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| AGENDA/MINUTES | |
| Team Name | Academic Integrity Council |
| Date | Thursday, September 6, 2018 |
| Time | 4:15-5:15p.m. |
| Location | S137/Zoom |

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| Facilitator | | Elaine Simmons | | | | | Recorder | Sarah Riegel | | | |
| Team members | | | | | | | | | | Present X  Absent O | |
| x | Ashley Anderson | | x | Dr. Letitia Bergantz | x | Kathy Boeger | | | x | | Kim Bradney |
| x | Angela Campbell | | x | Coleen Cape | x | Kristin Hathcock | | | x | | Jane Howard |
| x | Stephanie Joiner | | x | Dr. Andrea Jones | x | Dr. Kathy Kottas | | | x | | Karly Little |
| x | Angie Maddy | | x | Robert Martin | x | Claudia Mather | | | x | | Terri Mebane |
| x | Peter Solie | | x | Kurt Teal |  |  | | |  | |  |
| Guests | | | | | | | | | | | |
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| Topics/Notes | | | | | | | | | | | Reporter |
| Introductions | | | | | | | | | | | Elaine/Team |
| Institutional Team – Charter Discussion     * AI Council was approved by President’s Staff as an institutional team * Council membership, charter and minutes will be posted on the college’s website: <https://bartonccc.edu/planning/teams> * Elaine drafted a charter – send her any feedback, suggestions, etc. * Team: What are you hopeful we will achieve?   + Angie – find a global way to educate students early on what our expectations are in AI   + Ashley – all college employee’s, including students need educated on AI   + Claudia – ensure courses are quality   + Stephanie – bring respect to academics   + Rob – collaborative body to exchange information, trends, etc.   + Karly – global culture of AI, teach students from the beginning of their education at Barton   + Terri – awareness of faculty and staff across locations, AI doesn’t affect certain locations   + Kurt – improve the college’s reputation   + Letitia – students should take an AI module before taking courses | | | | | | | | | | | Elaine/Team |
| Academic Integrity Updates (violations, expulsions, contract cheating, faculty involvement, other institutions, assessment violations, etc.)   * Several students were expelled due to multiple XFs or contract cheating * We’ve discovered a “ring” of contract cheaters using fake IDs * Two WSU students caught in contract cheating contacted the college and provided us with valuable information (how the “tutoring service” works) * Several faculty members were involved in identifying contract cheaters * AI database is kept in the VP office (by Sarah Riegel). If you want to know if a student had a previous violation, email Sarah. | | | | | | | | | | | Elaine |
| Resource – International Center for Academic Integrity   * The college is now a member of the International Center for Academic Integrity * There is a conference in March that Elaine would like some employees to attend | | | | | | | | | | | Elaine |
| Professional Development Opportunity <https://www.innovativeeducators.org/collections/trending-academic-dishonesty-innovative-educators>   * These are webinars * Let Elaine know if you are interested in any of these topics * Jenna Wornkey will coordinate the viewing of these webinars | | | | | | | | | | | Elaine |
| Academic Integrity Procedure #2502  <https://docs.bartonccc.edu/procedures/2502-academicintegrity.pdf>   * Please read! * The procedure was recently updated due to students having a second XF | | | | | | | | | | | Elaine |
| Awareness Activity  <https://academicintegrity.org/day-against-contract-cheating/>   * October 17 – day dedicated to combatting contract cheating * Elaine will reach out to PR to create awareness | | | | | | | | | | | Elaine/Team |
| Definitions, Awareness & Education (Students & Faculty)   * We want to create awareness and education for all college employee’s and students * We want to deter students from committing academic integrity violations * We want to maintain the reputation of the college * Look at an amnesty policy for AI | | | | | | | | | | | Elaine/Team |
| Next Steps   * Better define “cheating” for the college * Set expectations and standards | | | | | | | | | | | Team |
| Next Meetings: October 11 and December 4, 2018 | | | | | | | | | | |  |