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| --- |
| AGENDA/MINUTES |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 2-08-17 |
| Time | 3:30 pm – 4:30 pm |
| Location | A-113/Go To Meeting |

|  |  |  |  |
| --- | --- | --- | --- |
| Facilitator | Elaine Simmons | Recorder | Jessica Vsetecka/Sarah Riegel |
| Team members | Present XAbsent O |
|  | Team 1 |  | Team 2 |  | Team 3 |  | Additional |  | Nonvoting |
|  O | Stephannie GoerlTeam Lead |  X | Cheryl LippertTeam Lead | X | Deanna HeierTeam Lead | X | Lori Crowther | O | Ashley Anderson |
|  O | Mark Bogner  |  X | Mike Cox | X | Abby Howe |  X | ReGina Casper | O | Leanne Miller |
| X | Kim Brennan | X | Karen Kratzer | X | Terri Mebane | O | Bill Nash | X | Claudia Mather |
|  X | Randy Allen | O | Brenda Glendenning |  X |  Ange Sullivan |  |  | X | Brian Howe |
|   |   |  |  |  |  |  |  | X | Jane Howard |
| Guests  |
| X | Amanda Alliband | X | Tim Folkerts |  |  |  |  |  |  |
| X | Cristi Gale |  |  |  |  |  |  |  |  |
| Action Items | Reporter | New/Revised | Effective Semester |
| CHEM 1804 Elementary Organic ChemistryTeam 3 Pre-req changeApproved pending move of item H. to the end of section V. since it is a supplemental competency. | Amanda Alliband | Revised | Spring 2017 |
| NTWK 1070 Network Security ITeam 2 Outcomes/Competencies RevisionApproved | Cristi Gale | Revised |  |
| NTWK 1071 Network Security IITeam 1 Outcomes/competencies revisionApproved | Cristi Gale | Revised |  |
| PHYS 1602 Physics IITeam 2 Course description & Outcomes/Competencies revisionApproved pending formatting change | Tim Folkerts | Revised | Fall 2017 |
| PHYS 1604 Engineering Physics ITeam 1 Course description & Outcomes/Competencies revisionApproved | Tim Folkerts | Revised | Fall 2017 |
| Syllabi Submitted for Formatting Changes | Reporter | Format Only | Effective Semester |
| NONE |  |  |  |
| Syllabi Submitted to Inactivate | Reporter | Inactivate | Effective Semester |
| MLTR 1536 Combat Life Saver | Terri Mebane | X |  |
| Team Discussion | Reporter |  |  |
| Brian will lead LICC in the interim until a new VP is hired. | Brian Howe |  |  |
| Team Charter needs to be reviewed and updated. Brian will lead this up with Karen, Deanna and Stephanie assisting. They will bring a draft to the next meeting. | Brian Howe |  |  |
| Kim Brennan will be the Team 1 lead in March. |  |  |  |
| Mike Cox will be the Team 2 lead in March. |  |  |  |
|  |  |  |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**ESSENTIAL SKILLS                             “BARTON EXPERIENCE”**

**WORK PREPAREDNESS                    REGIONAL WORKFORCE NEEDS**

**ACADEMIC ADVANCEMENT             SERVICE REGIONS**

**PERSONAL ENRICHMENT                 STRATEGIC PLANNING**

**CONTINGENCY PLANNING**



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Increase student retention and completion

2. Enhance the Quality of Teaching and Learning

***Cultivate Community Engagement***

3. Enhance Internal Communication

4. Enhance External Communication

***Emphasize Institutional Effectiveness***

5. Initiate periodic review of the Mission Statement and Vision Statement.

6. Through professional development, identify and create a training for understanding and use of process improvement methodologies.

***Optimize Employee Experience***

7. Develop more consistent & robust employee orientation.

8. Enhance professional development system.