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| AGENDA/MINUTES |
| Team Name | BTAC |
| Date | 02/04/2021 |
| Time | 3:30 p.m. – 4:30 p.m. |
| Location | Zoom |

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| Facilitator | Michelle Kaiser | Recorder | Michelle Kaiser |
| Team members | Present XAbsent O |
|  | Michelle Kaiser |  | Kurtis Teal |  |  |  |  |
|  | Renee Demel |  | Myrna Perkins |  |  |  |  |
|  | Amy Oelke |  | Cristi Gale |  |  |  |  |
|  | Todd Mobray |  | Claudia Mather |  |  |  |  |
|  | Brenda Brack |  | Luis Palacios |  |  |  |  |
|  | Todd Moore |  |  |  |  |  |  |
| Guests |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
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| New Business | Reporter |
| 1. Call to order and Agenda
2. Approval of last meeting minutes – from 09/17/2020
3. E-Cloud Update –
	* SSB9 Coming Soon.
		+ We are in the process of starting up training again this Spring.
		+ MyBarton Portal – changing to New Ellucian Experience Portal coming by February 1st.
	* Banner Training Update
		+ We have started to schedule the Financial Aid SSB 9 Training for March.
		+ We have started to schedule training for Degree Works Student Educational Planner Training.
		+ Student SSB 9 Training - first meeting will be on January 25th at 2:00 p.m.
		+ We are getting a new point in contact for our Professional Services that we receive through Ellucian. Marissa has accepted another position within the company.
4. Chat Bot through AdmitHub
	* Went live December 2020.
5. Covid Funds Technology Update
	* Spider Speakers will be placing these in Rooms S-112, S-120, S-125, S-116, F-164, C-113 and replacing the ones in F-30 and adding one more to this room.
	* TV’s – Rooms S-112, S-120, S-116, C-146A, T-145, F-145.
	* Sling Studio – For Brian Howe’s Area – we are waiting on the Camera Link to arrive – last ETA was in March.
	* Laptops for Corrections – Jon is in the process of getting these ready to be deployed (60) as well as getting the cradle points and access points ready.
	* Respondus Monitoring - Increased our license to Unlimited licensing for the rest of FY21.
	* Ladibugs – were deployed for 2 at GVP, F-129, C-146B, C-112B, C-113, P-4A, C-108, S-149, S-150, S-151, S-152, T-145, T-146 & 3 - Fort Leavenworth.
	* Sound Equipment for Indoor/Outdoor System – We received this. (Parr Sound – Brian Howe)
	* Apporto
6. Students
	* Wireless upgrade in dorms
7. Flash Expired in December
	* Update
8. Working on Storage – Libris
9. Campus Fiber project
10. Multi-Factor Authentication and Secure E-mail
	* Increase Password Complexity.
11. Miscellaneous
12. Anatomage Room Update
13. Planetarium – Creating a group to look for grants to upgrade it.
	* Received a Quote Already.
14. Adobe License Changed
 | Michelle Kaiser |
| Old Business | Reporter |
| 1. Smarter ID - Student Authenticity – Update?
2. Miscellaneous
 | Michelle Kaiser |
| Action Items | Reporter |
|  | Michelle Kaiser |
|  |  |

**ENDS:**

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| ESSENTIAL SKILLS                              | REGIONAL WORKFORCE NEEDS    |
| WORK PREPAREDNESS                     | BARTON SERVICES AND REGIONAL LOCATIONS |
| ACADEMIC ADVANCEMENT              | STRATEGIC PLANNING |
| “BARTON EXPERIENCE” | CONTINGENCY PLANNING |



***Barton Core Priorities/Strategic Plan Goals***

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| --- | --- |
| **Drive Student Success**  | **Emphasize Institutional Effectiveness** |
| *1. Advance student entry, reentry, retention and completion strategies* | *6. Develop, enhance, and align business processes* |
| *2. Commit to excellence in teaching and learning* | *7. Manifest an environment that supports the mission of the college* |
|  |  |
| **Cultivate Community Engagement**  | **Optimize Employee Experience**  |
| *3. Expand partnerships across the institution* | *8. Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth* |
| *4. Reinforce Public Recognition of Barton Community College.* |  *9. Develop, enhance, and align business human resource processes* |
| *5. Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions* |  |