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| --- | --- |
| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 10/11/2017 |
| Time | 3:30 pm – 4:30 pm |
| Location | A-113/Go To Meeting |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Brian Howe | | | | Recorder | Sarah Riegel | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  | **Additional** | |  | **Non**  **voting** |
| o | Brenda Glendenning Team Lead | | x | Deanna Heier  Team Lead | x | Ange Sullivan  Team Lead | | x | Lori Crowther | | x | Ashley Anderson |
| x | Abby Howe | | x | Cheryl Lippert | x | Karen Kratzer | | x | Kurt Teal | | x | Leanne Miller |
| x | Mike Cox | | x | Terri Mebane | x | Mark Bogner | |  |  | | x | Claudia Mather |
| o | Latoya Hill | | x | Charlotte Cates | x | Rose Cain | |  |  | | x | Elaine Simmons |
|  |  | |  |  |  |  | |  |  | |  |  |
| Guests | | | | | | | | | | | | |
| o | Jane Howard | | x | Steven Lueth |  |  | |  |  | |  |  |
| o | ReGina Casper | |  |  |  |  | |  |  | |  |  |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| MUSI 1075 Classical Guitar  Team 3  Course Title Change  Approved | | | | | | | Steven Lueth | | | Revised | | Spring 2017 |
| Syllabi Submitted for Formatting Changes | | | | | | | Reporter | | | Format Only | | Effective Semester |
| ENGL 1199 Principles of Grammar, Form and Style | | | | | | | Brian Howe | | | X | |  |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Other Items | | | | | | | Reporter | | |  | |  |
|  | | | | | | |  | | |  | |  |
|  | | | | | | |  | | |  | |  |

Absent: Brenda Glendenning have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**ESSENTIAL SKILLS                             “BARTON EXPERIENCE”**

**WORK PREPAREDNESS                    REGIONAL WORKFORCE NEEDS**

**ACADEMIC ADVANCEMENT             SERVICE REGIONS**

**PERSONAL ENRICHMENT                 STRATEGIC PLANNING**

**CONTINGENCY PLANNING**



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Increase student retention and completion

2. Enhance the Quality of Teaching and Learning

***Cultivate Community Engagement***

3. Enhance Internal Communication

4. Enhance External Communication

***Emphasize Institutional Effectiveness***

5. Initiate periodic review of the Mission Statement and Vision Statement.

6. Through professional development, identify and create a training for understanding and use of process improvement methodologies.

***Optimize Employee Experience***

7. Develop more consistent & robust employee orientation.

8. Enhance professional development system.