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| AGENDA/MINUTES | |
| Team Name | Academic Integrity Council |
| Date | June 9, 2021 |
| Time | 1:00-2:00p.m. |
| Location | Zoom |

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| Facilitator | | Elaine Simmons | | | | | Recorder | Sarah Riegel | | | |
| Team members | | | | | | | | | | Present X  Absent O | |
| x | Amanda Alliband | | o | Kathy Boeger | x | Janet Balk | | | x | | Angela Campbell |
| o | Deanna Heier | | x | Kathy Kottas | x | Karly Little | | | o | | Stephanie Joiner |
| x | Terri Mebane | | o | Angie Maddy | x | Claudia Mather | | | o | | Lee Miller |
| x | Kurt Teal | | x | Andrea Thompson |  |  | | |  | |  |
| Guests | | | | | | | | | | | |
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| Topics/Notes | | | | | | | | | | | Reporter |
| Academic Integrity Procedure  <https://docs.bartonccc.edu/procedures/2502-academicintegrity.pdf> | | | | | | | | | | | All |
| Working the AI Process PD – Continued Actions   * Video (Filling Out the Form) – <https://use.vg/NAc25X>; need to post to Center website * Center Website – Recording of Session/Resource Videos; link SAD shell resources to Center website * Sharing PP with All Faculty – Announcing Recorded Session on Website * Follow-up Actions: Clarification on Faculty Communication with Students, Integrity Expectations, Faculty/Student Understanding, Faculty Resources, Faculty Empowerment, Best Practices (fall Cougar Tales), Etc. | | | | | | | | | | | Stephanie, Lee, Sarah and Kathy |
| AI Statement – Course Syllabi  Academic Integrity is scholarship based on honesty, trust, respect, responsibility, fairness, and courage. Barton Community College pledges to uphold these core values of integrity in all aspects of teaching and learning. Students are the authors of submitted work and shall give credit to outside sources and other’s work or ideas.  In everything attempted by students, faculty, staff, and all other stakeholders of Barton Community College, the following pledge applies: On my honor as a Cougar, I am acting with integrity in academics. I am acting per personal and institutional values and refraining from any form of academic dishonesty, and I will not tolerate the academic dishonesty of others.  Acts of academic dishonesty, intended or unintended are subject to Procedure 2502 [Academic Integrity](https://docs.bartonccc.edu/procedures/2502-academicintegrity.pdf) and may result in the grade of XF. Barton defines an XF grade as failure as a result of a violation of Academic Integrity.  LICC’s Feedback  Academic Integrity is scholarship based on honesty, trust, respect, responsibility, fairness, and courage. Barton Community College pledges to uphold these core values of integrity in all aspects of teaching and learning. Students are the authors of submitted work and shall give credit to outside sources and other’s work or ideas.  ~~In everything attempted~~ In all aspects undertaken by students, faculty, staff, and all other stakeholders of Barton Community College, the following pledge applies: On my honor as a Cougar, I am acting with integrity in academics. I am acting per personal and institutional values and refraining from any form of academic dishonesty, and I will not tolerate the academic dishonesty of others.  Acts of academic dishonesty, intended or unintended, are subject to Procedure 2502 [Academic Integrity](https://docs.bartonccc.edu/procedures/2502-academicintegrity.pdf) and may result in the grade of XF. Barton defines an XF grade as failure as a result of a violation of Academic Integrity.   * PTP – Support/Continued Discussion on Placement * LICC – Submission (May 12th Meeting) – Approved with Corrections * Next Steps: LICC (Concourse, effective spring 2022), PTP, Etc. | | | | | | | | | | | All |
| Academic Integrity Posters – High Schools/Other Locations (Continuation?)   * Karly will update the posters * Karly is working on an AI fair for middle and high schools | | | | | | | | | | | Karly & Others |
| Article Resource – Uses/Faculty Feedback  The second provides a free, available video on YouTube video that discusses the pitfalls of cheating. It’s 13 minutes in length and addresses a number of cheating methods while explaining reasons to avoid usage.  It may be something you want to show/provide to your students.  <https://www.academicintegrity.org/blog/visual/a-video-for-your-course-page-to-explain-to-students-why-cheating-is-a-bad-bet/> | | | | | | | | | | | Elaine & All |
| Cougar Tales – August?  Inventory of AI Resources on Center Website? Other Areas? | | | | | | | | | | | All |
