies         | 552,397          |             |           |                 | 552,397                    | 725,000           | 172,603          | 23.81          |
| Maintenance              | 10,579           | 42,501      |           | 6,208           | 59,288                     | 110,000           | 50,712           | 46.10          |
| Food                     | 314,429          | 200,152     |           | 0               | 514,581                    | 890,000           | 375,419          | 42.18          |
| Utilities                | 3,236            | 61,471      |           | 12,873          | 77,580                     | 185,000           | 107,420          | 58.06          |
| Lease payments & Int     | 0                | 177,597     |           |                 | 177,597                    | 202,000           | 24,403           | 12.08          |
| Travel & Recruiting      |                  |             | 110,611   |                 | 110,611                    | 138,000           | 27,389           | 19.85          |
| Officials                |                  |             | 26,670    |                 | 26,670                     | 30,000            | 3,330            | 11.10          |
| Training Supplies        |                  |             | 12,801    |                 | 12,801                     | 17,000            | 4,199            | 24.70          |
| Insurance                |                  |             | 79,705    |                 | 79,705                     | 85,000            | 5,295            | 6.23           |
| Equipment                | 0                | 131,283     | 90,142    | 0               | 221,425                    | 200,000           | (21,425)         | (10.71)        |
| Clinics & Awards         |                  |             | 1,067     |                 | 1,067                      | 10,000            | 8,933            | 89.33          |
| Transfers & Refunds      |                  | 0           | 0         |                 | 0                          | 1,000             | 1,000            | 100.00         |
| Revolving                |                  |             |           |                 | 0                          | 0                 | 0                |                |
| Nationals & Fees         |                  |             | 3,173     |                 | 3,173                      | 40,000            | 36,827           | 92.07          |
| Supplies                 | 11,972           | 2,780       | 46,660    | 50              | 61,462                     | 110,000           | 48,538           | 44.13          |
| Misc.                    |                  | 0           |           |                 | 0                          | 1,000             | 1,000            | 100.00         |
| <hr/>                    |                  |             |           |                 |                            |                   |                  |                |
| Total Expenditures       | 940,224          | 693,740     | 375,105   | 50,403          | 2,059,472                  | 3,029,000         | 969,528          | 32.01          |
| <hr/>                    |                  |             |           |                 |                            |                   |                  |                |
| Fund Balance, Ending     | 297,745          | 731,073     | 124,683   | 64,418          | 1,217,919                  | 1,004,656         |                  |                |
| <hr/>                    |                  |             |           |                 |                            |                   |                  |                |

BARTON COUNTY COMMUNITY COLLEGE  
STUDENT UNION  
FUNDS FLOW ACTIVITY  
PERIOD ENDED JANUARY 31, 2006 AND 2005

|                         | PERIOD ENDED |          | NET CHANGE             | %      |
|-------------------------|--------------|----------|------------------------|--------|
|                         | 01/31/06     | 01/31/05 | INCREASE<br>(DECREASE) | CHANGE |
| Fund Balance, Beginning | 376,521      | 473,710  | (97,189)               | (21)   |
| <hr/>                   |              |          |                        |        |
| Revenues:               |              |          |                        |        |
| Vending                 | 1,248        | 683      | 565                    | 83     |
| Bookstore               | 614,682      | 591,954  | 22,728                 | 4      |
| Food service            | 244,512      | 228,825  | 15,687                 | 7      |
| Fees & Misc.            | 1,006        | 599      | 407                    | 68     |
| <hr/>                   |              |          |                        |        |
| Total Revenues          | 861,448      | 822,061  | 39,387                 | 5      |
| <hr/>                   |              |          |                        |        |
| Expenditures:           |              |          |                        |        |
| Salaries                | 47,611       | 42,558   | 5,053                  | 12     |
| Books & Supplies        | 552,397      | 534,181  | 18,216                 | 3      |
| Maintenance             | 13,815       | 17,892   | (4,077)                | (23)   |
| Food                    | 314,429      | 300,164  | 14,265                 | 5      |
| Lease payments & Int.   | 0            | 0        | 0                      |        |
| Equipment               | 0            | 0        | 0                      |        |
| Supplies                | 11,972       | 3,978    | 7,994                  | 201    |
| <hr/>                   |              |          |                        |        |
| Total Expenditures      | 940,224      | 898,773  | 41,451                 | 5      |
| <hr/>                   |              |          |                        |        |
| Fund Balance, Ending    | 297,745      | 396,998  | (99,253)               | (25)   |
| <hr/> <hr/>             |              |          |                        |        |

