BARTON COMMUNITY COLLEGE

_____
(Year)

Staff Self-Review Form
(To be completed by employee)

Employee Name: _____ ID: _____
Evaluator Name: _____

Job Performance (Employee evaluates performance of past year; should reference applicable performance standards attached to form.)

1. Job Knowledge:
2. Quality of Work:
3. Productivity:
4. Accepts Responsibility:
5. Dependability:
6. Initiative:
7. Attitude:
8. Work Ethics:
9. Student/Public Contacts:
10. Interpersonal Relationships:
11. Communication:
12. Organization:
13. Decision Making:
14. Leadership:
15. Management Skills:
16. Supervisory Skills:

Goals

1) List past year's goals and status.

2) List upcoming year's goals.

Comments

Employee Signature: _____ Date: _____