

## HLC Accreditation Evidence

Title: Professional Development Plan

Office of Origin: WCTE

Document Summary:

## PROFESSIONAL DEVELOPMENT PLAN 2015-16 Barton County Community College

This professional development plan is to identify activities and/or strategies I will use in maintaining currency in my credential/employed field and in teaching and learning skills. This plan may include activities that go beyond maintaining currency. This plan is being submitted in accordance with the criteria specified in Barton's Carl Perkins Long-Range Improvement Plan.

This is a document created by Workforce Training and Community Education (WTCE) staff and faculty for their own use. This form is confidential between the staff/instructor, their supervisor and the Perkins Administrator. This form may not be duplicated or shared without signed permission of the staff and/or faculty member.

WTCE Staff/Faculty Name: \_\_\_\_\_ Period from July 2015 to June 2016 Due: May 2015 (with proposed activities) Reviewed: May 2016 (with completed activities) \_\_\_\_\_ (Initials of employee and supervisor)

My plan addresses specific objectives and expected outcomes with respect to the following components:

A. Content knowledge and skill in the discipline/program.

Example: Learning new technology or methodologies; computer software training, writing skills workshop, communication/interpersonal relations skills training, attain professional certifications/licenses.

- B. Teaching methods and instructional strategies. Example: *Classroom management, curriculum development, learning styles, on-line delivery, cultural and diversity enrichment.*
- C. Related work experience. Example: Business/industry internships, relevant summer employment, observation or special project(s) with employers.
- D. Study appropriate to the higher education environment. Example: *Advancement of academic credentials, researching, publishing, grant writing.*
- E. Service to the college and the greater community. Example: Active participation in community groups, leadership in professional organizations, leadership in college committees, working with youth in academic skills development.
- F. Professional enrichment, appropriate for job improvement
- G. Other components, as appropriate.

List professional activities in which you plan on participating in during July 2015 through June 2016.

Name of Activity	Date	Location	Outcome (from list above)	Describe Activity and Outcome in Detail

WTCE Staff/Faculty Signature: \_\_\_\_\_\_
Date: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_\_ Date: \_\_\_\_\_

Comments and/or additional consultation meetings:

(NOTE: Electronic copy returned to Perkins Administrator (LaVonne Gerritzen)

Some activities that may be used to fulfill professional development requirements: Professional Conference Days (August and/or January) Division Meetings Faculty Meetings Departmental Meetings Committee Participation StarLink Presentations All-Faculty Meetings (fall & spring)

Each CTE faculty, administrator, career guidance and academic counselor involved in CTE shall have a Professional Development Plan (PDP). Each Perkins funded PDP activity must address at least one of the following components:

- The integration of academic and technical education using challenging academic standards
- Effective teaching skills
- Effective use of scientifically based research and data to improve instruction
- Staying current with all aspects of the industry respective to the program of instruction
- Internships that provide relevant experience in the industry respective to the program of instruction
- Training in the use and application of technology to improve instruction
- Effective student assessment techniques
- Meeting the needs of special Populations

(SEC 135. Local Uses of Funds, SEC 122 – State Plan-Professional Development)

This plan is not to be used for evaluative or disciplinary purposes.