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| AGENDA/MINUTES | |
| Team Name | Academic Integrity Council |
| Date | 9/7/2022 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://zoom.us/my/elainesimmons> |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Elaine Simmons | | | | | Recorder | Sarah Riegel | | | |
| Team members | | | | | | | | | | Present X  Absent O | |
| x | Amanda Alliband | | o | Nolan Esfeld | x | Sam Kline-Martin | | | x | | Lee Miller |
| x | Paulia Bailey | | o | Deanna Heier | x | Kathy Kottas | | | o | | Megan Schiffelbein |
| o | Janet Balk | | x | Darren Ivey | x | Karly Little | | | x | | Andrea Thompson |
| x | Angela Campbell | | x | Erika Jenkins-Moss | x | Angie Maddy | | |  | |  |
| x | Matt Connell | | x | Stephanie Joiner | x | Claudia Mather | | |  | |  |
| Guests | | | | | | | | | | | |
|  |  | |  |  |  |  | | |  | |  |
| Topics/Notes | | | | | | | | | | | Reporter |
| **Academic Integrity Council Charter** | | | | | | | | | | | All |
| **2022-2023 Council Goals**   * + Promote an institutional culture of respect, responsible conduct and integrity   + Support and sustain the institution’s positive integrity reputation   + Familiarize students with the College’s integrity values and academic expectations   + Sponsor professional development activities across the institution to include faculty, staff and students   + Identify course design, teaching practices, and assessment systems to deter cheating   + Utilize collaborative strategies to create awareness, exchange information and identify best practices across the instructional system   + Address policy/procedures considerations and develop and/or modify as applicable | | | | | | | | | | | All |
| **Academic Integrity Procedure Updates**     * Dean’s Council took a look at the updated draft and shared they are uncomfortable with the honor code language. The specific concern is “as a Cougar.”  I recognize this is not new language, but I learned in visiting with the council this has been a concern for some time. * If we end up with changed language with respect to the honor code, the change will not be effective in course syllabi until spring 2023 due to Concourse operations. | | | | | | | | | | |  |
| **Academic Integrity Student Ambassador Update**   * Selections – 15 nominations * Board of Trustees Study Session Presentation (October) | | | | | | | | | | | Lee & Stephanie |
| **Academic Integrity Best Practices/Website/Portal Card Updates** | | | | | | | | | | | Deanna |
| **XF Form – Done**     * XF Form – include a box for the instructor to mark whether or not the student could retake their course – still up for discussion – what about the courses that are taught by only one instructor – do not add to form * XF Form – the grade line item is removed from the XF form | | | | | | | | | | | All |
| **Professional Development**   * ~~Faculty Council PD Session – August 24~~~~th~~~~; 3:30p.m. – Integrity Tools~~   + ~~Presenter(s) – Matt Connell, Megan Schiffelbein, Angie Reed~~ * Academic Integrity Council/Center for Innovation & Excellence PD Session – Turnitin   + Date/Time? – tentative February 2023   + Panelists: Karly Little, Paulia Bailey, ?? * Academic Development Center Turnitin Session (Students) * ~~Student Orientation (August)~~ * Cougar TALEs – January * Cougar Conversation – 2 sessions scheduled in October for AI (in-person and zoom) * ~~Board of Trustees Presentation (August)~~ * ~~KCCIT Presentation – Lee did a presentation~~ * HLC Conference Submission (Lee and Stephanie) * SAD Shell * Canvas Shell Resource (Faculty) * Videos (Students)   + General   + International Student Focus | | | | | | | | | | | Amanda, Claudia, Matt, Lee, Nolan & Stephanie |
| **Use of Integrity Tools**   * Meeting with Camilla Roberts – President of International Center for Academic Integrity (8/29/22)   + Interesting Point of Information – KSU Doesn’t Use Integrity Tools   + Student Privacy Concerns   + Watch Vendor Contracts   + Communicating Through the Syllabus   + Integrity Course – Opportunity to Remove “XF”   + Course Hero & Other Sites   + General Counsel Guidance   + New ICAI Member Forum – reference email sent 9/7 6:00a.m.   + Matt’s email with references – sent 9/7 6:10a.m. * What should we do?   + PD for faculty on building assignments that don’t have a high need for technology – be able to identify cheating on assignments without the use of integrity tools   + Have this as a topic at the Faculty Council Third Wednesday in February – Amanda will discuss with Faculty Council | | | | | | | | | | |  |
| **Data Update**  2020-2021  Total AI violations – 69  Basic – 61  Capital – 8  2021-2022  Total AI violations – 112  Basic – 95  Capital – 17 | | | | | | | | | | | Stephanie |
| **Next Meeting: October 31, 2022** | | | | | | | | | | |  |

**ENDS:**

**1. Fundamental Skills  
2. Work Preparedness  
3. Academic Advancement  
4. Barton Experience  
5. Regional Workforce Needs  
6. Barton Services and Regional Locations  
7. Strategic Planning  
8. Contingency Planning**



***Barton Core Priorities/Strategic Goals***

**Drive Student Success**

1. Advance student entry, reentry, retention, and completion strategies.

2. Foster excellence in teaching and learning.

**Cultivate Community Engagement**

3. Expand partnerships & public recognition of Barton Community College.

**Optimize the Barton Experience**

4. Promote a welcoming environment that recognizes and supports student and employee engagement, integrity,    
  inclusivity, value, and growth.

**Emphasize Institutional Effectiveness**

5. Develop, enhance, and align business processes.