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| --- | --- |
| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 11/8/2017 |
| Time | 3:30 pm – 4:30 pm |
| Location | A-113/Go To Meeting |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Brian Howe | | | | Recorder | Sarah Riegel | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  | **Additional** | |  | **Non-voting** |
| x | Brenda Glendenning Team Lead | | x | Deanna Heier  Team Lead | x | Ange Sullivan  Team Lead | | x | Lori Crowther | | o | Ashley Anderson |
| x | Abby Howe | | o | Cheryl Lippert | x | Karen Kratzer | | x | Kurt Teal | | o | Leanne Miller |
| x | Mike Cox | | x | Terri Mebane | x | Mark Bogner | |  |  | | o | Claudia Mather |
| x | Latoya Hill | | x | Charlotte Cates | o | Rose Cain | |  |  | | x | Elaine Simmons |
| Guests | | | | | | | | | | | | |
| o | Jane Howard | | x | Steven Lueth | o | Alyssa Bliven | |  |  | |  |  |
| o | ReGina Casper | | x | Carol Murphy |  |  | |  |  | |  |  |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| ENGL 1195 Integrated Reading & Writing  Team 1  New Syllabus  Approved  Carol/Brian will work on getting the English Comp I syllabus updated to reflect this new course as a prerequisite. | | | | | | | Carol Murphy | | | New | | Fall 2018 |
| ARTS 1251 Textile & Fibers  Team 1  New Syllabus  Approved | | | | | | | Alyssa Bliven/  Brian Howe | | | New | | Spring 2018 |
| ENGL 1120 ESOL I  Team 2  Outcomes/Competencies  Approved | | | | | | | Abby Howe | | | Revised | | Spring 2018 |
| ENGL 1121 ESOL II  Team 2  Prerequisites  Outcomes/Competencies  Approved | | | | | | | Abby Howe | | | Revised | | Spring 2018 |
| THEA 1315 Introduction to Film  Team 3  Outcomes/Competencies  General Education course  Approved | | | | | | | Steven Lueth/  Brian Howe | | | Revised | | Fall 2017 |
| Syllabi Submitted for Formatting Changes | | | | | | | Reporter | | | Format Only | | Effective Semester |
| PHED 1244 Elementary Health & Physical Education | | | | | | | Brian Howe | | | X | |  |
| PHED 1270 Introduction to Exercise Science | | | | | | | Brian Howe | | | X | |  |
| PHED 1326 Concepts of Personal Training | | | | | | | Brian Howe | | | X | |  |
| PSYC 1000 General Psychology | | | | | | | Brian Howe | | | X | |  |
| PSYC 1006 Abnormal Psychology | | | | | | | Brian Howe | | | X | |  |
| PSYC 1014 Developmental Psychology | | | | | | | Brian Howe | | | X | |  |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Other Items | | | | | | | Reporter | | |  | |  |
|  | | | | | | |  | | |  | |  |
|  | | | | | | |  | | |  | |  |

Absent: Cheryl Lippert, Rose Cain have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**ESSENTIAL SKILLS                             “BARTON EXPERIENCE”**

**WORK PREPAREDNESS                    REGIONAL WORKFORCE NEEDS**

**ACADEMIC ADVANCEMENT             SERVICE REGIONS**

**PERSONAL ENRICHMENT                 STRATEGIC PLANNING**

**CONTINGENCY PLANNING**



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Increase student retention and completion

2. Enhance the Quality of Teaching and Learning

***Cultivate Community Engagement***

3. Enhance Internal Communication

4. Enhance External Communication

***Emphasize Institutional Effectiveness***

5. Initiate periodic review of the Mission Statement and Vision Statement.

6. Through professional development, identify and create a training for understanding and use of process improvement methodologies.

***Optimize Employee Experience***

7. Develop more consistent & robust employee orientation.

8. Enhance professional development system.