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| AGENDA/MINUTES | |
| Team Name | Open Pathways Core Team |
| Date | 01/24/2016 |
| Time | 2:00pm |
| Location | A113 |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Dr. Garrett | | | | | Recorder | Brenda Moreno | | |
| Team members | | | | | | | | | Present X  Absent O | |
| X | Charles Perkins | | X | Angie Hicks |  |  | | |  |  |
| X | Randy Thode | | X | Dr. Garrett |  |  | | |  |  |
| X | Myrna Perkins | | X | Brenda Moreno |  |  | | |  |  |
| Guests | | | | | | | | | | |
| X | Dr. Heilman | | X | Sarah Riegel |  |  | | |  |  |
| Informational Items | | | | | | | | | |  |
|  | | | | | | | | | |  |
| Topics/Notes | | | | | | | | | | Reporter |
| * Reports from all Present | | | | | | | | | |  |
|  | | | | | | | | | |  |
| * Dr. Garrett’s Last meeting | | | | | | | | | |  |
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| Action Items | | | | | | | | | | Responsibility |
| * Mission and Vision will be reviewed at January 2017 Board meeting and changed. | | | | | | | | | | Charles |
| * Continue writing and gathering evidence | | | | | | | | | | Charles |
| * Continue Assessment Activities | | | | | | | | | | Jo and Randy |
| * HLC Conference attendees – Cathie Oshiro, Charles Perkins, Jo Harrington, Myrna Perkins, Dr. Heilman, Elaine Simmons. | | | | | | | | | | All |
| * Charles will be presenting on Strategic Planning at HLC Annual Conference | | | | | | | | | | Charles |

**ALWAYS KEEPING IN MIND:**

**Barton Core Priorities/Strategic Plan Goals  
Drive Student Success**

1. Increase student retention and completion
2. Enhance the Quality of Teaching and Learning

**Cultivate Community Engagement**

1. Enhance Internal Communication
2. Enhance External Communication

**Emphasize Institutional Effectiveness**

1. Initiate periodic review of the Mission Statement and Vision Statement.
2. Through professional development, identify and create a training for understanding and use of process improvement methodologies.

**Optimize Employee Experience**

1. Develop more consistent & robust employee orientation.
2. Enhance professional development system.