

This map provides a guide to completing a certificate program or an associate degree. Completion is subject to pre-requisite requirements and availability of the program/courses by location.

TERM 1		CREDITS	MILESTONE	SGE	COMPLETED
FDHR 1000	Introduction to Human Resource Management	3	✓		<input type="checkbox"/>
ENGL 1204	English Composition I*	3		010	<input type="checkbox"/>
BSTC 1036	Computer Concepts & Applications	3		070	<input type="checkbox"/>
PSYC 1000	General Psychology	3		050	<input type="checkbox"/>
MATH 1828	College Algebra*	3		030	<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
TOTAL CREDITS		15			

TERM 2		CREDITS	MILESTONE	SGE	COMPLETED
FDHR 1010	Federal Talent Acquisition & Recruitment*	3			<input type="checkbox"/>
FDHR 1201	Federal Performance Management*	3			<input type="checkbox"/>
COMM 1200	Interpersonal Communications	3		020	<input type="checkbox"/>
ENGL 1206	English Composition II*	3		010	<input type="checkbox"/>
	Arts & Humanities Requirement*	3		060	<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
TOTAL CREDITS		15			



Milestone Courses should be taken in the term shown. This will help you stay on track and graduate on time.



Make your summer matter. Summer is a great time to take some courses and get ahead or stay on track.



Systemwide General Education (SGE) Key

010	English	6 hours
020	Communications	3 hours
030	Math & Statistics	3 hours
040	Natural & Physical Science	4-5 hours
050	Social & Behavioral Sciences	6 hours
060	Arts & Humanities	6 hours
070	Barton Designated	6 hours

sge.bartonccc.edu

General Advising Notes

* Subject to placement or pre-requisite requirements.

- To meet the criteria for the Arts & Humanities area, there must be at least two courses from two different subject areas. The subject areas include ARTS, COMM, DANC, ENGL, HIST, LITR, LANG, MUSI, PHIL, RELI, and THEA.

Student Name _____ ID# _____

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Review Date: 09/25, Effective Date: 10/25

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TERM 3		CREDITS	MILESTONE	SGE	COMPLETED
ECON 1610	Principles of Macroeconomics	3		050	<input type="checkbox"/>
FDHR 1012	Federal Human Resource Law*	3			<input type="checkbox"/>
	Natural & Physical Science Requirement*	4-5		040	<input type="checkbox"/>
FDHR 1011	Federal Compensation & Benefits*	3			<input type="checkbox"/>
	Barton Designated Requirement	3		070	<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
TOTAL CREDITS		16-17			

TERM 4		CREDITS	MILESTONE	SGE	COMPLETED
FDHR 1013	Employee & Labor Relations*	3			<input type="checkbox"/>
FDHR 1014	Federal Training & Development*	3			<input type="checkbox"/>
FDHR 1200	Federal HR Information Systems*	3			<input type="checkbox"/>
	HR Emphasis Elective*	3			<input type="checkbox"/>
HIST 1400	American History to 1877	3		060	<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
TOTAL CREDITS		15			

Suggested Emphasis Electives

- FDHR 1202 Interpersonal Skills for Human Resources* (3)
- FDHR 1210 Effective Communication & Professional Development* (3)
- FDHR 1211 Ethics in the Federal Government* (3)
- FDHR 1212 Position Classification & Position Management* (3)
- FDHR 1214 HR Data Analytics* (3)

See full list of courses in courses.bartonccc.edu

Advising Notes

* Subject to pre-requisite requirements
prereq.bartonccc.edu

Student Name _____ ID# _____