BARTON COUNTY COMMUNITY COLLEGE  
DORMITORIES  
FUNDS FLOW ACTIVITY  
PERIOD ENDED JANUARY 31, 2006 AND 2005

|                         | PERIOD ENDED |          | NET CHANGE             | %      |
|-------------------------|--------------|----------|------------------------|--------|
|                         | 01/31/06     | 01/31/05 | INCREASE<br>(DECREASE) | CHANGE |
| Fund Balance, Beginning | 437,385      | 449,791  | (12,406)               | (3)    |
| <hr/>                   |              |          |                        |        |
| Revenues:               |              |          |                        |        |
| Supplies & Services     | 31,203       | 13,660   | 17,543                 | 128    |
| Rental & Other          | 956,225      | 904,959  | 51,266                 | 6      |
| <hr/>                   |              |          |                        |        |
| Total Revenues          | 987,428      | 918,619  | 68,809                 | 7      |
| <hr/>                   |              |          |                        |        |
| Expenditures:           |              |          |                        |        |
| Salaries                | 77,956       | 35,930   | 42,026                 | 117    |
| Maintenance             | 42,501       | 21,604   | 20,897                 | 97     |
| Food                    | 200,152      | 179,227  | 20,925                 | 12     |
| Utilities               | 61,471       | 66,205   | (4,734)                | (7)    |
| Lease payments & Int.   | 177,597      | 191,334  | (13,737)               | (7)    |
| Equipment               | 131,283      | 0        | 131,283                |        |
| Transfers & Refunds     | 0            | 0        | 0                      |        |
| Supplies                | 2,780        | 3,390    | (610)                  | (18)   |
| Misc.                   | 0            | 0        | 0                      |        |
| <hr/>                   |              |          |                        |        |
| Total Expenditures      | 693,740      | 497,690  | 196,050                | 39     |
| <hr/>                   |              |          |                        |        |
| Fund Balance, Ending    | 731,073      | 870,720  | (139,647)              | (16)   |
| <hr/> <hr/>             |              |          |                        |        |

BARTON COUNTY COMMUNITY COLLEGE  
ATHLETICS  
FUNDS FLOW ACTIVITY  
PERIOD ENDED JANUARY 31, 2006 AND 2005

|                         | PERIOD ENDED |          | NET CHANGE             | %      |
|-------------------------|--------------|----------|------------------------|--------|
|                         | 01/31/06     | 01/31/05 | INCREASE<br>(DECREASE) | CHANGE |
| Fund Balance, Beginning | 98,798       | 75,720   | 23,078                 | 30     |
| <hr/>                   |              |          |                        |        |
| Revenues:               |              |          |                        |        |
| Transfers               | 400,000      | 400,000  | 0                      | 0      |
| Revolving               |              |          | 0                      |        |
| Gate Receipts           | 0            | 0        | 0                      |        |
| Entry Fees & Other      | 990          | 4,940    | (3,950)                | (80)   |
| <hr/>                   |              |          |                        |        |
| Total Revenues          | 400,990      | 404,940  | (3,950)                | (1)    |
| <hr/>                   |              |          |                        |        |
| Expenditures:           |              |          |                        |        |
| Salaries                | 4,276        | 4,144    | 132                    | 3      |
| Travel & Recruiting     | 110,611      | 71,840   | 38,771                 | 54     |
| Officials               | 26,670       | 20,505   | 6,165                  | 30     |
| Training Supplies       | 12,801       | 13,747   | (946)                  | (7)    |
| Insurance               | 79,705       | 61,915   | 17,790                 | 29     |
| Equipment               | 90,142       | 67,660   | 22,482                 | 33     |
| Clinics & Awards        | 1,067        | 8,964    | (7,897)                | (88)   |
| Transfers               | 0            | 0        | 0                      |        |
| Nationals & Fees        | 3,173        | 4,692    | (1,519)                | (32)   |
| Supplies                | 46,660       | 60,548   | (13,888)               | (23)   |
| <hr/>                   |              |          |                        |        |
| Total Expenditures      | 375,105      | 314,015  | 61,090                 | 19     |
| <hr/>                   |              |          |                        |        |
| Fund Balance, Ending    | 124,683      | 166,645  | (41,962)               | (25)   |
| <hr/>                   |              |          |                        |        |

