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| AGENDA/MINUTES |
| Team Name | Academic Integrity Council |
| Date | Tuesday, December 4, 2018 |
| Time | 4:00-5:00p.m. |
| Location | S137/Zoom |

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| Facilitator | Elaine Simmons | Recorder | Sarah Riegel |
| Team members | Present XAbsent O |
| x | Ashley Anderson | x | Dr. Letitia Bergantz | o | Kathy Boeger | x | Kim Bradney |
| x | Angela Campbell | x | Coleen Cape | x | Kristin Hathcock | x | Deanna Heier |
| x | Jane Howard | x | Stephanie Joiner | x | Dr. Andrea Jones | x | Dr. Kathy Kottas |
| x | Karly Little | x | Angie Maddy | o | Robert Martin | x | Claudia Mather |
| x | Terri Mebane | x | Peter Solie | x | Kurt Teal |  |  |
| Guests |
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| Topics/Notes | Reporter |
| Regroup – Prep for the New Year | Elaine |
| Council Goals (As Discussed in September – Review) – group agrees these are all valid goals* + Identify ways to educate students (early) on integrity expectations
	+ Provide professional development across the institution including faculty, staff and students
	+ Deliver coursework in a manner that deters cheating
	+ Promote a climate of academic respect and responsible conduct; culture of integrity
	+ Utilize collaborative strategies to exchange information, best practices, etc. across the instructional system
	+ Ensure the institution’s positive reputation – #1 goal
	+ Develop an academic integrity module for students
	+ Update integrity procedure as applicable to appropriately manage integrity violations
	+ Inventory – What is happening with Academic Integrity; Metrics for Measurement
	+ Coaching faculty
 | Elaine/Team |
| Academic Integrity Updates* Activity has slowed – makes me wonder
	+ Examity may be working
	+ Might be because there are 50% less BOL students enrolled in College Algebra this semester
	+ Numerous expulsions may have had an impact – word got around
* Identify a gap in process – expelled student took additional coursework
	+ This student enrolled early so they were able to take two classes after being expelled
* Todd Mobray on a watch list for enhancement to Turnitin to assist with Contract Cheating
* International Academic Integrity Conference (March 2019)
	+ Four members of AI Council will attend this conference
	+ If it is a quality event, we will send others in subsequent years
* Integrity Tracking – Maxient
	+ We have not moved over to Maxient yet
* Integrity Coordination
	+ Ultimate wish is to have a full-time position but there’s a possibility of this being a smaller role
	+ This coordination will be written into the Title III grant
	+ Coordinator will help with process, timing, communication, etc.
	+ Some faculty are uncomfortable filing out the AI violation form – coordinator could help with this
	+ Is there an electronic tracking system? We have a spreadsheet that holds all AI violations and they are tracked in the spreadsheet
* Professional Development Opportunities
	+ <https://www.innovativeeducators.org/collections/trending-academic-dishonesty-innovative-educators>
	+ Jenna will put together an annual plan
	+ We will pick a couple vendors to buy subscriptions from
 | Elaine |
| Procedure, Definition & Expectations Discussion* Subcommittee met twice
* Subcommittee reviewed the pillars and wanted to define for each pillar what it means for the college and for students – work in progress
* This would replace the first 3rd of the current procedure
* Subcommittee will continue to meet and give the full group recommendations at next meeting
* This spring the group will work on updating the AI procedure
 | SubcommitteeKarly, Claudia, Andrea, Angela & Stephanie |
| Member Feedback & Resources* (Bergantz) "In cases where students feel unsure about a question of plagiarism involving their work, they are obliged to consult their instructors on the matter before submission." and "the practice of employing or allowing another person to alter or revise the work which a student submits as his/her own, whoever that other person may be. Students may discuss assignments among themselves or with an instructor or tutor, but when the actual work is done, it must be done by the student, and the student alone."
	+ http://www.cs.uky.edu/~paulp/Plagiarism.htm<http://www.cs.uky.edu/~paulp/Plagiarism.htm>
* (Bergantz) Cheating is defined as obtaining (attempting to obtain), intentionally or unintentionally misrepresenting the source, or aiding another in obtaining credit for work, by any dishonest or deceptive means, thereby robbing students the opportunity to make significant discoveries.
* (Mather) The below 3 links mirror a concept presented by, Tricia Bertram Gallant, Ph.D., who is, “a past Chair for the International Center for Academic Integrity’s Advisory Council”.  It’s a bit lengthy, but I found it worthwhile.  It’s called, “[Helping Students Learn from Ethical Failures](https://www.depts.ttu.edu/tlpdc/Resources/Academic_Integrity/files/academicintegrity-magnawhitepaper.pdf)”.

<https://teaching.berkeley.edu/resources/design/academic-integrity> <https://integrity.mit.edu/><https://www.unl.edu/gradstudies/current/news/five-pillars-academic-integrity><https://ombud.msu.edu/academic-integrity/What%20is%20Academic%20Integrity.html><http://academicintegrity.psu.edu/technical-requirements/definition-of-academic-integrity>* <https://www.bucknell.edu/info-about-attending-bucknell/academics-at-bucknell/academic-responsibility/resources-for-faculty/ten-principles-of-academic-integrity-for-faculty>
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| Next Steps* Review the document the subcommittee created and give them feedback
 | Team |
| Next Meeting: January 24, 2019 |  |