

This map provides a guide to completing a certificate program or an associate degree. Completion is subject to pre-requisite requirements and availability of the program/courses by location.

TERM 1		CREDITS	MILESTONE	SGE	COMPLETED
ENGL 1200 or ENGL 1204 or ENGL 1209	Business English or English Composition I or English Composition I with Review	3			<input type="checkbox"/>
<b>LIFE 1408 or LIFE 1407 and LIFE 1409</b>	<b>Anatomy &amp; Physiology or Anatomy &amp; Physiology I and Anatomy &amp; Physiology II*</b>	5	✓	040	<input type="checkbox"/>
<b>MDAS 1672</b>	<b>Medical Terminology</b>	3	✓		<input type="checkbox"/>
BSTC 1036	Computer Concepts & Applications	3		070	<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
<b>TOTAL CREDITS</b>		<b>14</b>			

TERM 2		CREDITS	MILESTONE	SGE	COMPLETED
MDAS 1680	Basic Pharmacology	3			<input type="checkbox"/>
<b>MDAS 1673</b>	<b>Medical Coding I*</b>	3	✓		<input type="checkbox"/>
OFTC 1603	Keyboarding II*	3			<input type="checkbox"/>
OFTC 1650	Ten Key Mastery	1			<input type="checkbox"/>
LIFE 1422	Pathophysiology*	4			<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
<b>TOTAL CREDITS</b>		<b>14</b>			



**Milestone Courses** should be taken in the term shown. This will help you stay on track and graduate on time.



**Make your summer matter.** Summer is a great time to take some courses and get ahead or stay on track.



After successful completion of this coursework, students will be eligible to sit for the following industry certification: CCA Exam & CPC Exam.

### Systemwide General Education (SGE) Key

010	English
020	Communications
030	Math & Statistics
040	Natural & Physical Science
050	Social & Behavioral Sciences
060	Arts & Humanities
070	Barton Designated

[sge.bartonccc.edu](http://sge.bartonccc.edu)

### General Advising Notes

- \* Subject to placement or pre-requisite requirements.
- MDAS 1673, MDAS 1674, MDAS 1675 and MDAS 1642 must be taken in order.
- Summer time classes are a good way to get ahead and complete this certificate.
- \*\* Take MDAS 1674 in the first 8 week online session of Term 3
- \*\*\*Take MDAS 1675 in the second 8 week online session of Term 3

Student Name \_\_\_\_\_ ID# \_\_\_\_\_

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Review Date: 09/23, Effective Date: 08/24, KBOR Aligned Program

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TERM 3		CREDITS	MILESTONE	SGE	COMPLETED
MDAS 1655	Medical Administrative Aspects*	4			<input type="checkbox"/>
<b>MDAS 1674</b>	<b>Medical Coding II**</b>	<b>3</b>	✓		<input type="checkbox"/>
<b>MDAS 1675</b>	<b>Medical Coding III***</b>	<b>4</b>	✓		<input type="checkbox"/>
MDAS 1657	Legal/Ethical Issues in Healthcare	3			<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
<b>TOTAL CREDITS</b>		<b>14</b>			

TERM 4		CREDITS	MILESTONE	SGE	COMPLETED
MDAS 1642	Advanced Medical Coding Operations*	2	✓		<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
<b>TOTAL CREDITS</b>		<b>2</b>			

### Suggested Emphasis Electives

See full list of courses in [courses.bartonccc.edu](https://courses.bartonccc.edu)

### Advising Notes

\* Subject to pre-requisite requirements  
[prereq.bartonccc.edu](https://prereq.bartonccc.edu)

Student Name \_\_\_\_\_ ID# \_\_\_\_\_