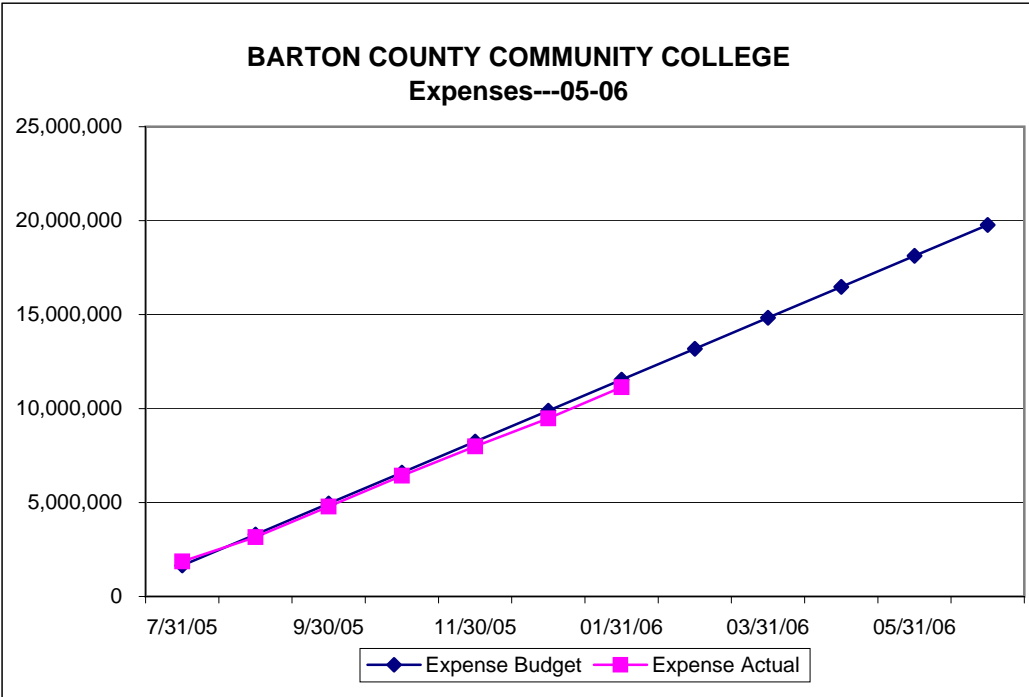
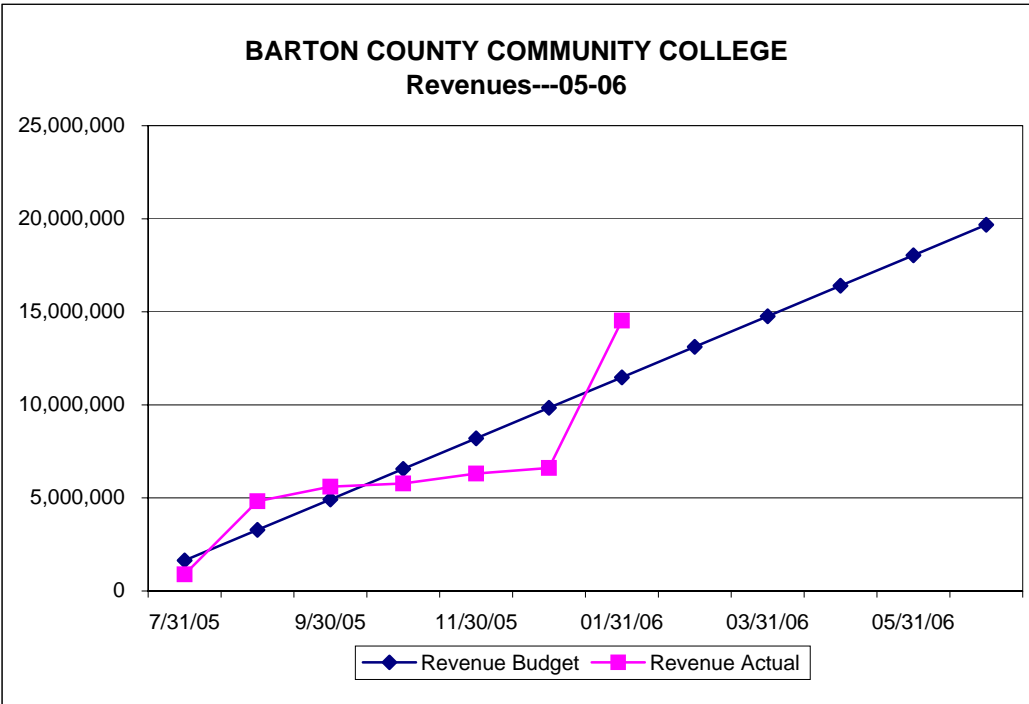
BARTON COUNTY COMMUNITY COLLEGE  
 CAMP ALDRICH  
 FUNDS FLOW ACTIVITY  
 PERIOD ENDED JANUARY 31, 2006 AND 2005

