

**ON CAMPUS FACILITY PRICING**

<b><u>Room</u></b>	<b>Base Facility charges</b>	
	<b><u>4 hours or less</u></b>	<b><u>Over 4 hours (per day)</u></b>
General Classrooms	\$ 45.00	\$ 85.00
Auditorium* (see notes)	\$260.00 (includes 1 hr tech)*	\$400.00 (includes 2 hr tech)*
Student Union	\$260.00	\$400.00
F30 meeting room	\$100.00	\$165.00
F157 Chapel	\$100.00	\$165.00
L116 Plaza De Cavanaugh (Community room)	\$100.00	\$165.00
T185 – CNH Shop	\$300.00	\$400.00
Student Resident Hall rooms		\$ 15.00

**Athletic Facilities**

Kirkman Center usage for practices/event activity – 1 hour -		\$ 75.00
Weekly booking for any consecutive 5 month period:		
• Maximum 2 hrs. per activity- 1 time per week-		\$2,000.00
Kirkman Center events -	4 hrs. or less -	\$ 400.00
	Over 4 hours -	\$1,000.00
Softball Practice Field (team practices) -	1 hour -	\$ 50.00
Baseball Field – events -	1 hour -	\$ 50.00
Baseball Field Lighting -	1 hour -	\$ 60.00
Swimming Pool (includes one lifeguard) -	1 hour -	\$ 60.00
Additional lifeguards for groups over 35 -	1 hour -	\$ 20.00

**Additional charges:**

Downlink & / or Technical assistance (ITV)	1 hour -	\$ 80.00
Stage Lighting technician	1 hour -	\$ 20.00
Stage Sound technician	1 hour -	\$ 20.00
Additional Security staff	1 hour -	\$ 20.00
Additional Custodial staff	1 hour -	\$ 20.00
Key deposit (refundable)		\$ 75.00

Rental of facilities will be based on availability with priority given to college classes and student activities. Community organizations may use college facilities with approval of the College.

Non-Athletic facility rentals for residents and organizations residing within Barton County are waived for the base facility fees if there are no admission fees, conference fees, entrance fees, membership fees, tuition, dues, etc. charged to the participants or audience. **A \$100 damage/cleaning deposit is required and may be refunded if the facility is not damaged and is cleaned up after the event.**

Facility usage fees will be invoiced at the time the facilities are reserved. Payment is due upon receipt of the invoice. If multiple dates are booked, a confirmation of dates will accompany the invoice. If any dates of the multiple bookings are not used, charges will be due if a cancellation has not been made 24 hours prior to the date. Last minute bookings (less than 48 hours) payments will be due at the time of the booking (Facility Management office or Athletic office). Failure to follow any college procedures or non-payment of fees billed will result in barring individual/groups from reserving facilities.

***Additional charges may be assessed based on the type of event and the additional services required.***

Businesses and organizations wishing to use College facilities for training must contact the College's Workforce Development & Community Education Department to arrange for their educational needs.

### **\*Auditorium Rental –**

Rental of the Auditorium includes the following:

- Stage
- House
- Front of House
- Dressing room(1)
- Basic setup for stage lighting
- Basic setup for sound
- Typical custodial cleanup
- 1 or 2 hour tech fee depending on the hours of rental

Additional Auditorium charges:

- Ticket booth (\$30 per day)
- Spotlight with operator (\$20 per hour)
- Video screens (\$75)
- Projectors (\$100)
- Additional light and sound requirements over and above standard basic setup (\$20 per hour)
- Curtain rental (\$250)
- Security (\$20 per hour)
- Additional custodial (\$20 per hour)

To reserve college facilities, please contact the Facility Management Department at 620-792-9340. For athletic facilities, please contact the Athletic Department at 620-792-9377.