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| AGENDA/MINUTES |
| Team Name | Academic Integrity Council |
| Date | Thursday, October 11, 2018 |
| Time | 4:15-5:15p.m. |
| Location | S137/Zoom |

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| Facilitator | Elaine Simmons | Recorder | Sarah Riegel |
| Team members | Present XAbsent O |
| x | Ashley Anderson | o | Dr. Letitia Bergantz | x | Kathy Boeger | x | Kim Bradney |
| x | Angela Campbell | x | Coleen Cape | x | Kristin Hathcock | x | Jane Howard |
| x | Stephanie Joiner | x | Dr. Andrea Jones | x | Dr. Kathy Kottas | x | Karly Little |
| x | Angie Maddy | x | Robert Martin | x | Claudia Mather | x | Terri Mebane |
| x | Peter Solie | x | Kurt Teal |  |  |  |  |
| Guests |
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| Topics/Notes | Reporter |
| Institutional Team – Updated Charter Discussion | Elaine/Team |
| Council Goals (As Discussed in September)* Identify a global way to educate students (early) on integrity expectations
* Provide professional development across the institution including faculty, staff and students
* Ensure quality coursework
* Promote a climate of academic respect
* Utilize collaborative strategies to exchange information, best practices, etc. across the instructional system.
* Ensure the institution’s positive reputation
* Develop an academic integrity module for students
 | Elaine/Team |
| Academic Integrity Updates* Activity has slowed, but will likely pick up as we near completion of sessions, cycles and semester.
* Expelled students request for enrollment
* Day Against Contract Cheating – Change in Plans
 | Elaine |
| Professional Development* <https://www.innovativeeducators.org/collections/trending-academic-dishonesty-innovative-educators>
* <https://academicintegrity.org/2019-conference/>
* Cheating Webcast – Reminder Email 10/11/18
 | Elaine |
| Definitions & ExpectationsMember Feedback* (Bergantz) "In cases where students feel unsure about a question of plagiarism involving their work, they are obliged to consult their instructors on the matter before submission." and "the practice of employing or allowing another person to alter or revise the work which a student submits as his/her own, whoever that other person may be. Students may discuss assignments among themselves or with an instructor or tutor, but when the actual work is done, it must be done by the student, and the student alone."
	+ http://www.cs.uky.edu/~paulp/Plagiarism.htm<http://www.cs.uky.edu/~paulp/Plagiarism.htm>
* (Bergantz) Cheating is defined as obtaining (attempting to obtain), intentionally or unintentionally misrepresenting the source, or aiding another in obtaining credit for work, by any dishonest or deceptive means, thereby robbing students the opportunity to make significant discoveries.
* (Mather) The below 3 links mirror a concept presented by, Tricia Bertram Gallant, Ph.D., who is, “a past Chair for the International Center for Academic Integrity’s Advisory Council”.  It’s a bit lengthy, but I found it worthwhile.  It’s called, “[Helping Students Learn from Ethical Failures](https://www.depts.ttu.edu/tlpdc/Resources/Academic_Integrity/files/academicintegrity-magnawhitepaper.pdf)”.
	+ <https://teaching.berkeley.edu/resources/design/academic-integrity>
	+ <https://integrity.mit.edu/>
	+ <https://www.unl.edu/gradstudies/current/news/five-pillars-academic-integrity>
* <https://ombud.msu.edu/academic-integrity/What%20is%20Academic%20Integrity.html>
* <http://academicintegrity.psu.edu/technical-requirements/definition-of-academic-integrity>
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| Faculty Reference* <https://www.bucknell.edu/info-about-attending-bucknell/academics-at-bucknell/academic-responsibility/resources-for-faculty/ten-principles-of-academic-integrity-for-faculty>
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| Definitions, Awareness & Education (Students & Faculty)* We want to create awareness and education for all college employee’s and students
	+ We need plainer, simplified language in the AI procedure
	+ We need to expand on AI violations, it’s not just plagiarism and give examples
	+ Need to define accidental plagiarism (plagiarizing your own work)
* We want to deter students from committing academic integrity violations
	+ We need to set standards and not just focus on students that are cheating
	+ Put out a culture of integrity that is positive
* We want to maintain the reputation of the college
* Look at an amnesty policy for AI
* Create a sub-team to set definitions and expectations
	+ Karly, Claudia, Angela, Andrea and Stephanie
	+ Have information to share at the next meeting (12/4)
 | Elaine/Team |
| Future Discussions* Developing Effective Academic Integrity Programs – International Center Fundamental Values Document
* Procedure #2502- <https://docs.bartonccc.edu/procedures/2502-academicintegrity.pdf>
* Integrity Tracking – Maxient (student code of conduct software)
	+ Communicates with Banner, tracks data, handles communications, sets deadlines, allows for confidentiality, tracks when emails/texts are sent
* Integrity Coordination – Elaine is working on the new position
 | Team |
| Next Meeting: December 4, 2018Spring 2019 Meetings – we will switch to 4:00-5:00 in 2019 |  |