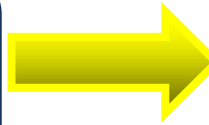


2013-14 Disbursement Policies and Procedures

Freeze Dates

- Make sure your enrollment is correct by the financial aid freeze date to ensure you will receive all your aid. You can check your enrollment by logging into your [PAWS](#) account, clicking on the Student tab, selecting Registration, Term, and Student Schedule by Day and Time.
- Pell grants are calculated based upon credit hours/classes enrolled in as of the census or "freeze date" for financial aid. Pell is not paid for classes withdrawn from prior to the class start date. Pell is not recalculated for classes added after the freeze date or for classes withdrawn from after Pell is paid.
- Number of enrolled weeks and credits hours will be combined for compressed (part of term) classes as long as all enrollments show up as of the "freeze date".



	Fall 2013	Spring 2014	Summer 2014
Freeze Dates	09/12/2013	02/13/14	06/16/14
Students starting midterm	10/28/2013	04/11/14	07/08/14

Financial Aid Refunds

If your financial aid exceeds your Barton account balance, the difference will be issued to you as a refund for you to use for educational expenses.



Barton Choice Card-- If you will be receiving a financial aid refund, you will receive a Barton Choice Card in the mail. The card allows you to indicate your refund preference -- debit card, direct deposit, or paper check mailed directly to you. If you have a card already, you will continue to use the same one while at Barton. If you don't have a card, look for the lime green envelope in the mail! It will be mailed to you in early August or right before payout.

Estimating Pell Grant Disbursement Amounts

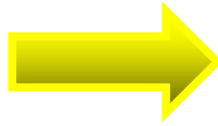
Number of Credit Hours	Enrollment Status	Approximate Portion of Term Pell
12 + hours	Full-time	100%
9 – 11 hours	Three Quarter	75%
6 – 8 hours	Half-time	50%
1 – 5 hours	Less Than Half Time	25%



- The award amounts on your PAWS account is for attendance for at least 15 weeks during the term and 12 credit hours.
- Pell will be prorated according to the actual number of weeks and credit hours in which you are enrolled.
- If your total attendance is less than 15 weeks, take the "Approximate Portion of Term Pell" from the chart below, multiply times the total number of weeks of enrollment and divide by 15 weeks to determine your Pell amount.
- Pell is not recalculated for hours added or dropped after the freeze date.
- The week of orientation is not counted in the calculation.

Refund Payout Dates

- Barton must have an official copy of your high school or GED transcript prior to disbursement of any financial aid.
- Loans will not be paid out until you are attending at least half time (6 credit hours).
- Loans will not be paid for enrollment periods of less than nine weeks within a semester.
- Pell grants for late starting classes will not be paid until after the drop date of the class.



Fall 2013 Payout Dates
September 24, 2013
October 8, 2013
October 22, 2013
November 5, 2013
(BartOnline Session 3 Payout)
November 19, 2013
December 3, 2013
December 10, 2013
Spring 2014 Payout Dates
February 25, 2014
March 11, 2014
March 25, 2014
April 8, 2014
April 23, 2014
(BartOnline Session 3 Payout)
May 6, 2014
May 13, 2014
Summer 2014 Payout Dates
June 24, 2014
July 17, 2014
July 31, 2014

Eligible Programs and Courses

- Students must be seeking an eligible degree or certificate at Barton to receive federal financial aid.
- Link to list of Barton's Programs of Study-- <http://www.bartonccc.edu/instruction/programs/index.html> . Programs not eligible for federal aid are identified.
- Make sure to work with your advisor. Federal aid cannot be paid for classes that do not count towards your Barton degree/certificate even if they would transfer for a degree or certificate at another school.
- You may only receive federal aid for 150% of your program length.
- Courses that are self-paced (where students can work at their own pace) are not eligible for federal financial aid.

Refunds—What can Federal Funds be Used For??

This is as per your agreement with the Department of ED when you signed your FAFSA.

Your Federal funds refund can be used for the following educational expenses:

- Tuition and fees,
- Books and supplies,
- Housing, utilities, food,
- Transportation (gas, public transportation fee, etc.)
- Computer and internet,
- Educationally-related Insurance,
- Clinical expenses,
- Tool expense,
- Child care expenses while attending class.

*What your Federal funds refund **cannot** be used for:*

- Car purchase, repair, lease, or payments,
- Vacation,
- Electronics other than PC (TV, stereo, cell phone, camera, MP3 player, etc.),
- Pet expenses,
- Tattoos, piercings, or any other body enhancement
- Plastic surgery,
- Wedding expenses,
- Gifts for others,
- Home repairs or improvement,
- Credit card debts,
- Financial support of spouse or dependents.

Non-Discrimination Notice: To provide equal employment, advancement and learning opportunities to all individuals, employment and student admission decisions at Barton will be based on merit, qualifications, and abilities. Barton County Community College does not discriminate on the basis of race, color, national origin, sex, disability, age or any characteristic protected by law in all aspects of employment and admission in its education programs or activities. Any person having inquiries concerning Barton County Community College's non-discrimination compliance policy, including the application of Equal Opportunity Employment, Titles IV, VI, VII, IX, Section 504 and the implementing regulations, is directed to contact the College's Compliance Officer, Barton County Community College, Room A-105, Great Bend, Kansas 67530 (620) 792-9234. Any person may also contact the Director, Office of Civil Rights, U.S. Department of Education, Washington, DC 20201.