**Open Pathways Core Team Meeting Minutes – February 25, 2016 – A113**

**Attendees**: Randy Thode, Charles Perkins, Cathie Oshiro, Robin Garrett, Jo Harrington, Brenda Moreno

**Members not in attendance**: Myrna Perkins

**Approval of minutes**: Yes

**Reports**:

Randy provided the committee with an update, and informed the team that work is still being done on 4B. He stated that this section deals with an abundance of information on assessment. Working through this section, Randy and Jo are needing some additional information on Program Reviews, which Dr. Garrett offered to provide.

The topic of Enrollment Management was also an item of discussion. Dr. Garrett proposed that, moving forward, the verbiage be changed from Enrollment Management to Student Success. The committee agreed that the Management process will now be referred to as Student Success. Thus, Strategic Plan 1F will need to be changed to include Student Success.

Charles asked Randy about the information available in Salesforce, and introduced the idea of creating an Interactive Dashboard. The committee members all felt a Dashboard would be very useful and helpful.

Dr. Garrett spoke to the committee about her interest in making Barton an ‘Achieving the Dream’ institution. Since there is only one college in Kansas (Johnson Co) with this designation, it would help give BCC some notoriety.

Cathie provided the team with an update on #3, and stated that the process is slow-going. She has looked at a number of examples from other schools, primarily looking at the indicators they tend to focus on. Cathie thinks the problem area will lie in providing the ‘proof’.

**Action Items:**

The committee will be giving information to Dr. Garrett in smaller portions – which may essentially help speed up the process. As the pieces are drafted, they will be brought before the team, and then given to Dr. Garrett for a more extensive reading.

Randy recommended that a web-based section be created to provide users with information on Retention. Randy and Jo will gather data.

Charles will get with Brandon on creating a ‘nicely formatted’ HLC Booklet.

Dr. Garrett will continue researching “Achieving the Dream”

Brenda will change Enrollment Management page to reflect Student Success.

Cathie and Randy will continue working on rough drafts

Randy will review Salesforce to see if we can put in enough data to create a dashboard.

The next meeting is March 8, 2016 at 2:30 p.m. in A113.

**Barton Core Priorities/Strategic Plan Goals Drive Student Success**

1. Increase student retention and completion

2. Enhance the Quality of Teaching and Learning

**Cultivate Community Engagement**

3. Enhance Internal Communication

4. Enhance External Communication

**Emphasize Institutional Effectiveness**

5. Initiate periodic review of the Mission Statement and Vision Statement.

6. Through professional development, identify and create a training for understanding and use of process improvement methodologies.

**Optimize Employee Experience**

7. Develop more consistent & robust employee orientation.

8. Enhance professional development system.