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| AGENDA/MINUTES | |
| Team Name | Academic Integrity Council |
| Date | 11/28/2022 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://zoom.us/my/elainesimmons> |

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| Facilitator | | Elaine Simmons | | | | | Recorder | Sarah Riegel | | | |
| Team members | | | | | | | | | | Present X  Absent O | |
| x | Amanda Alliband | | x | Nolan Esfeld | x | Sam Kline-Martin | | | x | | Lee Miller |
| x | Paulia Bailey | | o | Deanna Heier | o | Kathy Kottas | | | x | | Megan Schiffelbein |
| x | Janet Balk | | x | Darren Ivey | o | Karly Little | | | x | | Andrea Thompson |
| x | Angela Campbell | | x | Erika Jenkins-Moss | x | Angie Maddy | | |  | |  |
| x | Matt Connell | | x | Stephanie Joiner | x | Claudia Mather | | |  | |  |
| Guests | | | | | | | | | | | |
| X | Tionna Caldwell | | X | Molly Norris |  |  | | |  | |  |
| Topics/Notes | | | | | | | | | | | Reporter |
| **2022-2023 Council Goals**   * + Promote an institutional culture of respect, responsible conduct and integrity   + Support and sustain the institution’s positive integrity reputation   + Familiarize students with the College’s integrity values and academic expectations   + Sponsor professional development activities across the institution to include faculty, staff and students   + Identify course design, teaching practices, and assessment systems to deter cheating   + Utilize collaborative strategies to create awareness, exchange information and identify best practices across the instructional system   + Address policy/procedures considerations and develop and/or modify as applicable | | | | | | | | | | | All |
| **Academic Integrity Procedure Updates**     * HR discontinued Procedure 2501, kept Procedure 2502 | | | | | | | | | | | Elaine |
| **Academic Integrity Student Ambassador Update**   * Ambassadors Tionna Caldwell (Leavenworth) and Molly Norris (Great Bend) joined the meeting | | | | | | | | | | | Lee & Stephanie |
| **Academic Integrity Best Practices/Website/Portal Card Updates**   * Website is live: <https://bartonccc.edu/integrity> | | | | | | | | | | | Deanna |
| **Professional Development**   * Academic Integrity Council/Center for Innovation & Excellence PD Session – Turnitin   + Date/Time? – tentative February 15, 2023   + Panelists: Karly Little, Paulia Bailey, ??   + Elaine will send a call-out to faculty for volunteer panelists – sent 11/26 * Cougar TALEs – Fall 2023 * HLC Conference Submission (Lee and Stephanie) – accepted * Boot Camp - Canvas Shell Resource for Faculty (Matt) * Videos (Students)   + General   + International Student Focus * International Center for Academic Integrity Annual Conference (2023) * Other Recent Professional Development Participation | | | | | | | | | | | Amanda, Claudia, Matt, Lee, Nolan & Stephanie |
| **Use of Integrity Tools**   * Meeting with Camilla Roberts – President of International Center for Academic Integrity (8/29/22)   + Interesting Point of Information – KSU Doesn’t Use Integrity Tools   + Student Privacy Concerns   + Watch Vendor Contracts   + Communicating Through the Syllabus   + Integrity Course – Opportunity to Remove “XF”   + Course Hero & Other Sites   + General Counsel Guidance   + New ICAI Member Forum – reference email sent 9/7 6:00a.m.   + Matt’s email with references – sent 9/7 6:10a.m. * What should we do?   + Assessment Design: PD for faculty on building assignments that don’t have a high need for technology – be able to identify cheating on assignments without the use of integrity tools   + Faculty Council’s viewpoint   + Course Syllabi | | | | | | | | | | |  |
| **Academic Integrity Statement in Syllabi**   * Visited with Dean Howe (LICC facilitator) about the addition of an updated Academic Integrity statement that reflects the use of technology tools (in general or specific to all three) – whether in the institutional Academic Integrity section or in the optional section directions. * A work group will craft integrity statement(s) for the syllabus: Darren Ivey, Claudia Mather and Andrea Thompson * LICC has a form for this process | | | | | | | | | | | Elaine |
| **Integrity as a Fundamental Learning Outcome/Integrity Competencies**   * Have fundamental learning outcomes added as an agenda item for OAC | | | | | | | | | | |  |
| **Next Meeting: January 12, 2023** | | | | | | | | | | |  |