




This map provides a guide to completing a certificate program or an associate degree. Completion is subject to pre-requisite requirements and availability of the program/courses by location.

TERM 1		CREDITS	MILESTONE	SGE	COMPLETED
ENGL 1204 or ENGL 1209	English Composition I* or English Composition I with Review*	3		010	<input type="checkbox"/>
	Math & Statistics Requirement	3		030	<input type="checkbox"/>
	Arts & Humanities Requirement	3		060	<input type="checkbox"/>
	Barton Designated Requirement	3		070	<input type="checkbox"/>
	Suggested Emphasis Elective	3			<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
<b>TOTAL CREDITS</b>		<b>15</b>			

TERM 2		CREDITS	MILESTONE	SGE	COMPLETED
ENGL 1206	English Composition II*	3		010	<input type="checkbox"/>
ECON 1610	Principles of Macroeconomics	3		050	<input type="checkbox"/>
ACCT 1614	Accounting I*	3			<input type="checkbox"/>
	Communications Requirement	3		020	<input type="checkbox"/>
	Barton Designated Requirement	3		070	<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
<b>TOTAL CREDITS</b>		<b>15</b>			

-  **Milestone Courses** should be taken in the term shown. This will help you stay on track and graduate on time.
-  **Make your summer matter.** Summer is a great time to take some courses and get ahead or stay on track.
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**Systemwide General Education (SGE) Key**

010	English	6 hours
020	Communications	3 hours
030	Math & Statistics	3 hours
040	Natural & Physical Science	4-5 hours
050	Social & Behavioral Sciences	6 hours
060	Arts & Humanities	6 hours
070	Barton Designated	6 hours

[sge.bartonccc.edu](http://sge.bartonccc.edu)

**General Advising Notes**

\* Subject to placement or pre-requisite requirements.

- To meet the criteria for the Social & Behavioral Sciences area, there must be at least two courses from two different subject areas. The subject areas include ANTH, ECON, GEOG, POLS, PSYC, and SOCI.
- To meet the criteria for the Arts & Humanities area, there must be at least two courses from two different subject areas. The subject areas include ARTS, COMM, DANC, ENGL, HIST, LITR, LANG, MUSI, PHIL, RELI, and THEA.

Student Name \_\_\_\_\_ ID# \_\_\_\_\_

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TERM 3		CREDITS	MILESTONE	SGE	COMPLETED
ECON 1612	Principles of Microeconomics	3		050	<input type="checkbox"/>
ACCT 1616	Accounting II*	3			<input type="checkbox"/>
	Natural & Physical Science Requirement	4 or 5		040	<input type="checkbox"/>
	Suggested Emphasis Electives	6			<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
<b>TOTAL CREDITS</b>		<b>16 or 17</b>			

TERM 4		CREDITS	MILESTONE	SGE	COMPLETED
ACCT 1618	Managerial Accounting*	3			<input type="checkbox"/>
	Arts & Humanities Requirement	3		060	<input type="checkbox"/>
	Social & Behavioral Science	3		050	<input type="checkbox"/>
	Suggested Emphasis Electives	4 or 5			<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
<b>TOTAL CREDITS</b>		<b>13 or 14</b>			

### Suggested Emphasis Electives

- ACCT 1602 General Accounting
- BSTC 1685 Spreadsheet Applications
- BUSI 1600 Introduction to Business
- BUSI 1608 Business Law I
- BUSI 1800 Business Communications
- BUSI 1803 Principles of Management
- BUSI 1805 Marketing
- BUSI 1804 Human Relations in Business
- BUSI 1807 Customer Service
- BUSI 1602 Introduction to Leadership
- BUSI 1607 Business Ethics
- BUSI 1702 Supervisory Development
- ECON 1615 Personal Finance
- MATH 1824 Intermediate Algebra
- EDUC 1103 Student Success

See full list of courses in [courses.bartonccc.edu](https://courses.bartonccc.edu)

### Advising Notes

\* Subject to pre-requisite requirements  
[prereq.bartonccc.edu](https://prereq.bartonccc.edu)

Student Name \_\_\_\_\_ ID# \_\_\_\_\_