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| AGENDA/MINUTES | |
| Team Name | Academic Integrity Council |
| Date | September 5, 2019 |
| Time | 3:30-4:30p.m. |
| Location | S-137/Zoom |

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| Facilitator | | Elaine Simmons | | | | | Recorder | Sarah Riegel | | | |
| Team members | | | | | | | | | | Present X  Absent O | |
| x | Dr. Letitia Bergantz | | x | Kathy Boeger | x | Kim Bradney | | | x | | Angela Campbell |
| x | Coleen Cape | | x | Kristin Hathcock | x | Deanna Heier | | | x | | Jane Howard |
| x | Janet Balk | | o | Stephanie Joiner | o | Dr. Andrea Jones | | | x | | Dr. Kathy Kottas |
| o | Karly Little | | x | Angie Maddy | x | Claudia Mather | | | x | | Terri Mebane |
| x | Lee Miller | | x | Peter Solie | x | Kurt Teal | | | x | | Jamie Abel |
| Guests | | | | | | | | | | | |
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| Topics/Notes | | | | | | | | | | | Reporter |
| Academic Integrity Procedure Update     * Claudia will lead the discussion. * This is the most recently updated 2502 policy. It has been updated based on the council’s comments at the July 24 meeting. The updated changes are highlighted in red (there are only two). * The subcommittee has not begun outlining the process for reporting and investigating. They anticipate scheduling a meeting with Sarah to include Dean Howe and Executive Director Howard. The subcommittee is hoping to schedule that meeting during the week of September 15. Lee Miller will join the subcommittee. Current subcommittee members feel this will be a great addition as she may or may not be working with the investigation process moving forward.   + Subcommittee meeting is scheduled for September 18. Subcommittee will give an update at the October 7 meeting.   Academic Integrity Chart     * When will this chart be used? What will we do with it? Should it be tied to the AI procedure?   + Do not tie it to the AI procedure   + Use it in classrooms   + Put it in the orientation unit online   + Put it on our website – Deanna has reached out to Samantha * Deanna will send to Connie to have the wording formatted so it flows better * Should the title be changed? Cougar Values or Fundamental Values of a Cougar | | | | | | | | | | | Karly, Claudia, Andrea, Angela & Stephanie |
| Academic Integrity Student Seminar Proposal (Abel)    This seminar could be used for the following:   * TRIO workshops – this is currently for the GB campus, but the workshops could be recorded for other locations * Professional development * Student Services orientation in the fall   Discussion items:   * Consider the length of the seminar – 30-45 minutes may be a better option. * The seminar should address the positives along with the negatives of academic integrity. * Elaine will reach out to Jaime Abel to see if she wants to join this committee.   What is Jaime’s purpose and vision…   * Jaime talks with students about personal integrity * Jaime polled her students and they have all been told in prior classes about AI * English department has a very robust discussion about AI with their students * Do workshop in a relaxed atmosphere, show videos and have real discussion   Team Discussion:   * Lee – instructors building rapport with students with lessen the risk of student violations * Jaime – write outcomes for the course syllabus of AI * Peter – include AI as part of the fundamental courses (public speaking; computer concepts; etc.) * Elaine – would Jaime be willing to share what English department is doing for AI with faculty as part of a faculty professional development; this would be appropriate for all faculty – Jaime agreed to this | | | | | | | | | | | Elaine |
| 4th International Day of Action Against Contract Cheating (IDoA). (Email)  October 16th, 2019   * Jane’s Thought – Integrate Barton’s Value Pillars * Karly’s Thoughts – Can we legally publish how many contact cheaters or cheating rings we’ve broken up/exposed? Or, how many students have been expelled for contract cheating? Since it’s to be an institutional action standing up against contract cheating, it might be a solid approach to publish those numbers to demonstrate the action being taken here. * Peter’s Thoughts – I don’t know what it is or how to implement, but something that “cheats” the students would get their attention.  Military does stand-down days.  It would be “cheating” if a different instructor taught my class.  We could have a curriculum that would be delivered for all 9:00 and/or 10:00 classes on that day. Alternatively, all 9:00 and 10:00 classes on the 16th could be assigned a mandatory attendance at the Theater for a presentation on AI.   Teams Thoughts:   * Lee – Create student and faculty testimonial videos * Elaine – Do a social media activity with these videos * Kathy Boeger – Videos would be a lot to do in 6 weeks * Deanna – Likes Karly’s ideas of statistics * Kathy Boeger – Post fliers with statistics and ask teachers to talk about it for a couple minutes in class * Jaime – Explain contract cheating * Elaine – Create fliers with statistics; teachers talk in class; do a couple testimonials * Angie – Social norms theory, idea is most of risky behaviors are not engaged in by our students; market to students that most students are not doing the risky behavior * Letitia – Highlight objectives that were mentioned earlier. Select 3 and have an interactive poll where students can answer immediately about if they cheat, are upset if others do…we could come up with some facts to share about topics * Lee – Explain to students how to educate yourself to not fall in the trap of contract cheaters and here’s what to do * Sub Committee? Karly, Janet, Angie, Lee, Letitia | | | | | | | | | | | Mather |
| 2019-2020 Theme & Activity Discussion   * Understanding Why Students Cheat * Contract Cheating * Policy Considerations * Impacting the Culture * New – Faculty Professional Development | | | | | | | | | | | All |
| Council Goals   * + Identify ways to educate students (early) on integrity expectations   + Provide professional development across the institution including faculty, staff and students   + Deliver coursework in a manner that deters cheating   + Promote a climate of academic respect and responsible conduct; culture of integrity   + Utilize collaborative strategies to exchange information, best practices, etc. across the instructional system   + Ensure the institution’s positive reputation – #1 goal   + Develop an academic integrity module for students   + Update integrity procedure to appropriately manage integrity violations   + Inventory – what is happening with Academic Integrity; Metrics for Measurement | | | | | | | | | | | Elaine/Team |
| Next Meeting: October 7 | | | | | | | | | | |  |