**Members present:** Amanda Alliband, Kara Brauer, Peter Solie, Eric Foley, Matt Connell, Mark Bogner, Chris Vanderlinde, Eric Smith, Lawrence Weber

**Member absent:** Sheyene Heller, Jermaine King

**Discussion Topics:**

* **Minutes**
	+ June minutes were approved as written.
* **VP Report**
	+ Reviewed several items under instructional initiatives.
	+ Reviewed the academic integrity syllabus statement, which will be added to the template in Concourse.
	+ Noted that the first review of instructional standards will occur at the All-Faculty Meeting on August 10th.
	+ Survey is being sent to all faculty regarding OER/textbook usage. Faculty have until August 30 to complete the survey.
	+ General Education Systemwide Program: New academic degree map template. Annual fall reviews of certificate and degree programs underway.
	+ Faculty Handbook: Complete with “to-do” list added. Kara will make remarks on this at the All-Faculty Meeting on August 10th (including its purpose, where to find it, and the value of getting clarification from supervisors).
	+ Concourse Syllabus Preparation: Syllabus audits coming soon. Spring syllabi should be ready by October 1. Summer syllabi should be ready by March 1. Fall syllabi should be ready by May 1.
	+ Faculty Council Members – Committee Participation: Reviewed list of current committee assignments.
* **Third Wednesday**
	+ None in August due to Cougar Tales and restarting classes.
	+ Possible future topic: Follow-up on the issue of faculty burnout (reach out to Stephanie and/or Jakki)
	+ Possible future topic: OER and how to get certified by the deadline
	+ Possible future topic: Student Success Alliance – What the group is doing and why?
* **Committee Reports & Other Reminders/Updates**
	+ Student Success Alliance update by Kara
	+ STEM Day is coming up by Amanda
	+ Review the goals and bylaws sent after the retreat (continue to work on these)