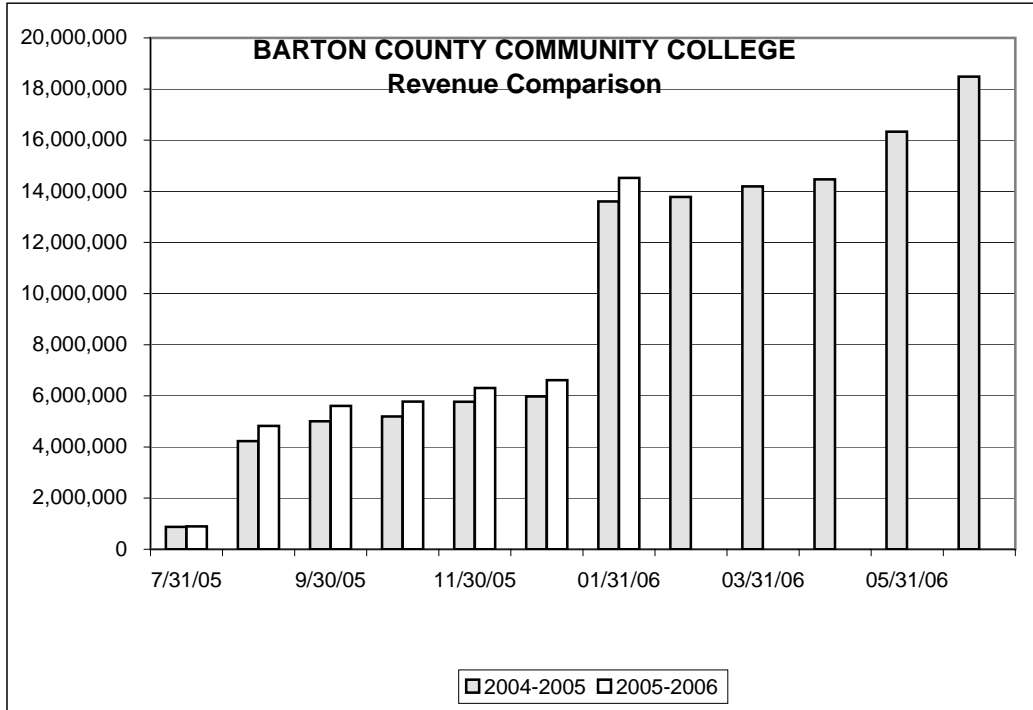
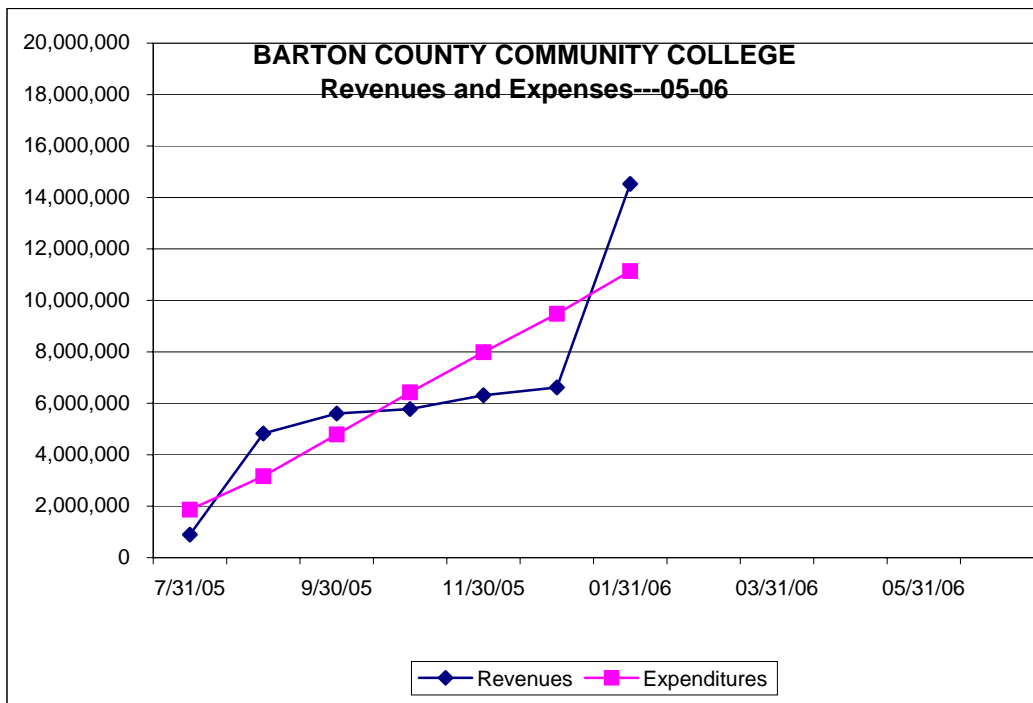
|                         | PERIOD ENDED |          | NET CHANGE             | %      |
|-------------------------|--------------|----------|------------------------|--------|
|                         | 01/31/06     | 01/31/05 | INCREASE<br>(DECREASE) | CHANGE |
| Fund Balance, Beginning | 88,952       | 45,978   | 42,974                 | 93     |
| <hr/>                   |              |          |                        |        |
| Revenues:               |              |          |                        |        |
| Food Service            | 0            | 0        | 0                      |        |
| Housing Rental          | 25,869       | 43,696   | (17,827)               | (41)   |
| Transfers               | 0            | 50,000   | (50,000)               | (100)  |
| <hr/>                   |              |          |                        |        |
| Total Revenues          | 25,869       | 93,696   | (67,827)               | (72)   |
| <hr/>                   |              |          |                        |        |
| Expenditures:           |              |          |                        |        |
| Salaries                | 31,272       | 27,311   | 3,961                  | 15     |
| Food                    | 0            | 0        | 0                      |        |
| Utilities               | 12,873       | 11,566   | 1,307                  | 11     |
| Equipment               | 0            | 0        | 0                      |        |
| Supplies                | 6,258        | 5,121    | 1,137                  | 22     |
| <hr/>                   |              |          |                        |        |
| Total Expenditures      | 50,403       | 43,998   | 6,405                  | 15     |
| <hr/>                   |              |          |                        |        |
| Fund Balance, Ending    | 64,418       | 95,676   | (31,258)               | (33)   |
| <hr/> <hr/>             |              |          |                        |        |

