

**PROFESSIONAL DEVELOPMENT COMMITTEE  
MINUTES  
OCTOBER 10, 2012**

**Present:** Shanna Legleiter, Dana Allison, Ron Kirmer, Carol Dellinger

**OLD BUSINESS:**

**Subcommittee Reports:**

**Customer Service:**

The week was well received by the campus, and there was pretty good participation throughout most of the events. A survey about the week was sent out and Shanna has received thirteen responses so far. Some of the suggestions have been:

- Theme days
- “green theme”
- Non-sugar food choices

The challenges from the week were that the timing was during an incredibly busy time and many people were off campus. It was disappointing that only two people from our entire committee outside of the subcommittee folks were on hand to help distribute pins and crackers. This made a lot more work for just a few people. A goal for our committee structure was to distribute the work load, so we will discuss this at our November “group” meeting.

**Barton Chats:**

The chats are going well, with an average of 10-11 people per session. Rich Unrein discovered a way to have Starlink access in L-116 and these directions were distributed to the Lead Committee with today’s agenda. It was felt that this is definitely something we want to continue in the spring.

**Professional Conference Days:**

The group is interested in bringing in a speaker who would appeal to staff so they felt more a part of Professional Conference Days. Rick Bealer, Ed Johnson and Caicey Crutcher are part of this committee. The committee would like to have a mandatory breakfast with Dr. Heilman as a speaker (like a forum). Ron will talk with Rick Abel about joining forces on this project because there is extra money available in the budget since we did not provide computer training this fall. Ron noted that since he will be working in the summer, he will be able to work on details about the fall Professional Conference Days. There have been a few requests for Professional Conference Days:

- Web design feedback (spring PCD’s)
- Longer/more detailed hands-on computer training for new faculty (fall PCD’s)
- Meet the Coaches (fall PCD’s)

## **NEW BUSINESS:**

### **End of the Year Survey**

The group felt it might be better to have a survey near the end of the school year (May) rather than the end of the calendar year. We discussed having each subcommittee submit a couple of questions.

**Campus Pictorial Directory** – Despite the fact that some employees do not want their picture posted, the group felt this was still a project we would like to proceed with. This could be handled through the portal and made so that the pictures would not be accessible to the web or other than Barton employees. Since this does not fall within a particular subcommittee, Anne and Carol will look into it further and report back.

Submitted by Carol Dellinger