| Lee’s Discussion (Last Meeting & Recommendation)   * Discussion about the context in which the person doing the cheating is represented in the policy/sanction   + Notation of integrity violation somewhere on the transcript?   + Do we need to include language in the procedure about the person who is providing the cheating (but not enrolled at Barton)?   + There’s not much we can do unless the student is enrolled at Barton * Adding an institutional level recognition that uploading course content on cheating websites would be seen as a violation. (Course Hero/Chegg ex. – their honor code or integrity policy)   1. Faculty could put wording in their syllabus that student’s cannot post coursework on Chegg, Course Hero, etc. – Deanna has this in her best practices   2. Consider adding language to the procedure to cover posting coursework on Chegg, etc. – Lee will draft a proposal   Procedure Recommendation: (Elaine will send Lee an email for clarification on what changes need to be made)  *After yesterday’s Academic Integrity meeting I wanted to put forward the* ***recommendation of removing the phrase “for any examination” from the Capital Violation portion of the policy under the ‘Acts committed in conjunctions with violations of the Student Code of Conduct.”*** *The reason for this change is so that the procedure will allow for any course work distributed (uploaded) into a cheating site to be associated with this violation. This will give us stronger ground to work through the Chegg and other cheating processes to remove content and/or request information around the use of these sites and contract cheating.*  Academic Integrity Chart & Icon Update   * Interactive Academic Integrity Wheel – Final Draft      * Interactive Academic Integrity Scenarios      * Faculty Best Practices: Academic Integrity and Communication (still a work in progress)      * Classrooms * BOL orientation unit online * Website – Deanna is working with Samantha   + House under About Barton   + There’s already AI information under Admissions, these can be linked together   + Anything from the SAD shell can be linked   + Have the AI wheel on the web page, make interactive and auditory * Email signature lines * Course shells * Faculty & classroom use * SAD shell | | | | | | | | | | | Lee |
| Integrity Campaign  International Day Against Contract Cheating  Updated presentation:     * Year-round campaign * Highlights diverse students   Plan to extend the campaign   * Videos of the integrity pillars are published to the SAD shell * Want to get in front of middle school and high school students * Include Deanna’s interactive pieces * Is there a nomination process for new AI ambassadors? | | | | | | | | | | | Karly, Lee, Angela, Janet, Stephanie, Deanna, Angie, Julie & Connie |
| Integrity Conferences   * Mid-Atlantic Conference Debriefing – Lee, Janet, Kathy, Terri and Karly   + Karly’s comments     - Students were involved in every panel she attended and they were very well spoken     - A lot of complaining about proctoring, mainly ProctorU     - Authentic assessment – students need to understand the purpose behind assignments   + Kathy K’s comments     - Many schools have a student run honor council     - Need to teach students the social cost of AI violations and how it can follow them beyond college   + Lee’s comments     - Chegg will work with institutions to help identify which students are cheating * AI Town Hall – Elaine      * ICAI Webinar – Janet, Stephanie, Terri, Lee, Karly and Cherishhttps://dim.mcusercontent.com/cs/0eae271f08b8625a24f726521/images/30006af7-1a86-4403-8a7a-cc09bf1051db.jpg?w=564&dpr=2   + Lee’s comments     - Pedagogy – how it can help with academic integrity     - Assumption that faculty and students know our policy   + Janet’s comments     - Is there a formalized process for faculty and staff integrity?   + Karly’s comments     - Write the syllabus to be more approachable     - At some schools the library works with students on academic integrity * International Conference – Elaine, Lee and Karly | | | | | | | | | | |  |
| KBOR State Contract   * KBOR has signed statewide contracts: Examity and Honorlock * Claudia and Erin will view a demo for Honorlock * Claudia will put together a subcommittee to review our options for Examity and Honorlock | | | | | | | | | | | Elaine/Claudia |
| 2020-2021 Themes   * Understanding Why Students Cheat * Contract Cheating * Policy Considerations * Impacting the Culture * Professional Development | | | | | | | | | | | Council |
| Council Goals (Review)   * + Ensure the institution’s positive reputation   + Identify ways to educate students on integrity expectations   + Provide professional development across the institution including faculty, staff and students   + Deliver coursework in a manner that deters cheating – design assessments to deter cheating   + Promote a climate of academic respect and responsible conduct; culture of integrity   + Utilize collaborative strategies to exchange information, best practices, etc. across the instructional system   + Develop an academic integrity module for students – orientation models for F2F and online   + Update integrity procedure to appropriately manage integrity violations – remove for 2021-2022   + Inventory – what is happening with Academic Integrity; Metrics for Measurement – remove for 2021-2022 | | | | | | | | | | | Elaine/Team |
| Next Meeting: July 14, 2021 | | | | | | | | | | |  |