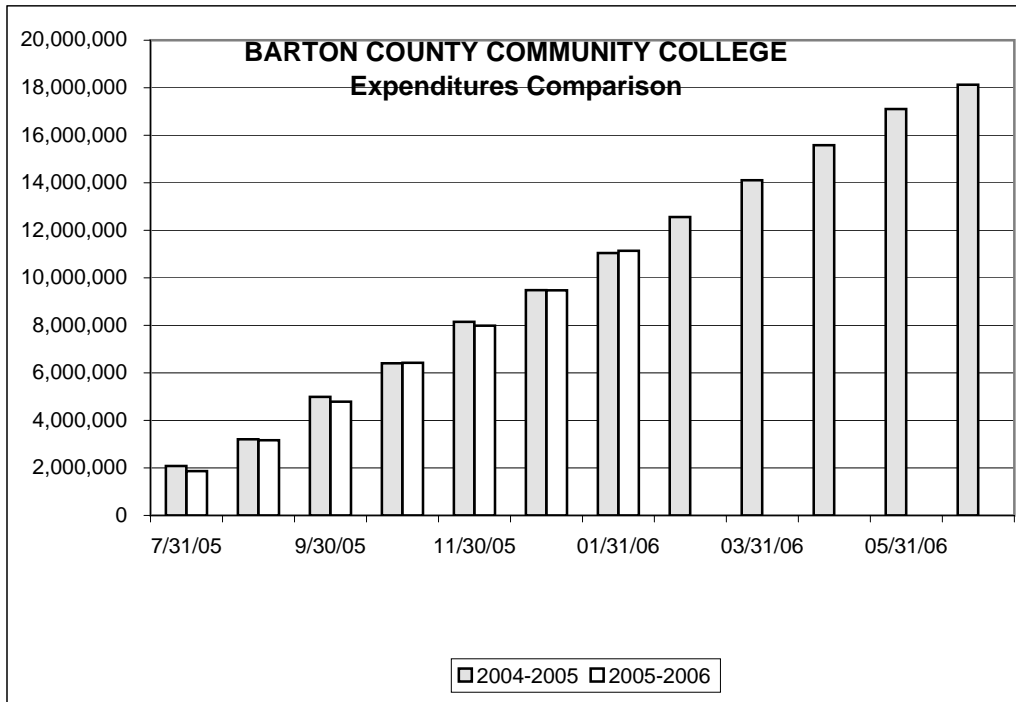


BARTON COUNTY COMMUNITY COLLEGE  
 TREASURER'S REPORT  
 01/31/06

| FUND-DESCRIPTION  | BEGIN-BAL | MONTH-RCPT | MONTH-EXP | YTD RCPT   | YTD-EXP    | END-BAL     | CHECKING    | INVEST  | CHANGE |
|-------------------|-----------|------------|-----------|------------|------------|-------------|-------------|---------|--------|
| GENERAL & VOC     | 4,179,231 | 6,683,366  | 1,405,418 | 12,982,472 | 9,626,045  | 7,535,658   | 7,141,558   | 350,000 | 44,100 |
| EMPLOYEE BENEFITS | 0         | 0          | 201,994   | 0          | 1,386,016  | (1,386,016) | (1,386,016) | 0       | 0      |
| STUDENT UNION     | 376,521   | 217,283    | 114,536   | 861,449    | 908,083    | 329,887     | 228,887     | 100,000 | 1,000  |
| DORMITORY         | 437,385   | 445,587    | 201,973   | 987,428    | 693,698    | 731,115     | 630,715     | 100,000 | 400    |
| CAMP ALDRICH      | 88,952    | (1,230)    | 6,268     | 25,869     | 50,395     | 64,426      | 64,426      | 0       | 0      |
| ATHLETICS         | 98,798    | 0          | 48,271    | 400,990    | 374,984    | 124,804     | 124,804     | 0       | 0      |
|                   | 5,180,887 | 7,345,006  | 1,978,460 | 15,258,208 | 13,039,221 | 7,399,874   | 6,804,374   | 550,000 | 45,500 |







6. **ACTION ITEMS**

**COLLEGE AUDIT REPORT**

**Detail:** The College audit is accomplished each year to assess whether the institution is appropriately handling the institutional funds and conforms to Kansas statutes. An audit report for fiscal year 2003-2004 will be given by David Folkerts and Douglas Volkland of David Folkerts CPA Chtd., the auditing firm for the College. The audit complies with the Federal Government's GASB 34 and 35 regulations.

**Recommendation:** It is recommended that the Board of Trustees accept the audit as presented.

**2006-2007 TUITION AND FEES**

**Detail:** We anticipate that revenue will continue to be short of covering the increasing costs of operation in FY07. Tuition is a significant source of revenue, as is the local tax and the State appropriation. We continue to monitor tuition rates at the other Kansas community colleges and we fall within the mid-range for all four categories of tuition.

We propose to raise tuition by \$2 per credit hour for in-state and \$4 for international students this year. There would be no change to the Bartonline or out-of-state tuition.

The College Student Senate officers will be apprised of this recommendation.

|               | <u>Tuition</u> | <u>Fees</u> | <u>Total</u> |
|---------------|----------------|-------------|--------------|
| In-state      | \$49           | \$18        | \$67         |
| Out-of-state  | \$68           | \$18        | \$86         |
| International | \$127          | \$18        | \$145        |
| Bartonline    | \$125          | \$00        | \$125        |

**Recommendation:** It is recommended that the Board of Trustees approves the above increase in tuition, effective fall, 2006.

