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| AGENDA/MINUTES |
| Team Name | Academic Integrity Council |
| Date | Thursday, February 7, 2019 |
| Time | 4:00-5:00p.m. |
| Location | S137/Zoom |

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| Facilitator | Elaine Simmons | Recorder | Sarah Riegel |
| Team members | Present XAbsent O |
| x | Ashley Anderson | x | Dr. Letitia Bergantz | x | Kathy Boeger | x | Kim Bradney |
| x | Angela Campbell | o | Coleen Cape | x | Kristin Hathcock | x | Deanna Heier |
| x | Jane Howard | x | Stephanie Joiner | o | Dr. Andrea Jones | x | Dr. Kathy Kottas |
| x | Karly Little | x | Angie Maddy | o | Robert Martin | x | Claudia Mather |
| x | Terri Mebane | x | Peter Solie | x | Kurt Teal | x | Lee Miller |
| Guests |
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| Topics/Notes | Reporter |
| Academic Integrity Update* Activity Slowed
* It Happens in F2F Classes Too!
* Fraudulent Transcripts
	+ Registrar’s office noticed some transcripts coming in for review for prerequisites – the transcripts seemed off
	+ They discovered either some of the classes on the transcripts weren’t offered at the particular school or the students were never enrolled at the particular school
* Examity Update (Mather)
	+ There’s a couple instances where we contacted Examity because we noticed things they missed like the fraudulent IDs
	+ Session 3 – anyone that wants to use Examity can use it
	+ Consider adding something to the syllabi about the course using Examity, on the web site, in the welcome letter, etc. so students are aware
* Professional Development Subscription – Steering council met last week to determine if we can get a subscription to view webinars
* International Academic Integrity Conference (March 2019) – Claudia, Brian, Lee and one more TBD
* Center for Academic Innovation & Excellence – Elaine sent out an email this week with details
* Lee Miller – New Member/New AI Role – This will assist faculty and the college as a whole to be more consistent with AI
 | Elaine |
| Council Goals* + Identify ways to educate students (early) on integrity expectations
	+ Provide professional development across the institution including faculty, staff and students
	+ Deliver coursework in a manner that deters cheating
	+ Promote a climate of academic respect and responsible conduct; culture of integrity
	+ Utilize collaborative strategies to exchange information, best practices, etc. across the instructional system
	+ Ensure the institution’s positive reputation – #1 goal
	+ Develop an academic integrity module for students
	+ Update integrity procedure to appropriately manage integrity violations
	+ Inventory – what is happening with Academic Integrity; Metrics for Measurement
 | Elaine/Team |
| Subcommittee Feedback & Recommendations* Explain what an XF is and what it means for the student
* Add a flow chart to the procedure
* Review documents and give sub-team feedback by Friday, 2/15/2019
* Sub-team will bring final recommendation to April meeting
* Then the document will go to Instructional Council, Faculty Council, President’s Staff, etc.
 | Karly, Claudia, Andrea, Angela & Stephanie |
| ACT Cheating Approach* Saw this posted Hays High School – *Keep the ACT Fair. Report Cheating.*
* Anonymous web site to report cheating
* This could be done in Maxient with Lee’s new role
 | Karly |
| Integrity Culture (ideas from the article, “Reimagining Culture: Integrity in Higher Education”)* Incorporating integrity modules into student orientation and student leader trainings (e.g., resident advisors, orientation leaders, and student athletes);
* Launching a new common read program for first-year students and accompanying programming throughout the academic year that highlight themes of ethics and integrity from the selected book;
* Incorporating integrity into a required first-year health course;
* Collaborating with existing popular programs and offices across campus to incorporate themes of integrity into their programming;
* Launching a new ethical leadership mentorship program, which provides a small group of student leaders with opportunities to explore the practical implications of integrity for leadership with a faculty or staff mentor.
* Kristen – could we add teaching about integrity into individual classes
* Integrity test in BOL – beef up orientation/quiz (Claudia)
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| Next Meeting: April 3, 2019 |  |