**Open Pathways Core Team Meeting Minutes – April 14, 2016 – A113**

**Attendees:** Randy Thode, Charles Perkins, Cathie Oshiro, Robin Garrett, Jo Harrington, Brenda Moreno, Myrna Perkins

**Approval of Minutes:** Yes

**Reports:**

Charles opened the meeting with discussion regarding the upcoming HLC Conference. Travel, accommodations, etc., were discussed by all members attending.

Charles also gave an update on Action Items from the March meeting. He stated that the Department Plan Template is posted on docs.bartonccc.edu, as well as the Co-Curricular Page.

Jo spoke about verbiage relating to reviews and who is reviewing. Jo will be meeting Sunday with the Assessment Academy mentor.

Cathie spoke about Section C and whether or not we define co-curricular in more detail later.

Jo will send the Data Definitions to Charles to make sure they are all included in the web. Jo also stated that he has updated the back of the handbook.

Jo asked Charles to order copies of the textbook that he and Randy are using to develop the Barton model. This book was referenced and is being used in this process. Charles will order five copies.

Myrna had nothing to report.

Randy recommended that it might be beneficial to put things in the OAC agenda. Jo may want to do a presentation at faculty days promoting/educating the use of the Assessment Resource book.

Randy referred to the Missouri State Accreditation docs. He stated that this resource offered two things: (1) It addressed the gaps. (2) This institution is part of the Assessment Academy.

Brenda had nothing new to report.

Cathie shared that she is having problems with some of the criteria/evidence having empty spaces. She is having difficulty responding to some of the items.

Cathie is not confident that we will have all gaps addressed before HLC visits, so we at least need to have discussion relating to identifying the gaps.

Jo made reference (and Charles pulled up on screen) the Assessment of Fundamental Outcomes. It was discussed as to whether or not the Fundamentals should again be referred to as General Education Outcomes. Jo remembers when faculty approved and condensed 7 to the current 5.

**Action Items**

It was decided to ask PTP about renaming General Education Outcomes to Fundamentals and what that would entail.

Jo will make note, and consider a presentation at faculty days promoting/educating the use of the Assessment Resource book.

Randy will look into adding items to the OAC Agenda.

Charles will update Data Definitions on the web. He will also order five copies of the Assessment textbook being used by Jo and Randy.