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| --- | --- |
| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 2-08-17 |
| Time | 3:30 pm – 4:30 pm |
| Location | A-113/Go To Meeting |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Elaine Simmons | | | | Recorder | | Jessica Vsetecka/Sarah Riegel | | | | | | | | |
| Team members | | | | | | | | | | | | | Present X  Absent O | | | |
|  | Team 1 | |  | Team 2 |  | | Team 3 | |  | Additional | |  | | Non  voting | |
| O | Stephannie Goerl  Team Lead | | X | Cheryl Lippert  Team Lead | X | | Deanna Heier  Team Lead | | X | Lori Crowther | | O | | Ashley Anderson | |
| O | Mark Bogner | | X | Mike Cox | X | | Abby Howe | | X | ReGina Casper | | O | | Leanne Miller | |
| X | Kim Brennan | | X | Karen Kratzer | X | | Terri Mebane | | O | Bill Nash | | X | | Claudia Mather | |
| X | Randy Allen | | O | Brenda Glendenning | X | | Ange Sullivan | |  |  | | X | | Brian Howe | |
|  |  | |  |  |  | |  | |  |  | | X | | Jane Howard | |
| Guests | | | | | | | | | | | | | | | | |
| X | Amanda Alliband | | X | Tim Folkerts |  | |  | |  |  | |  | |  | |
| X | Cristi Gale | |  |  |  | |  | |  |  | |  | |  | |
| Action Items | | | | | | | | Reporter | | | New/  Revised | | | | Effective Semester | |
| CHEM 1804 Elementary Organic Chemistry  Team 3 Pre-req change  Approved pending move of item H. to the end of section V. since it is a supplemental competency. | | | | | | | | Amanda Alliband | | | Revised | | | | Spring 2017 | |
| NTWK 1070 Network Security I  Team 2 Outcomes/Competencies Revision  Approved | | | | | | | | Cristi Gale | | | Revised | | | |  | |
| NTWK 1071 Network Security II  Team 1 Outcomes/competencies revision  Approved | | | | | | | | Cristi Gale | | | Revised | | | |  | |
| PHYS 1602 Physics II  Team 2 Course description & Outcomes/Competencies revision  Approved pending formatting change | | | | | | | | Tim Folkerts | | | Revised | | | | Fall 2017 | |
| PHYS 1604 Engineering Physics I  Team 1 Course description & Outcomes/Competencies revision  Approved | | | | | | | | Tim Folkerts | | | Revised | | | | Fall 2017 | |
| Syllabi Submitted for Formatting Changes | | | | | | | | Reporter | | | Format Only | | | | Effective Semester | |
| NONE | | | | | | | |  | | |  | | | |  | |
| Syllabi Submitted to Inactivate | | | | | | | | Reporter | | | Inactivate | | | | Effective Semester | |
| MLTR 1536 Combat Life Saver | | | | | | | | Terri Mebane | | | X | | | |  | |
| Team Discussion | | | | | | | | Reporter | | |  | | | |  | |
| Brian will lead LICC in the interim until a new VP is hired. | | | | | | | | Brian Howe | | |  | | | |  | |
| Team Charter needs to be reviewed and updated. Brian will lead this up with Karen, Deanna and Stephanie assisting. They will bring a draft to the next meeting. | | | | | | | | Brian Howe | | |  | | | |  | |
| Kim Brennan will be the Team 1 lead in March. | | | | | | | |  | | |  | | | |  | |
| Mike Cox will be the Team 2 lead in March. | | | | | | | |  | | |  | | | |  | |
|  | | | | | | | |  | | |  | | | |  | |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**ESSENTIAL SKILLS                             “BARTON EXPERIENCE”**

**WORK PREPAREDNESS                    REGIONAL WORKFORCE NEEDS**

**ACADEMIC ADVANCEMENT             SERVICE REGIONS**

**PERSONAL ENRICHMENT                 STRATEGIC PLANNING**

**CONTINGENCY PLANNING**



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Increase student retention and completion

2. Enhance the Quality of Teaching and Learning

***Cultivate Community Engagement***

3. Enhance Internal Communication

4. Enhance External Communication

***Emphasize Institutional Effectiveness***

5. Initiate periodic review of the Mission Statement and Vision Statement.

6. Through professional development, identify and create a training for understanding and use of process improvement methodologies.

***Optimize Employee Experience***

7. Develop more consistent & robust employee orientation.

8. Enhance professional development system.