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| AGENDA/MINUTES |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 11/8/2017 |
| Time | 3:30 pm – 4:30 pm |
| Location | A-113/Go To Meeting |

|  |  |  |  |
| --- | --- | --- | --- |
| Facilitator | Brian Howe | Recorder | Sarah Riegel |
| Team members | Present XAbsent O |
|  | **Team 1** |  | **Team 2** |  | **Team 3** |  | **Additional** |  | **Non-voting** |
| x | Brenda Glendenning Team Lead | x | Deanna HeierTeam Lead | x | Ange SullivanTeam Lead | x | Lori Crowther | o | Ashley Anderson |
| x | Abby Howe  | o | Cheryl Lippert | x | Karen Kratzer | x | Kurt Teal | o | Leanne Miller |
| x | Mike Cox | x | Terri Mebane | x | Mark Bogner |  |  | o | Claudia Mather |
| x | Latoya Hill | x | Charlotte Cates | o | Rose Cain |  |  | x | Elaine Simmons |
| Guests  |
| o | Jane Howard | x | Steven Lueth | o | Alyssa Bliven |  |  |  |  |
| o | ReGina Casper | x | Carol Murphy |  |  |  |  |  |  |
| Action Items | Reporter | New/Revised | Effective Semester |
| ENGL 1195 Integrated Reading & WritingTeam 1New SyllabusApprovedCarol/Brian will work on getting the English Comp I syllabus updated to reflect this new course as a prerequisite.  | Carol Murphy | New | Fall 2018 |
| ARTS 1251 Textile & FibersTeam 1New SyllabusApproved | Alyssa Bliven/Brian Howe | New | Spring 2018 |
| ENGL 1120 ESOL ITeam 2Outcomes/CompetenciesApproved | Abby Howe | Revised | Spring 2018 |
| ENGL 1121 ESOL IITeam 2PrerequisitesOutcomes/CompetenciesApproved | Abby Howe | Revised | Spring 2018 |
| THEA 1315 Introduction to FilmTeam 3Outcomes/CompetenciesGeneral Education courseApproved | Steven Lueth/Brian Howe | Revised | Fall 2017 |
| Syllabi Submitted for Formatting Changes | Reporter | Format Only | Effective Semester |
| PHED 1244 Elementary Health & Physical Education | Brian Howe | X |  |
| PHED 1270 Introduction to Exercise Science | Brian Howe | X |  |
| PHED 1326 Concepts of Personal Training | Brian Howe | X |  |
| PSYC 1000 General Psychology | Brian Howe | X |  |
| PSYC 1006 Abnormal Psychology | Brian Howe | X |  |
| PSYC 1014 Developmental Psychology | Brian Howe | X |  |
| Syllabi Submitted to Inactivate | Reporter | Inactivate | Effective Semester |
| n/a |  |  |  |
| Other Items | Reporter |  |  |
|  |  |  |  |
|  |  |  |  |

Absent: Cheryl Lippert, Rose Cain have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**ESSENTIAL SKILLS                             “BARTON EXPERIENCE”**

**WORK PREPAREDNESS                    REGIONAL WORKFORCE NEEDS**

**ACADEMIC ADVANCEMENT             SERVICE REGIONS**

**PERSONAL ENRICHMENT                 STRATEGIC PLANNING**

**CONTINGENCY PLANNING**



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Increase student retention and completion

2. Enhance the Quality of Teaching and Learning

***Cultivate Community Engagement***

3. Enhance Internal Communication

4. Enhance External Communication

***Emphasize Institutional Effectiveness***

5. Initiate periodic review of the Mission Statement and Vision Statement.

6. Through professional development, identify and create a training for understanding and use of process improvement methodologies.

***Optimize Employee Experience***

7. Develop more consistent & robust employee orientation.

8. Enhance professional development system.