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| AGENDA/MINUTES | |
| Team Name | Academic Integrity Council Minutes |
| Date | November 14, 2019 |
| Time | 3:30-4:30p.m. |
| Location | S-137/Zoom |

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| Facilitator | | Elaine Simmons | | | | | Recorder | Sarah Riegel | | | |
| Team members | | | | | | | | | | Present X  Absent O | |
| o | Dr. Letitia Bergantz | | x | Kathy Boeger | x | Kim Bradney | | | x | | Angela Campbell |
| o | Coleen Cape | | o | Kristin Hathcock | x | Deanna Heier | | | x | | Dr. Kathy Kottas |
| x | Janet Balk | | x | Stephanie Joiner | o | Dr. Andrea Jones | | | x | | Terri Mebane |
| x | Karly Little | | o | Angie Maddy | x | Claudia Mather | | | x | | Brian Howe |
| x | Lee Miller | | x | Peter Solie | x | Kurt Teal | | |  | |  |
| Guests | | | | | | | | | | | |
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| Topics/Notes | | | | | | | | | | | Reporter |
| Academic Integrity Procedure/Flow Chart   * Procedure 2502 is ready for Faculty Council      * Flow Chart – remove the blue background and a box is needed for “If XF?” – Stephanie will make the updates | | | | | | | | | | | Karly, Claudia, Lee, Angela & Stephanie |
| Academic Integrity Chart Update   * Uses * Use it in classrooms * Put it in the orientation unit online * Put it on our website – Deanna has reached out to Samantha * The team is in agreement with the content * Updated chart: | | | | | | | | | | | Deanna |
| 4th International Day of Action Against Contract Cheating (IDoA) Debriefing   * Next year focus on a day of academic integrity and not just contract cheating * Start earlier next year – end of spring or early summer | | | | | | | | | | | Sub Committee  Karly, Janet, Angie, Lee & Letitia |
| KCCTI Presentation Brief   * Lee and Brian spoke at this conference * The group in attendance (other community colleges) were very interested in the topic of academic integrity | | | | | | | | | | | Lee |
| English Composition II Class Project   * Stephannie Goerl invited Elaine to class next week to talk about cheating and academic integrity | | | | | | | | | | | Elaine |
| 2020 International Conference   * Kathy Boeger & Karly Little will attend in Portland, OR * Karly is making a poster for this conference | | | | | | | | | | |  |
| 2019-2020 Themes & Activities   * Understanding Why Students Cheat * Contract Cheating * Policy Considerations * Impacting the Culture * Faculty Professional Development | | | | | | | | | | | All |
| Council Goals   * + Identify ways to educate students (early) on integrity expectations   + Provide professional development across the institution including faculty, staff and students   + Deliver coursework in a manner that deters cheating   + Promote a climate of academic respect and responsible conduct; culture of integrity   + Utilize collaborative strategies to exchange information, best practices, etc. across the instructional system   + Ensure the institution’s positive reputation – #1 goal   + Develop an academic integrity module for students   + Update integrity procedure to appropriately manage integrity violations   + Inventory – what is happening with Academic Integrity; Metrics for Measurement | | | | | | | | | | | Elaine/Team |
| Next Meeting: January 21, 2020 | | | | | | | | | | |  |