

MEMBER REGISTRATION GUIDE

HOW TO REGISTER AND LOG IN VIA OUR PORTAL

Get started with a member account to access everything you need to know about your pharmacy benefits.

Creating an OREAD Rx account on the member portal is both straightforward and secure. Once you have an account, you'll be able to:

- ▶ View coverage & benefits, and view/print your benefit card
- ▶ Locate an in-network pharmacy
- ▶ Price a medication
- ▶ View claims history
- ▶ Check for drug interactions
- ▶ And more!

WHAT YOU'LL NEED

(Generally, dependents over 18 will also need to establish their own login.)

Provided by your plan:

- ▶ Cardholder ID
- ▶ Group Number

Additional:

- ▶ Your First and Last Name (as you provided during enrollment)
- ▶ DOB (Date of Birth)
- ▶ Email Address
- ▶ Mobile Phone (to receive verification SMS text)
- ▶ Web Browser



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STEP 1

Using a web browser*, go to your member portal at:
<http://oreadrx.myrxplan.com>

STEP 2

Click on the “Register Now” button for New Members.

STEP 3

Enter the following information:

- Cardholder ID
- Group Number
- First and Last Name (as provided during enrollment)
- DOB (Date of Birth).

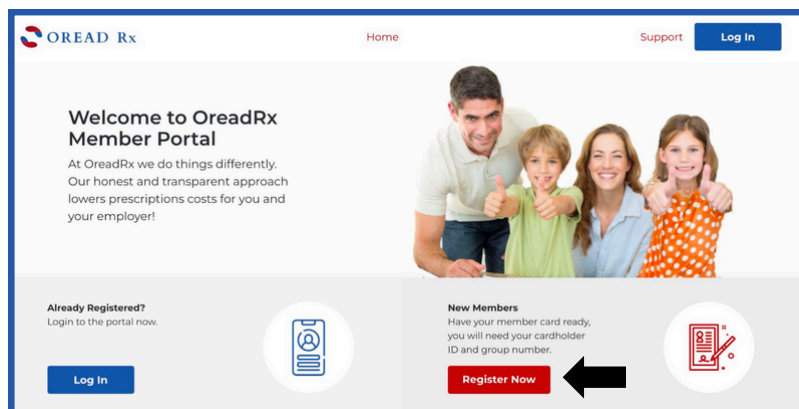
Then click “Continue.”

STEP 4

When your credentials are confirmed, you will be asked to provide:

- a mobile phone number used to complete two-factor authentication for added security
- an email address which will serve as your User ID
- a password (at least 8 characters long, including upper and lowercase letters, a number, and a special character)

Then click “Finish” to submit.



STEP 5

A verification code will be sent to the mobile number you provided. Enter it in the field provided.

STEP 6

Click the checkbox for “Trust this device” for every device you use to access your account to complete the two-factor authentication process only once.

STEP 7

Click “Verify” to complete the registration process.

PORTAL LOG IN GUIDE

- Access your member portal at:
<http://oreadrx.myrxplan.com>
- Click on the “Log In” button on the top right.
- If you forgot your password, click “Forgot Password?” to set up a new one.
(For your security, complete two-factor authentication again.)

If you need assistance, go back to the home page and click “Support” next to the Log In button.