AGENDA/MINTUES	
Team Name	Professional Development Steering Council Minutes
Date	May 30, 2019
Time	8:15pm – 9:00am
Location	S-139/Zoom

Facilitator	Jenna Wornkey	Recorder	Denise Schreiber

Team members						Present X : Absent O	
x	Elaine Simmons	o	Kathy Kottas	x	Jenna Hoffman	x	Claudia Mather
x	Ashley Anderson	x	Brandon Steinert	o	Michelle Kaiser		
x	Mark Dean	x	Kurt Teal	x	Jenna Wornkey		

Topic/Notes	
Past and Current Opportunities • Free Opportunities – STARLINK renewed • Faculty Handbook - reviewed • Spring Luncheon – Served 130 • NISOD Attendees - Peter Solie and Kristin Steele-well received • WSU Accessibility Summer Camp – June 21 - Two people are going to the camp • Summer Snack breaks – June 3 and July 1 • Holiday Events Jenna will have a meeting with Elaine to discuss changes to the off campus Christmas party Fort Riley Christmas party is well received, but is the entire budget Grandview caters their party and some people do bring pot luck	Jenna
August Events • New Faculty 18-19 and 19-20 • Cougars TALEs (Technology, Awareness, Leadership, Education) • At the breakfast each VP will have 15 minutes • Chick-Fil-A representative will be here for customer service; this will be available via zoom. She will have a closing session for Tana and her ambassadors • Adjunct Faculty Meeting – Aug 8 • College Updates	Jenna
Professional Development Website • Check it out! • All professional development opportunities have been removed from the HR page • There has been a schedule developed for mandatory training • We are looking to add Active shooter training to mandatory training	Jenna