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| AGENDA/MINUTES |
| Team Name | Academic Integrity Council Minutes |
| Date | January 21, 2020 |
| Time | 3:00-4:00 p.m. |
| Location | S-137/Zoom |

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| Facilitator | Elaine Simmons | Recorder | Sarah Riegel |
| Team members | Present XAbsent O |
| o | Dr. Letitia Bergantz | x | Kathy Boeger | o | Kim Bradney | x | Angela Campbell |
| x | Coleen Cape | o | Kristin Hathcock | x | Deanna Heier | x | Dr. Kathy Kottas |
| x | Janet Balk | x | Stephanie Joiner | o | Dr. Andrea Jones | x | Terri Mebane |
| x | Karly Little | x | Angie Maddy | x | Claudia Mather | x | Brian Howe |
| x | Lee Miller | x | Peter Solie | x | Kurt Teal |  |  |
| Guests |
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| Topics/Notes | Reporter |
| Academic Integrity Procedure/Flow Chart* Faculty Council Review
* Instructional Council Review
* Dean’s Council Review
* Director Moss’s Comments – made some changes on procedure
* Procedure/Flowchart – Subcommittee – team is good with procedure and flowchart, Elaine will send to HR this week
* Article Discussion - <https://academicintegrity.org/blog/so-you-want-an-updated-or-new-academic-integrity-policy/>
	+ Take-away from article: primary aim is to educate not punish
* Future talking points on the agenda: talk about revised procedure at Faculty Council and maybe do something with students so they are aware of the policy
 | Karly, Claudia, Lee, Angela & Stephanie |
| Academic Integrity Chart Update* Use it in classrooms
* Put it in the orientation unit online
* Put it on our website – Deanna has reached out to Samantha
* The team is in agreement with the content
* Updated chart:

* Best approach for distributing the chart – either continue to work on chart and keep within the committee until procedure is approved or should Elaine send out the chart as a teaser and mention procedure is being updated
	+ Possibly put chart on signature line of email for Elaine and Angie or all council members – more discussion to come
 | Deanna |
| 4th International Day of Action Against Contract Cheating (IDoA) Debriefing* 2020 Barton Focus – Day of academic integrity – not just contract cheating
* Start planning earlier – end of spring or early summer
 | Sub CommitteeKarly, Janet, Angie, Lee & Letitia |
| Fall AI Stats | Council |
| International Center for Academic Integrity2020 Goals - <https://academicintegrity.org/uncategorized/its-beginning-to-look-a-lot-like/> | Council |
| 2020 International Conference* Kathy Boeger & Karly Little will attend in Portland, OR
* Karly is making a poster for this conference
* Karly is also sending out a survey to all college employees for feedback on how academic integrity is encouraged at Barton
 | Kathy/Karly |
| Article for Discussion* <https://academicintegrity.org/integrity/preventing-academic-integrity-violations-how-to-right-size-and-right-time-the-message/>
* Our current orientation has a segment on academic integrity
* Possibly have a conference for leadership students from area high schools to discuss AI or have something at junior day or senior day or something at career fair – also make parents aware that this is Barton’s focus (add to family guide)
 | Council |
| 2019-2020 Themes & Activities* Understanding Why Students Cheat
* Contract Cheating
* Policy Considerations
* Impacting the Culture
* Faculty Professional Development
 | Council |
| Council Goals (Review)* + Identify ways to educate students (early) on integrity expectations
	+ Provide professional development across the institution including faculty, staff and students
	+ Deliver coursework in a manner that deters cheating
	+ Promote a climate of academic respect and responsible conduct; culture of integrity
	+ Utilize collaborative strategies to exchange information, best practices, etc. across the instructional system
	+ Ensure the institution’s positive reputation – #1 goal
	+ Develop an academic integrity module for students
	+ Update integrity procedure to appropriately manage integrity violations
	+ Inventory – what is happening with Academic Integrity; Metrics for Measurement
 | Elaine/Team |
| Next Meeting: March 17, 2020 |  |