**HOUSING RATE CHANGES**

**Detail:** Costs for Barton's student housing are continuing to increase. With the continuing need to keep existing units in top shape, upgrade computer capability, anticipate increasing food costs and other operating cost changes, our rates to our students need to be increased. Because of the above activity, we are proposing increasing our housing rates as noted below. Due to the need to maintain flexibility from year-to-year, it appears that it is not productive to publish

housing rates beyond one year in advance. Therefore, to help our students plan in light of increasing costs, our intent is to increase our rates annually based upon cost changes and competition. The following annual rates for the fiscal year ending June 30, 2007 are proposed to be effective in Fall 2006 (last year rates changes were approved for publication at the November 16, 2004 regular Board meeting.)

|                     | New Rates<br>Fall 2005 | New Rates<br>Fall 2006 |
|---------------------|------------------------|------------------------|
| 19 Meal Single Pay  | \$3,619.00             | \$3,854.00             |
| 14 Meal Single Pay  | \$3,406.00             | \$3,627.00             |
| 10 Meal Single Pay  | \$3,335.00             | \$3,552.00             |
| 19 Meal Installment | \$3,816.00             | \$4,062.00             |
| 14 Meal Installment | \$3,600.00             | \$3,834.00             |
| 10 Meal Installment | \$3,528.00             | \$3,756.00             |

**Recommendation:** It is recommended that the Board of Trustees approve the above rate increases effective the Fall 2006.

***PROPOSED ADDITIONS TO 2005-2006 BOARD OF TRUSTEES MEETING SCHEDULE***

**Detail:** It is recommended that the published schedule of 2005-2006 Board meetings be revised to include the following additions/revisions:

**Wednesday, March 8, 2006 – 6:00 p.m. – room U-219**

**Special Board Meeting** for the Trustees to meet with Dr. Patricia Stanley, ACCT Presidential Search Consultant, to receive the Search Committee's recommendations and to discuss the search process from this point forward.

**Monday, March 27 through Thursday, March 30, 2006**

**Campus visits by presidential candidates & Board interviews.**

Exact dates, times, locations, etc. will be announced at a later date.

**Thursday, May 11, 2006** – Because of the shortage of available motel rooms due to the 3-I Show, it has been determined that commencement will be moved from 7:30 p.m. to **7:00 p.m.** The Board dinner, originally scheduled for 6:00 p.m., will need to be moved to **5:30 p.m.**

**Recommendation:** It is recommended that the Board approve the recommended revisions to its 2005-2006 meeting schedule as presented.

### ***PROPOSED REVISION OF BOARD POLICIES***

**Detail:** In order to provide clarity as well as concise budgetary planning, it is recommended that the Board considers revising the following policies as discussed at previous monthly study sessions.

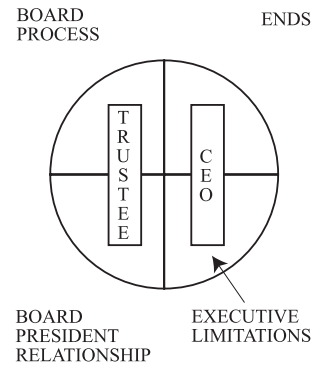
#### **POLICY TYPE: EXECUTIVE LIMITATIONS POLICY TITLE: BUDGETING/FORECASTING**

Budgeting for any fiscal year shall follow Board ENDS priorities, control College financial risk, and accurately reflect projections of income and expenses. The President shall propose a budget after first seeking broad input from all College constituencies. Budgets will become effective upon approval by the Board. Any deviation shall require Board approval.

Accordingly, the President shall not:

1. Propose an unbalanced budget. Supporting information shall include: a reasonable projection of revenues and expenses, separation of capital and operational items, and planning assumptions.
2. Propose a budget which does not take into account Board ENDS priorities.
3. Propose a budget which excludes adequate support for Board operations (fiscal audit, legal expenses, Board development and training, and Board membership fees), and non-compensation needs such as plant and facilities maintenance, instructional equipment, new program and course development, staff development, institutional research, etc.
4. Propose an **unrestricted** operating budget ~~which allows the College cash reserve to drop below 8% of its annual budget, working toward a goal of 16%~~ **with a cash reserve of less than 10%, for cash flow and contingency purposes.**
5. Propose a budget which does not include a recommendation for staff and faculty salary increases.

--This policy adopted on 03-27-97  
Revised on 10-16-97  
Reviewed on 07-05-00 (no changes)  
Revised on 08-06-02  
Reviewed on 03-06-03 (no changes)  
Reviewed on 09-01-04 (no changes)  
Revised on 12-13-05



**POLICY TYPE: EXECUTIVE LIMITATIONS**  
**POLICY TITLE: COMPENSATION AND BENEFITS**

---

The President shall maintain fiscal integrity and a positive public image with respect to employment, compensation, and benefits to employees, consultants, and contract workers.

