|  |  |
| --- | --- |
| AGENDA/MINUTES | |
| Team Name | Academic Integrity Council Minutes |
| Date | January 21, 2020 |
| Time | 3:00-4:00 p.m. |
| Location | S-137/Zoom |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Elaine Simmons | | | | | Recorder | Sarah Riegel | | | |
| Team members | | | | | | | | | | Present X  Absent O | |
| o | Dr. Letitia Bergantz | | x | Kathy Boeger | o | Kim Bradney | | | x | | Angela Campbell |
| x | Coleen Cape | | o | Kristin Hathcock | x | Deanna Heier | | | x | | Dr. Kathy Kottas |
| x | Janet Balk | | x | Stephanie Joiner | o | Dr. Andrea Jones | | | x | | Terri Mebane |
| x | Karly Little | | x | Angie Maddy | x | Claudia Mather | | | x | | Brian Howe |
| x | Lee Miller | | x | Peter Solie | x | Kurt Teal | | |  | |  |
| Guests | | | | | | | | | | | |
|  |  | |  |  |  |  | | |  | |  |
|  |  | |  |  |  |  | | |  | |  |
| Topics/Notes | | | | | | | | | | | Reporter |
| Academic Integrity Procedure/Flow Chart   * Faculty Council Review * Instructional Council Review * Dean’s Council Review * Director Moss’s Comments – made some changes on procedure * Procedure/Flowchart – Subcommittee – team is good with procedure and flowchart, Elaine will send to HR this week * Article Discussion - <https://academicintegrity.org/blog/so-you-want-an-updated-or-new-academic-integrity-policy/>   + Take-away from article: primary aim is to educate not punish * Future talking points on the agenda: talk about revised procedure at Faculty Council and maybe do something with students so they are aware of the policy | | | | | | | | | | | Karly, Claudia, Lee, Angela & Stephanie |
| Academic Integrity Chart Update   * Use it in classrooms * Put it in the orientation unit online * Put it on our website – Deanna has reached out to Samantha * The team is in agreement with the content * Updated chart:      * Best approach for distributing the chart – either continue to work on chart and keep within the committee until procedure is approved or should Elaine send out the chart as a teaser and mention procedure is being updated   + Possibly put chart on signature line of email for Elaine and Angie or all council members – more discussion to come | | | | | | | | | | | Deanna |
| 4th International Day of Action Against Contract Cheating (IDoA) Debriefing   * 2020 Barton Focus – Day of academic integrity – not just contract cheating * Start planning earlier – end of spring or early summer | | | | | | | | | | | Sub Committee  Karly, Janet, Angie, Lee & Letitia |
| Fall AI Stats | | | | | | | | | | | Council |
| International Center for Academic Integrity  2020 Goals - <https://academicintegrity.org/uncategorized/its-beginning-to-look-a-lot-like/> | | | | | | | | | | | Council |
| 2020 International Conference   * Kathy Boeger & Karly Little will attend in Portland, OR * Karly is making a poster for this conference * Karly is also sending out a survey to all college employees for feedback on how academic integrity is encouraged at Barton | | | | | | | | | | | Kathy/Karly |
| Article for Discussion   * <https://academicintegrity.org/integrity/preventing-academic-integrity-violations-how-to-right-size-and-right-time-the-message/> * Our current orientation has a segment on academic integrity * Possibly have a conference for leadership students from area high schools to discuss AI or have something at junior day or senior day or something at career fair – also make parents aware that this is Barton’s focus (add to family guide) | | | | | | | | | | | Council |
| 2019-2020 Themes & Activities   * Understanding Why Students Cheat * Contract Cheating * Policy Considerations * Impacting the Culture * Faculty Professional Development | | | | | | | | | | | Council |
| Council Goals (Review)   * + Identify ways to educate students (early) on integrity expectations   + Provide professional development across the institution including faculty, staff and students   + Deliver coursework in a manner that deters cheating   + Promote a climate of academic respect and responsible conduct; culture of integrity   + Utilize collaborative strategies to exchange information, best practices, etc. across the instructional system   + Ensure the institution’s positive reputation – #1 goal   + Develop an academic integrity module for students   + Update integrity procedure to appropriately manage integrity violations   + Inventory – what is happening with Academic Integrity; Metrics for Measurement | | | | | | | | | | | Elaine/Team |
| Next Meeting: March 17, 2020 | | | | | | | | | | |  |