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| AGENDA/MINUTES | |
| Team Name | Academic Integrity Council Minutes |
| Date | April 21, 2020 |
| Time | 3:30-4:30 p.m. |
| Location | Zoom |

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| Facilitator | | Elaine Simmons | | | | | Recorder | Sarah Riegel | | | |
| Team members | | | | | | | | | | Present X  Absent O | |
| o | Dr. Letitia Bergantz | | x | Kathy Boeger | x | Kim Bradney | | | x | | Angela Campbell |
| x | Coleen Cape | | x | Kristin Hathcock | x | Deanna Heier | | | x | | Dr. Kathy Kottas |
| x | Janet Balk | | x | Stephanie Joiner | o | Dr. Andrea Jones | | | x | | Terri Mebane |
| x | Karly Little | | x | Angie Maddy | x | Claudia Mather | | | x | | Brian Howe |
| x | Lee Miller | | x | Peter Solie | x | Kurt Teal | | |  | |  |
| Guests | | | | | | | | | | | |
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| Topics/Notes | | | | | | | | | | | Reporter |
| Academic Integrity Procedure/Flow Chart  <https://docs.bartonccc.edu/procedures/2502-academicintegrity.pdf>  Next Steps:  Faculty Awareness/Training  Student Awareness  Reporting Forms (Basic Violation/XF Award)   * The updated procedure is available on the web site * Stephanie is doing a session via Zoom on AI * Lee – AI will be discussed in August through Cougar Tales * Make a video for faculty to understand the forms and flow chart/process – Elaine will work with Claudia * BOL puts out Elaine’s AI statement at the beginning of each semester – possibly make it into a video * Put a video in the SAD (Student Academic Development) shell possibly in the fall | | | | | | | | | | | Karly, Claudia, Lee, Angela & Stephanie |
| Academic Integrity Chart & Icon Update   * Updated chart:      * Use it in classrooms * Put it in the orientation unit online (BOL) * Put it on our website – Deanna has reached out to Samantha * Add to email signature line * Put it on the front page of course shells * Deanna will work with Samantha to get the wheel ready for faculty to use * Elaine would like it on the VP web page * Stephanie will put this in the SAD shell | | | | | | | | | | | Deanna |
| International Academic Integrity Conference   * Conference Briefing – Kathy   + Good conference, although many people cancelled   + Avoided mixers and just went to the sessions   + Reoccurring theme – why do students cheat, where do they learn it, a lot of blame was put on elementary and secondary schools   + When you click it, it sticks session:     - Discussed reputation – if you’re going to cheat in class you’ll probably cheat in other areas of your life     - Video on professional misconduct     - Confidentiality, social media     - Talked about teachers not doing anything about it because of lack of support or proof – this could be a good training opportunity for our faculty   + International student population session – these students don’t understand the differences in cultures, need cultural sensitivity training for instructors * Poster – Karly | | | | | | | | | | |  |
| 4th International Day of Action Against Contract Cheating (IDoA) Debriefing   * 2020 Barton Focus – Day of academic integrity – not just contract cheating * Start planning earlier – end of spring or early summer * Push out the AI wheel to area schools * Possibly have a section on the wheel for the secondary schools * Sub-committee needs to meet at least once prior to June 15 | | | | | | | | | | | Sub Committee  Karly, Janet, Angie, Lee & Letitia |
| Ideas   * Student Orientation, Student Success & Barton Playbook Address Academic Integrity * Conference for leadership students from area high schools to discuss AI * Have something at junior day or senior day or something at career fair * Ethics Session – Jack Kilby * Make parents aware that this is Barton’s focus (add to family guide) | | | | | | | | | | | Council |
| 2019-2020 Themes & Activities   * Understanding Why Students Cheat * Contract Cheating * Policy Considerations * Impacting the Culture * Faculty Professional Development | | | | | | | | | | | Council |
| Council Goals (Review)   * + Identify ways to educate students (early) on integrity expectations   + Provide professional development across the institution including faculty, staff and students   + Deliver coursework in a manner that deters cheating   + Promote a climate of academic respect and responsible conduct; culture of integrity   + Utilize collaborative strategies to exchange information, best practices, etc. across the instructional system   + Ensure the institution’s positive reputation – #1 goal   + Develop an academic integrity module for students   + Update integrity procedure to appropriately manage integrity violations   + Inventory – what is happening with Academic Integrity; Metrics for Measurement | | | | | | | | | | | Elaine/Team |
| Next Meeting: June 15, 2020 | | | | | | | | | | |  |