BTAC Agenda Meeting March 9, 2018

1. Need a recorder and backup recorder
2. Approve minutes from last meeting – stand as approved
3. ACTION ITEM – put Cyber Security in Charter as bulletin point (per Myrna) – approved as 4. Builletin in charter.
4. Last Meeting Todd Moore suggested sending out a survey to collect software and whats in use for Barton – who can take this action item and move with it? – Diane Engle will take charge of getting this completed by next meeting in April.
5. Ellucian
	1. Mobile application – renew or wipe out? Contract renewal is now $10,150 a year will increase 3% - server has died many times and no one noticed. – get a number of people using app – see if depending on it – send out vote to cancel after sharing information – Erin commented did not know it existed – see what metrics on
	2. Oracle Forms as we know it will go away and off the Ellucian contract.
6. BOL Software – more to come
	1. Camtasia licensing – Renee – will send out next week.
	2. Replace Panopto – Todd
	3. Respondus Monitor – Todd
		1. Use ILOS to replace a.
			1. ILOS has monitor
			2. ILOS has Proctoring
			3. ILOS has Closed Captioning
			4. ILOS can record sessions to upload and is faster than Panopto
7. R25 has latest replacement Series 25 – Waiting to hear from Mark Dean on proposal
8. Tech Requests – review next meeting
9. O365 – plan now when to move – this fall employee next spring student –
	1. Dates for Employees to move – Michelle send email to presidents staff get poll on dates
	2. Training -
	3. Dates for Students – possibly wait until June since fewer enrollments
	4. Training -
10. SharePoint -
11. Go To Meeting – Have Zoom contact Ron Keil
12. Cyber Security and External Mandates
13. Sub Teams – P&P – Do we need any other teams?
	1. Myrna, Mike and Michelle been busy with policy/procedures
		1. Deadline of GDPR May 2018
		2. GLBA letter of Law 6/1/18
14. Meeting mandates – GLBA, GDPR

New Topics

* + - 1. Password manager – implementing a solution