Present: Gil Cloud, Peter Solie, Kara Brauer, Kim Brennan, Mark Shipman, Makenzie Coffey, Amanda

Alliband, Mark Bogner

Absent: Jess Fullen, Gerry Butler

- November minutes
 - Motion to pass minutes as written
 - The motion was seconded
- Vice President's Report
 - Elimination of BOL classes with less than 10 students
 - Possible reasons for classes having less than 10 students
 - Increased number of times the course is being offered due to the increased number of sessions
 - o For example: session 1, session 2, etc.
 - Open entry/exit classes
 - How would this effect class enrollments of 9 students or less
 - Could there be one student taking the course
 - o Fall 2021
 - Faculty must decide if their course is one of the following:
 - OER
 - Low-cost
 - Requires a textbook
 - Courses that are OER certified should also be ADA compliant
 - Penny Zimmerman and Angie Maddy
 - Possible presenters for a 3rd Wednesday discussion in March
- Marketing of Barton
 - Push more marketing in local areas
 - Billboards, newspapers, etc.
- Review of mandatory withdrawal procedure
 - Student loss of credit hours
 - Scholarships affected
 - Faculty and student conversations
 - Students learn more by staying in the class
 - Receive the low grade and have it replaced when they retake the course
 - Use the knowledge and information to help them when the retake the course

- Distinguished Instructor Award
 - o Students can participate