Accordingly, the President may not:

1. Change his or her own compensation and benefits.
2. Employ persons in **contracted** positions ~~considered permanent in nature~~ without Board approval.
3. Employ full or part-time faculty whose credentials are not appropriate for the position.
4. Grant tenure without Board approval.
5. Sign a collective bargaining agreement without Board approval.
6. Establish current compensation and benefits which:
  - a. Deviate materially from the geographic or professional market for the skills employed, or become noncompetitive.

-- This policy adopted on 03-27-97  
Reviewed on 07-05-00 (no changes)  
Reviewed on 02-05-03 (no changes)  
Reviewed on 09-01-04 (no changes)



## ***BID PROPOSALS FOR ADDITION TO THE MAINTENANCE BUILDING***

**Detail:** Barton County Community College has requested bid proposals for a 50' x 80' addition to be added to the west end of the maintenance building. The addition would be used to house the college buses and would be of sufficient size to accommodate the addition of two additional buses. This proposal is part of the transportation plan to reduce the number of 15 passenger vans used for student transportation by replacing this type of travel with bus transportation. Bid requests were sent to three local steel building dealers. The following are the results of the bid requests.

Steel Builders Construction Inc. - \$56,660  
Schenkel Construction Inc. - \$66,717  
C.V. Cale Inc. - No Bid

**Recommendation:** It is recommended that the Board of Trustees authorize the College to accept the proposal from Steel Builders Construction Inc. for \$56,660.

7. **PRESIDENTIAL SEARCH UPDATE BY DR. PAUL MANETH, COMMITTEE CHAIR**

8. **INFORMATION**

### **KACCT/KBOR REPORT**

Chairman Webster, Mike Johnson and Dr. Maier will update the Board concerning Kansas Association of Community College Trustees and Kansas Board of Regents activities.

### **MARCH BOARD MEETINGS/ACTIVITIES**

**Wed., March 1      Board Advance – 8:00 a.m. – Camp Aldrich Classroom**  
(downstairs area of the Dining Hall)

**Wed., March 8      Special Board Meeting – 6:00 p.m. – room U-219** (upper level of the Student Union) if approved at today's meeting

**Tues., March 21    Regular Monthly Board Meeting – 4:00 p.m. – room U-219** (upper level of the Student Union)

**Thurs., March 23   Spring Break – College Closed**  
**and Fri., March 24**

**Mon., March 27 -** **Campus visits and Board interviews with finalists for**  
**Thurs., March 30** **the position of College President** (meeting times,  
locations, etc. will be announced at a later date) if approved  
at today's meeting

9. **COMMUNICATIONS**

Letter from Rod A. Risley, Executive Director of Phi Theta Kappa

RECEIVED

FEB 08 2006

PRESIDENT'S OFFICE  
BCCC

PHI THETA KAPPA  
INTERNATIONAL HONOR SOCIETY OF THE TWO-YEAR COLLEGE

Since 1918



Center for Excellence  
Mississippi Education & Research Center  
1625 Eastover Drive  
Jackson, MS 39211-6431

Headquarters  
Phone: 601.984.3504  
Fax: 601.984.3550

February 3, 2006

Stephen Maier, Interim President  
Barton County Community College  
245 NE 30th Rd.  
Great Bend, KS 67530

Dear Dr. Maier,

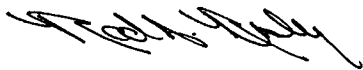
We are pleased to inform you that your Phi Psi Chapter has achieved the *Pinnacle Bronze* level in Phi Theta Kappa's 2005 Pinnacle Scholarship Award Program. This award recognizes chapters that increase their membership acceptance by one member over the previous year.

The Pinnacle Scholarship Award Program encourages chapters to enhance their methods of communicating the benefits of membership to eligible students. Students invited to membership should be fully aware of the multitude of honors, benefits and opportunities available to them.

Phi Theta Kappa is proud to reward those chapters for successfully conveying membership benefits to eligible students. Your chapter will receive a Pinnacle Bronze Chapter certificate at their regional convention this spring.

Again, we congratulate your Phi Psi Chapter for their outstanding effort that earned them the *2005 Pinnacle Bronze Chapter Award*.

Sincerely,



Rod A. Risley  
Executive Director

Cc: Stephannie Goerl, Advisor

10. **EXECUTIVE SESSION**

An executive session may be required.

**Recommendation:** It is recommended that the Board recess to executive session, should it be deemed necessary, in compliance with the Kansas Open Meetings Act.

11. **ADJOURNMENT**

At the conclusion of the meeting, the Board will adjourn.