

ATTENTION Students:

Barton Community College has partnered with CastleBranch to help you supply the requirements for your program including a background check, immunization record management and document tracking. This process needs to be **COMPLETED** by the Friday one week before class begins. To get started, have payment method (\$92.00 cost) and personal identifying information ready. Carefully follow the instructions below:

Welcome to **my** **To place your order go to:**<https://portal.castlebranch.com/BM02>

Program:	Code:
Certified Nurse Aide (CNA)	BM20bgim
Certified Medication Aide (CMA)	BM19bgim

To place your initial order, you will be prompted to create your secure myCB account. From within myCB, you will be able to:

- ✓ Manage program requirements
- ✓ Complete background check and view results
- ✓ Complete tasks
- ✓ Upload, store and share documents

The email address you provide will become your username. This is a student-owned secure account. Your access never expires.

Contact Us: **888.914.7279** or servicedesk.cu@castlebranch.com